



**STAFF REPORT  
ACTION REQUIRED**

**Application for Encroachment Agreement  
314 Oakwood Avenue**

<b>Date:</b>	August 20, 2007
<b>To:</b>	Etobicoke York Community Council
<b>From:</b>	Curtis Sealock, Manager, Municipal Licensing and Standards
<b>Wards:</b>	Ward 17, Davenport
<b>Reference Number:</b>	Municipal Licensing and Standards Folder Number 07 112927 RAW

**SUMMARY**

---

To report on an application for an Encroachment Agreement to maintain existing encroachments consisting of an area of approximately 2.6 square metres of the municipal boulevard, for which the Etobicoke York Community Council has delegated authority from City Council to make a final decision. The existing encroachments include the apartment entrance side steps, gas meters, swing of laundromat door and laundromat exhaust vents which are located within the Earlsdale Avenue road allowance.

**RECOMMENDATIONS**

**Municipal Licensing and Standards recommend that The Etobicoke York Community Council approve the application for the existing encroachments within the road allowance subject to the following conditions:**

1. the City Solicitor be authorized to prepare an Encroachment Agreement for the encroachments on the Earlsdale Avenue road allowance;
2. the applicant to pay all fees associated with the preparation of all agreements, and an annual fee to the City of Toronto for use of the road allowance in the amount of \$25 annual permit fee plus \$5.50 per square metre, plus GST (all fees are subject to change);
3. comply at all times with regulations set out in the former City of York Streets By-law 3343-79, as amended;

4. the signed agreement to be returned to the City along with the required Certificate of Insurance, evidencing a third party bodily injury and property damage insurance in the amount of Two Million Dollars (\$2,000,000.00) or such other coverage and greater amount as the City may require, and naming the City of Toronto as an additional insured party under the policy; and
5. the applicant to receive all necessary clearances from the Right-of-Way Management Section of Transportation Services and comply with any conditions identified including construction/street occupation permits as needed.

## **FINANCIAL IMPACT**

---

There are no financial implications resulting from adoption of this report.

## **ISSUE BACKGROUND**

The property is located at the northwest corner of Oakwood Avenue and Earlsdale Avenue in the former City of York (Attachment 1).

An application has been submitted by the owner of the property to enter into an Encroachment Agreement to maintain the existing encroachments consisting of the apartment entrance side steps, gas meters, and laundromat exhaust vents located on the municipal boulevard, as well as the laundromat exit door that swings into the Earlsdale Avenue road allowance (Attachments 2 and 3). The total area of the encroachments is approximately 2.6 square metres.

## **COMMENTS**

This application was circulated to Transportation Services, Toronto Fire Services and the relevant utilities, with no negative responses being received.

It should be noted that the applicant has received approval from the Etobicoke York Community Council for the marketing display within the Earlsdale Avenue road allowance.

## **CONTACT**

John Romano, Supervisor  
Etobicoke York District  
Municipal Licensing and Standards  
Tel: 416-394-2536 Fax: 416-394-2904  
E-mail: [jromano@toronto.ca](mailto:jromano@toronto.ca)

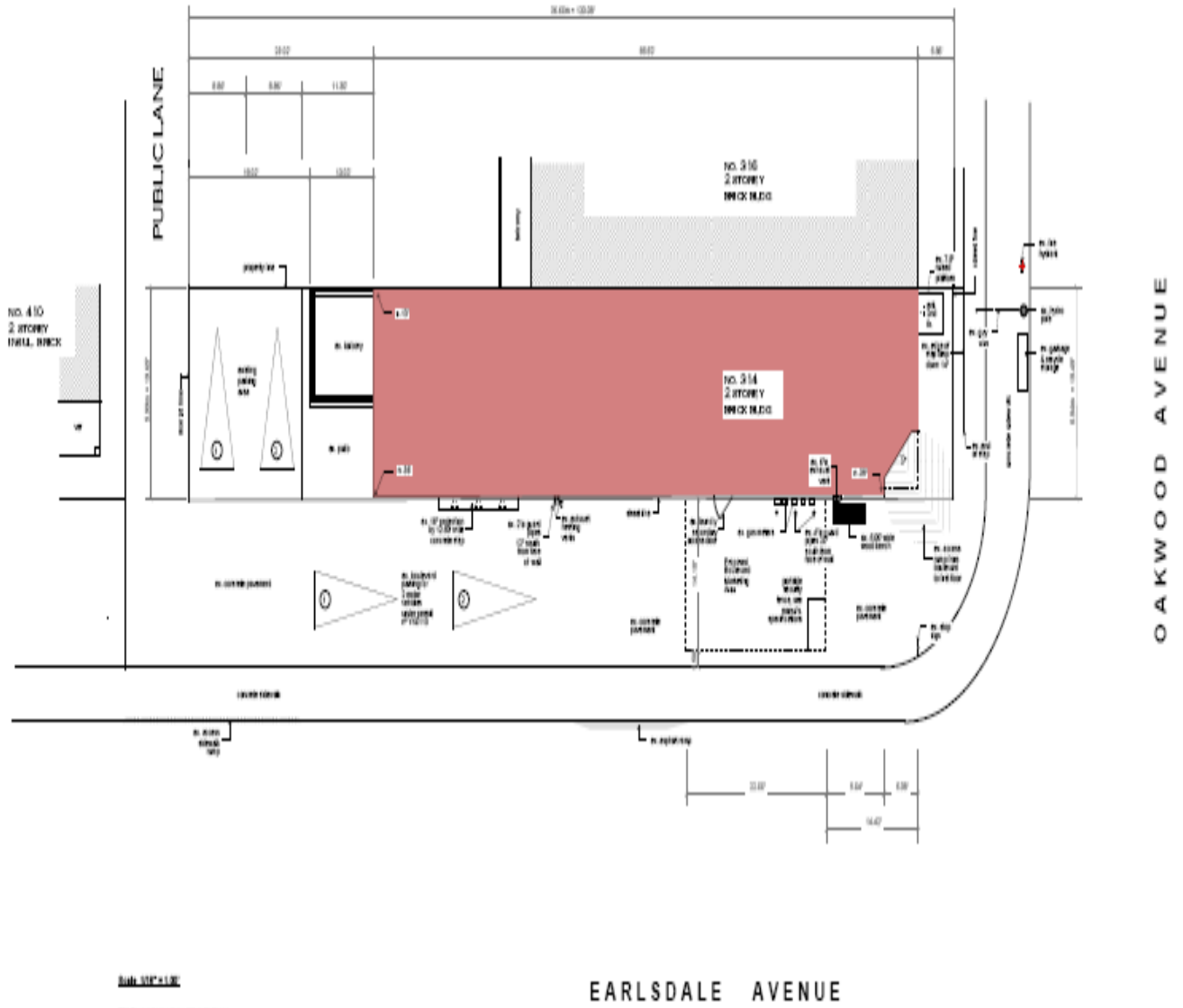
## **SIGNATURE**

---

Curtis Sealock, District Manager  
Etobicoke York District  
Municipal Licensing and Standards

## **ATTACHMENTS**

Attachment 1 - Site Plan  
Attachment 2 - Photo of 314 Oakwood Avenue  
Attachment 3 - Photo of 314 Oakwood Avenue



**Scale: 1/8" = 1'-0"**

SEE PLANNING/ENGINEERING DEPARTMENT FOR MORE INFORMATION ON THE USE OF THIS PLAN. THIS PLAN IS NOT TO BE USED FOR CONSTRUCTION OR AS A BASIS FOR ANY OTHER ACTION WITHOUT THE WRITTEN CONSENT OF THE ENGINEER OF RECORD.

EARLSDALE AVENUE

**Attachment 1: Site Plan of 314 Oakwood Avenue**





**Attachment 3: Photo of 314 Oakwood Avenue**

**Showing Apartment side entrance steps**