
Government Management Committee

Meeting No.	4	Contact	Yvonne Davies, Committee Administrator
Meeting Date	Thursday, May 10, 2007	Phone	416-392-7443
Start Time	9:30 AM	E-mail	ydavies@toronto.ca
Location	Committee Room 1, City Hall		

Government Management Committee		
Councillor Gloria Lindsay Luby, Chair Councillor Bill Saundercook, Vice-Chair	Councillor Paul Ainslie Councillor Doug Holyday	Councillor Clifford Jenkins Councillor Cesar Palacio

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Declarations of Interest under the *Municipal Conflict of Interest Act*

Speakers/Presentations – A complete list will be distributed at the meeting

Schedule of Timed Items – 10:00 a.m. - GM4.13
1:30 p.m. - GM4.12

Confirmation of Minutes - April 12, 2007

Communications/Reports

GM4.1	Information		Transactional	Ward: All
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Status Report on the Motion Regarding Council Member 'Read Only' Access to the Integrated Business Management System (IBMS)

(April 26, 2007) report from City Manager

Summary

This document provides a status report on the request to report on the feasibility of providing 'read only' access to the Integrated Business Management System (IBMS) for Councillors' and their staff.

In order to thoroughly review the issues raised by this request and consult with all pertinent divisions, a detailed report will be submitted for the June 11, 2007 meeting of the Government Management Committee.

Financial Impact

There are no financial implications resulting from this report.

Background Information

Status Report on the Motion Regarding Council Member 'Read Only' Access to the Integrated Business Management System (IBMS)

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3334.pdf>

GM4.2	ACTION		Transactional	Ward: 20
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Property Tax Exemption for Sheena's Place - A Registered Charity

(April 25, 2007) report from Treasurer

Recommendations

The Treasurer recommends that:

1. Council exempt from taxation for municipal purposes the land occupied by Sheena's Place, located at 87 Spadina Road, for the 2006 and subsequent taxation years, provided the following conditions continue to be met:
 - (a) the property is occupied and used solely for the purposes of a centre for people affected by eating disorders operated by Sheena's Place; and
 - (b) Sheena's Place is a registered charity within the meaning of the *Income Tax Act*

(Canada).

2. Council cancel the taxes for municipal purposes that were payable for the years 1996 through 2005, including accrued interest and penalties, for the land occupied by Sheena's Place, located at 87 Spadina.
3. The City Clerk notify the Minister of Finance of Council's actions with respect to the recommended exemption and cancellation of taxes for Sheena's Place, for the purposes of ensuring that the exemptions and cancellations in respect of school taxes are implemented, as required by the *Sheena's Place Act, 2006*.
4. Authority be granted for the introduction of the necessary bill to give effect thereto.
5. The appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Implementation Points

Following Council's enactment of the by-law associated with this report, it will be necessary for Sheena's Place to file a Request for Reconsideration with the Municipal Property Assessment Corporation (MPAC) to make the property exempt for 2007, as the property was returned on the assessment roll for 2007 as taxable at the residential rate. Additionally, in order to cancel the taxes levied for 2006 on this property, it is necessary to file an application under Section 357 of the *Municipal Act, 2001 (Cancellation, Reduction, Refund of Taxes)*, as the property was also returned as taxable for 2006. As an application for 2006 under this section must be made by the Treasurer prior to April 30, 2007, this application has already been initiated by the Treasurer in anticipation of Council's approval of the recommendations in this report, and will be processed following enactment of the by-law.

Financial Impact

The net effect of providing a property tax exemption for the property located at 87 Spadina Road would be a reduction in current property tax revenue of approximately \$7,000 per year, representing the municipal portion of taxes that are levied against the property annually.

Additionally, the property tax cancellation from May 1, 1996 to 2005 would result in a cancellation of \$116,231 in total taxes including interests and penalty, of which the City would be responsible for \$91,225, representing the outstanding municipal taxes (\$42,103) and interest (\$49,122), which would be charged to the City's Non-Program Tax Deficiency account, and the remaining \$25,006, representing the education portion of the levy that would be fully recoverable from the school boards/Province.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

Summary

This report seeks Council authority to exempt the land occupied by Sheena's Place, a facility known as the Hospice for Eating Disorders of Toronto, located at 87 Spadina Road, from taxation for municipal purposes beginning in 2006, and to cancel taxes for municipal purposes that were payable from 1996 to 2005.

The authority for the property tax exemption/cancellation for 87 Spadina Road is provided under the Sheena's Place Act, 2006, a private statute, which allows the City to pass a by-law providing for the tax exemption/cancellation. Once a by-law is passed, the provincial education portion of taxes will also be made exempt or cancelled.

Background Information

Report-Property Tax Exemption for Sheena's Place,
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3336.pdf>

GM4.3	Information		Transactional	Ward: All
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Parking Ticket Activity - 2006

(April 17, 2007) report from Treasurer

Summary

In 2006, the City of Toronto issued 2,852,100 parking infraction notices (i.e. parking tickets). This report provides statistical data on parking ticket issuance, trial requests, trial activity, and collection rates.

Financial Impact

There are no financial implications associated with this report.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

Background Information

Report-Parking Ticket Activity - 2006
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3337.pdf>

GM4.4	ACTION		Policy	Ward: All
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Revisions to Financial Control By-law

(April 18, 2007) report from Treasurer

Recommendations

The Treasurer recommends that:

1. Schedule 'A' of the Financial Control By-law be revised as per the attached Appendix '1' to this report.

Financial Impact

No financial impact.

Summary

The Financial Control By-law, Chapter 71, Municipal Code, was adopted in 2000 and last revised in 2004. The By-law includes a “Schedule ‘A’” which was added in 2004 which lists purchases where payments can be processed without a Purchase Order or Sole Source Request Form as these items cannot be competitively bid. The list was prepared in consultation with City Divisions.

After having applied the schedule for the last two years, staff have found that there are other types of purchases not listed in Schedule ‘A’ that should also be paid without a Purchase Order or Sole Source Request Form. This report requests a revision to Schedule ‘A’ to include these items.

Background Information

Report-Revisions to Financial Control By-law

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3338.pdf>

Appendix 1 - Revised Schedule A of the Financial Control By-law

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3339.pdf>

GM4.5	Information		Policy	Ward: All
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Implications of Privacy Legislation on the Disclosure of Property Tax Arrears Information

(April 26, 2007) report from Treasurer

Summary

This report is being provided in response to a request from the Government Management Committee to provide information on the policy of maintaining the confidentiality of the names of persons who are in arrears of taxes greater than \$500,000, and to identify the resolution adopted by Council implementing this policy. This report also provides information on the implications of privacy legislation as it concerns the release of property tax arrears information, and was prepared in consultation with the Corporate Access & Privacy (CAP) Office and Legal Services.

Financial Impact

There are no financial implications associated with this report.

Background Information

Report-Implications of Privacy Legislation on the Disclosure of Property Tax Arrears Information

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3340.pdf>

GM4.6	ACTION		Transactional	Ward: All
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2006 Annual Report on Sole Source Purchasing Activity

Deferred from April 12, 2007 meeting for public notice and debate

(March 14, 2007) report from Treasurer

Summary

This report informs the Government Management Committee on the purchasing activities of City divisions in the area of sole source purchasing exceeding the Divisional Purchase Order (DPO) limit of \$7,500.00 for the year 2006 and to provide an analysis of the Sole Source purchases for City divisions. Staff will continue to monitor these purchases with divisions to keep them to a minimum and where possible use the formal competitive process to avoid purchasing through Sole Source.

This report also addresses the checks and balances in place to ensure fairness in awarding Sole Source contracts and ensure the City obtains the best possible price for goods/services purchased on a Sole Source basis.

Financial Impact

There are no financial implications to the City of Toronto as a result of this report.

Background Information

Report-2006 Annual Report on Sole Source Purchasing Activity

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3279.pdf>

Extract from the April 12 meeting(gm4-6)

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3436.pdf>

GM4.7	ACTION		Transactional	Ward: All
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Contracts Awarded by the Bid Committee between July 1, 2006 and December 31, 2006

Deferred from the April 12, 2007 meeting for public notice and debate

(March 14, 2007) report from Director, Purchasing and Materials Management

Summary

The purpose of this report is to advise the Government Management Committee of contracts awarded by the Bid Committee during July 1, 2006 to December 31, 2006 and those awarded during the 2006 Summer Recess Period and the 2006 Election Period in accordance with the requirements of the City of Toronto Municipal Code, Purchasing, Chapter 195, Sections 195-14 and 195-17.

Financial Impact

There are no financial implications included in this report.

Background Information

Report-Contracts Awarded by the Bid Committee

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3284.pdf>)

Appendix A - Awards Made by the Bid Committee

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3283.pdf>)

Extract from April 12 meeting (gm4-7)

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3437.pdf>)

GM4.8	ACTION		Policy	Ward: All
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Amend the Policy for the Selection and Hiring of Professional and Consulting Services

(April 24, 2007) report from Treasurer

Recommendations

The Treasurer recommends:

1. That the Policy for the Selection and Hiring of Professional and Consulting Services be amended as per the attached Appendix A.

Financial Impact

No financial impact.

Summary

The purpose of this report is to amend the Policy for the Selection and Hiring of Professional and Consulting Services in order to reflect changes that have been made to the City's administrative structure and amendments that have been made to the Purchasing and Financial Control By-laws.

Background Information

Report-Amend the Policy for the Selection and Hiring of Professional and Consult

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3341.pdf>)

GM4.9	ACTION		Transactional	Ward: 8
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Request for Quotation No. 3912-06-5341 Indoor and Outdoor Running Track Repairs and Rejuvenation at the Toronto Track and Field Centre at York University (4700 Keele Street)

(April 24, 2007) report from General Manager, Parks , Forestry and Recreation; and Director, Purchasing and Materials Management

Recommendations

The General Manager of Parks, Forestry and Recreation, and the Director of Purchasing and Materials Management, recommend that:

1. City Council grant authority to:
 - (a) process payment for work completed for the Indoor Running Track Repairs and Rejuvenation at the Toronto Track and Field Centre, pursuant to Request for Quotation No. 3912-06-5341, to Defargo Sports Surfacing Inc., in the amount of \$180,000.00, net of GST, having submitted the lowest bid.
 - (b) award remaining work for the Outdoor Running Track Repairs and Rejuvenation at the Toronto Track and Field Centre, pursuant to Request for Quotation No. 3912-06-5341, to Defargo Sports Surfacing Inc., in the amount of \$379,000.00, net of GST, having submitted the lowest bid

Financial Impact

The total quotation award identified in this report is \$592,540.00, including all applicable taxes and charges. The cost to the City net of GST is \$559,000.00. Funding is available in the 2007 Parks, Forestry & Recreation (PF&R) capital account – Community Centres - CPR 123-36-01. The engineering estimate for this contract is \$700,000.00, including all applicable taxes.

Summary

The purpose of this report is to seek City Council authority for payment and to award a purchase order to the successful bidder where part of the work has already been completed. The first part of the work for the Request for Quotation No. 3912-06-5341, valued at \$180,000.00 has already been completed. According to Purchasing Bylaw, section 195-16, an award that does not meet the conditions under which Bid Committee or Standing Committee can award, shall be made by Council.

Background Information

Report-Request for Quotation No. 3912-06-5341 - Indoor and Outdoor Running Track
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3342.pdf>

GM4.10	ACTION		Transactional	Ward: All
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Purchase Order Amendment to Contract 47006838 - Housekeeping and Laundry Chemicals, Hand Soaps, and Miscellaneous Supplies

(April 26, 2007) report from General Manager, Homes for the Aged, and Director, Purchasing and Materials Management

Recommendations

The General Manager of Homes for the Aged, and the Director of Purchasing and Materials Management, recommend that:

1. Authority be granted to amend Contract 47006838 to Johnson Diversey Canada Inc. for the supply and delivery of housekeeping and laundry chemicals, hand soaps and miscellaneous supplies for the Homes for the Aged Division from \$810,000.00 net of GST by the amount of \$378,000.00 net of GST, to a revised total value of \$1,188,000.00 net of GST.

Financial Impact

The amendment to the current SAP Contract 47006838 for the extended period of January 1, 2007 to December 31, 2007 results in an increase of \$378,000.00 net of GST from \$810,000.00 net of GST to \$1,188,000.00 net of GST for a total of \$1,254,000.00 including all taxes, for the supply and delivery of Housekeeping and Laundry Chemicals, Hand Soaps and Miscellaneous Supplies.

Funding has been requested in the HFA 2007 Operating budget submission in accounts D3*041 and D3*051.

The Deputy City Manager and Chief Financial Officer have reviewed this report and agree with the financial impact information.

Summary

This report is within the delegated authority of the Government Management Committee.

This report provides background information and requests authority to amend over expenditures and increase the value of Contract 47006838 issued to Johnson Diversey Canada Inc. for the supply and delivery of Housekeeping and Laundry Chemicals, Hand Soaps and Miscellaneous Supplies and ongoing support for the Homes for the Aged (HFA).

Background Information

Report-Purchase Order Amendment to Contract 47006838

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3487.pdf>)

GM4.11	ACTION		Transactional	Ward: All
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Request Authority for 2007 - 2008 Insurance Program Renewal

(April 25, 2007) report from Deputy City Manager and Chief Financial Officer

Recommendations

The Deputy City Manager and Chief Financial Officer recommends that:

- The City renew the following insurance policies effective June 1, 2007 for a policy period of twelve months, as outlined below in Table (1), plus applicable provincial taxes (and as detailed in Attachment 1);

Table (1)
Expiring versus Renewal

Insurance Policy	Expiring Premium (\$'s) 12 Months Policy Term June 1, 2006 to June 1, 2007	Renewal Premium (\$'s) 12 Months Policy Term June 1, 2007 to June 1, 2008
Primary Liability:		
Comprehensive General Liability	100,000	100,000
Public Officials E & O	100,000	100,000
Automobile	281,250	210,093
Garage Automobile	18,750	14,907
Medical Malpractice Liability	200,000	180,000
Umbrella & Excess Liability:		
Primary Umbrella	1,325,000	1,060,000
1 st Excess Liability	748,125	655,000
2 nd Excess Liability	175,750	151,750
3 rd Excess Liability	300,000	262,500
4 th Excess Liability	170,000	148,750
5 th Excess Liability	160,000	136,000
Other Policies:		
Property	2,675,114	2,422,531
Boiler & Machinery	206,854	206,854
Crime	90,209	89,564
Aviation	26,368	26,368
Fiduciary Liability	50,000	60,000
Home Day Care Liability	64,759	59,902
Marine	213,783	219,224
TOTAL:	6,905,962	6,103,443

2. Authority be granted to the Deputy City Manager and Chief Financial Officer to increase the current \$69 million (market value of \$75,620,889 as of Jan. 2007) of the Financial Security Agreement entered into with ACE INA Insurance as previously authorized by City Council through approval of the Insurance Financial Security agreement as required for the provision of automobile and primary liability insurance up to a total of \$96,366,000 (market value) Government of Canada Bonds (provincial /municipal), to be held in trust by ACE INA until such time as they are no longer required.
3. Authority be delegated to the Deputy City Manager and Chief Financial Officer to report directly to Council on any changes to the insurance renewal program recommended in this report.
4. The appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Financial Impact

This report recommends renewal of the City's Primary & Excess Liability (i.e., Comprehensive General Liability, Public Officials E & O, Automobile and Garage Automobile), Medical Malpractice Liability, Property, Boiler & Machinery, Crime, Aviation, Fiduciary Liability, Home Day Care Liability and Marine insurance policies at an annual cost of \$6,103,443 plus applicable provincial taxes. This represents a large reduction of \$802,519 or 11.6% from the total premium of \$6,905,962 paid for the expiring policies.

Funding is provided from the City's Insurance Reserve Fund based on charges included in the 2007 Operating Budgets of City programs and participating agencies, boards and commissions plus contributions from the Non-Program account which were adjusted to reflect the recommendations included in the report.

Summary

The purpose of this report is to obtain council authority to renew the City's property and casualty insurance policies effective June 1, 2007.

Background Information

Report-Request Authority for 2007 - 2008 Insurance Program Renewal
(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3360.pdf>)

GM4.12	ACTION	1:30 PM	Transactional	Ward: 42
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Bringing Village Securities Ltd. Site Under Public Ownership

Deferred from April 12, 2007 meeting

Speakers 1:30 p.m.

(March 26, 2007) report from Chief Corporate Officer

Recommendations

The Chief Corporate Officer recommends that:

1. The 2007 Approved Capital Budget for Facilities and Real Estate be amended by the addition of a project “Village Securities Site Acquisition” for \$15,253,575.00, with funding provided from the Land Acquisition Reserve Fund (XR1012) in the amount of \$15,253,575.00, for a zero net impact.
2. The 2007 Approved Capital Budget for Parks, Forestry and Recreation be amended by the addition of a project “Village Securities Site Acquisition” for \$2,000,000.00, with funding provided from the Parkland Acquisition – City Wide Land Acquisition (XR2210) in the amount of \$2,000,000.00, for a zero net impact.
3. The Offer to Sell from the Owner of the property known as the Village Securities Ltd. site having a net cost to the City of \$17,253,575.00 be accepted substantially on the terms outlined in Appendix “A” to this report, and that each of the Chief Corporate Officer and the Director of Real Estate Services be authorized severally to accept the Offer on behalf of the City.
4. That Deputy City Manager Sue Corke’s Office and the General Manager of Parks, Forestry & Recreation continue to investigate other potential sources of outside funding for cultural, natural heritage and open spaces purposes to offset the funding of this acquisition.
5. The City Solicitor be authorized to complete these transactions on behalf of the City including making payment of any necessary expenses, and amending the closing date and other dates to such earlier or later date(s) and on such terms and conditions as she may from time to time consider reasonable.
6. This report be forwarded to the Budget Committee for consideration.

Financial Impact

The total cost of this acquisition to the City is estimated at \$17,253,575.00, as outlined in the table below:

Table 1: Estimated Total Closing Costs and Purchase Price

Payments to Vendor:	Purchase Price	\$17,000,000.00
City's Closing Costs:	Land Transfer Tax	\$253,475.00
	GST on Purchase Price	\$1,020,000.00
	Registration Costs	\$100.00
	Total Costs	\$18,273,575.00
Cost to City Net of GST		\$17,253,575.00

No provision has been made in the Approved 2007 Capital Budget and 2008-2011 Capital Plan for this acquisition. Funds are currently available in the City's Land Acquisition Reserve Fund (LARF) and in the Parks, Forestry and Recreation's Reserve Funds.

It is proposed that the 2007 Capital Budget for Facilities and Real Estate be increased by \$15,253,575.00 with offsetting funds from Land Acquisition Reserve Fund (XR1012) in the amount of \$15,253,575.00 and that the 2007 Capital Budget for Parks, Forestry and Recreation be increased by \$2,000,000.00 with offsetting funds from Parkland Acquisition – City Wide Land Acquisition (XR2210) in the amount of \$2,000,000.00.

As per Council's request to explore possible alternatives to bring the Village Securities Ltd. Site under public ownership, possible financial "offsets" are discussed further in the Issue Background section of this report.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

Summary

The Village Securities Ltd. site totals approximately 6.87 hectares (16.97 acres) and is composed of two parcels of lands located in the Morningside Heights area of northeast Scarborough. The site abuts the Rouge River Valley and is considered an important piece of Toronto's cultural and native history. The two parcels separated by a Hydro Corridor contain 700-year-old artifacts of significant heritage value to the City, and the Iroquois and Mohawk Nations. The lands also act as a significant wildlife corridor in this part of the City.

Village Securities Ltd. and Neamsby Investments Inc. (collectively the "Owner") are willing to sell the lands in their entirety to the City. However, they have given the City until July 1, 2007 to complete this transaction. Otherwise, they will proceed to develop, as of right, the lands with a residential subdivision.

Negotiations with the Owner have been on-going since January 2007. The Owner has signed an irrevocable offer to sell ("Offer to Sell") for their property to the City. Appendix "A" to this report describes the salient terms of this proposed acquisition, which is considered fair and reasonable.

Background Information

Report-Bringing Village Securities Ltd. Site Under Public Ownership
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3287.pdf>
 Extract from the April 12 meeting (gm4-12)
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3438.pdf>

Communication

(April 4, 2007) letter from Councillor Cho - GMMain4.12.1

GM4.13	ACTION	10:00 AM	Transactional	Ward: 20
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Acquisition of 129 Peter Street

Deferred from the April 12, 2007 meeting

Speakers 10:00 a.m.

(March 26, 2007) report from Chief Corporate Officer, and General Manager, Shelter, Support and Housing Administration

Recommendations

The Chief Corporate Officer and the General Manager, Shelter, Support and Housing Administration recommend that:

1. The Purchase Option be exercised and the Offer to Sell from the Owner of the property municipally known as 129 Peter Street having a net cost to the City of \$4,708,275.00 be accepted substantially on the terms outlined in Appendix “A” to this report and that each of the Chief Corporate Officer and the Director of Real Estate Services be authorized severally to accept the Offer on behalf of the City.
2. The City Solicitor be authorized to complete these transactions on behalf of the City including making payment of any necessary expenses and amending the closing date and other dates to such earlier or later date(s) and on such terms and conditions as she may from time to time consider reasonable.

Financial Impact

This acquisition will have no financial impact beyond what has already been approved in the 2007 Capital Budget. Funding of \$5,500,000.00 is available in the 2007 Approved Capital Budget for Shelter, Support and Housing Administration, Capital Account CHS030-01-4995 for the replacement of 110 Edward Street Shelter and Referral Centre Project. Total cost of this acquisition is \$4,708,275.00.

Source funding for this acquisition is the Federal Government’s Supporting Communities Partnership Initiative (SCPI). Commitment of the funding, which was originally confirmed until March 31, 2007, has since been extended until December 31, 2007, if Council authorizes the acquisition of this property.

Payments to Vendor:		
	Purchase Price	\$4,640,000.00

City's Closing Costs:		
	Land Transfer Tax and Registration costs	\$68,175.00
	GST on Purchase Price	\$278,400.00
	Registration Costs	\$100.00
	Total Costs	\$346,675.00
Cost to City Net of GST		\$4,708,275.00

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

Summary

The 110 Edward Street Assessment and Referral Centre is scheduled for redevelopment for 300 units of affordable housing in the spring of 2007. This will result in closure of the Referral Centre and 80 shelter beds on the site. Shelter, Support and Housing Administration (SSHA) has identified 129 Peter Street as a suitable replacement site for the 110 Edward Street facility.

Negotiations with the owner of this property have been on-going since February 2007. The Owner and the City have signed a purchase option agreement (the "Purchase Option"). If the City exercises the Purchase Option, the acquisition will be completed in accordance with an offer to sell ("Offer to Sell") to the City. Attachment 1 to this report describes the salient terms of this proposed acquisition, which is considered fair and reasonable.

Background Information

Report-Acquisition of 129 Peter Street

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3269.pdf>)

Appendix A-Terms and Conditions

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3267.pdf>)

Appendix B-Location Map

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3268.pdf>)

Extract from the April 12 meeting (gm4-13)

(<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3439.pdf>)

Communications

(April 12, 2007) Submission from John Cavalieri - GMMain4.13.1

(April 12, 2007) Submission from Harry Glicksman, King-Spadina Property Owners Group - GMMain4.13.2

(April 12, 2007) letter from Debbie McGuinness - GMMain4.13.3

(April 12, 2007) letter from Morgan Miya - GMMain4.13.4

(April 12, 2007) e-mail from Eric J. Macklin, Chairman, Nancy-Griffon Foundation Inc. - GMMain4.13.5

GM4.14	ACTION		Transactional	Ward: 31
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License Agreement with the Church of the Resurrection for Woodbine Child Care Centre at 700 Milverton Boulevard

(April 17, 2007) report from Chief Corporate Officer

Recommendations

The Chief Corporate Officer recommends that:

1. Council authorize the license agreement to be entered into with the Church of the Resurrection substantially on the terms and conditions as set out in Appendix A of this report, together with such other terms and conditions as may be deemed appropriate by the Chief Corporate Officer and in the form approved by the City Solicitor.
2. Council grant the authority to the Chief Corporate Officer to administer and manage the license agreement including the provision of any consents, approvals, notices and notices of termination, provided that the Chief Corporate Officer may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction.

Financial Impact

The funds to cover this expenditure in 2007 (\$25,938.49 for rent, plus estimated heating costs of \$16,500.00) form part of Children's Services annualized operating budget under Account No. 0-CS600-E1885J-4530. Future year budget submissions will include the expenditure commitments as follows: \$26,327.39 in 2008, \$26,729.44 in 2009, and \$20,266.47 in 2010, as well as heating costs of approximately \$17,000 per year.

As the City continued to pay the previous rent amounts after the lease expiry, the retroactive amount to be paid is limited to the rent increase recommended in the report of \$565.71 and estimated heating costs of approximately \$15,750.00. These amounts can be absorbed in the currently recommended budget for Municipal Child Care.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

Summary

This report requests Council's authority to enter into a five year license agreement, commencing October 1, 2005 and expiring on September 30, 2010, with the Church of the Resurrection for 4,800 square feet of space of the Church School and an adjacent playground at 700 Milverton Boulevard for use as a Child Care Centre on the terms and conditions set out in Appendix "A" to this report.

The license fees reflect the current market rates. The terms and conditions are considered fair and reasonable and are acceptable to the Children's Services Division.

Background Information

Report-License Agreement with the Church of the Resurrection for Woodbine Child
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3344.pdf>

GM4.15	ACTION		Transactional	Ward: 43
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To Declare Surplus A Strip of Land Abutting 75 Westcroft Drive

(April 18, 2007) report from Chief Corporate Officer

Recommendations

The Chief Corporate Officer recommends that:

1. The City declare the strip of land abutting 75 Westcroft Drive and fronting on the west side of Pickford Road, being Part of Block 20 on Plan 66M-2417 and shown as Part 1 on attached sketch PS-2007-028 (the “Property”), surplus to the City’s requirements.
2. The Chief Corporate Officer be authorized to invite an offer to purchase from the owner of 75 Westcroft Drive.
3. The City take all steps necessary to comply with the real estate disposal process as set out in Chapter 213 of the City of Toronto Municipal Code.

Financial Impact

Revenue will be generated from the eventual sale.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information

Summary

The owner of 75 Westcroft Drive applied to sever his property into two residential lots. One of the conditions in the Committee of Adjustment decision of August 16, 2006 was that he acquire title to the strip of City-owned land that abuts the rear of his property.

The purpose of this report is to declare the City-owned strip of land which abuts 75 Westcroft Drive and fronts on Pickford Road surplus to municipal requirements and to obtain authority for the Chief Corporate Officer to invite an offer to purchase from the owner of 75 Westcroft Drive.

Background Information

Report-To Declare Surplus A Strip of Land Abutting 75 Westcroft Drive
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3345.pdf>
 Appendix A- Land Abutting 75 Westcroft Drive
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3346.pdf>

GM4.16	ACTION		Transactional	Ward: 29
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Acquisition of Property Located at 80 Queensdale Avenue

(May 3, 2007) from Councillor Case Ootes, Ward 29 - Toronto-Danforth

Recommendations

It is recommended:

1. That the Committee consider a report from the Chief Corporate Officer on the acquisition of 80 Queensdale Avenue.

Summary

The item concerns the City's offer to purchase a property located at 80 Queensdale Avenue (Ward 29), currently owned by the Toronto Catholic District School Board.

Staff advised that the TCDSB will entertain purchase offers if these offers are submitted by May 11, 2007. A staff report was considered by the Administration Committee (fall, 2006) on this matter. The City submitted an offer to purchase the property at that time, but the TCDSB has now invited new offers and timing is critical.

Background Information

Report-Offer to Purchase a Property Located at 80 Queensdale Avenue
<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3347.pdf>

GM4.17	ACTION		Policy	Ward: All
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Routine Records Retention Bylaw Amendment

(April 23, 2007) report from City Clerk

Recommendations

The City Clerk recommends that City Council:

1. Amend the Municipal Code Chapter 217, Record's Corporate (City) to revise the records series schedules as noted in Appendix 2 and to add the new record retention schedules in Appendix 3.
2. Repeal the record retention by-laws of former municipalities as set out in Appendix 4.
3. Grant the authority to introduce the necessary bills in the City Council to give effect to the foregoing.

4. Authorize the appropriate City of Toronto officials to take the necessary action to give effect thereto.

Financial Impact

There are no financial implications resulting from the adoption of the recommendations in this report.

Summary

This report requests City Council's approval of routine amendments to the City's record retention by-law, Municipal Code Chapter 217, Record's Corporate (City), including the revision of existing record retention schedules, the addition of new ones, and the repeal of retention schedules of the former municipalities. The City's Records Retention Committee, comprised of representatives from Legal Services, Internal Audit, and the City Clerk's Office, and an external auditor concur with the recommendations in this report. The inclusion in the by-law of new record retention schedules that supersede those of the former municipalities enables consistent administration of the City's information.

Unmanaged information is a liability for the creator and custodian. Establishing retention schedules is a fundamental tool to reduce risk and support effective asset management of the City's information. Consistent management of the City's information assets also complies with federal and provincial statutory retention requirements and contributes to effective access by City administrators and citizens. Timely destruction of records that have completed their scheduled retention period protects the City's legal interests and reduces administrative costs for storage and retrieval.

Background Information

Report-Routine Records Retention Bylaw Amendment

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3348.pdf>

GM4.18	ACTION		Transactional	Ward: All
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Routine Municipal Code Amendment – Fees for Archives Reproduction Services

(April 25, 2007) report from City Clerk

Recommendations

The City Clerk recommends that:

1. City Council amend Schedule 12, City Clerk, of Appendix C of Municipal Code Chapter 441, Fees and Charges, to revise the fees and charges for reprographic services at the City of Toronto Archives, as described in Appendix 1.
2. City Council repeal former fees charged for reprographic services at the City of Toronto Archives, as described in Appendix 1.

3. The fees and charges revisions come into force on the date of the passing of the amending by-law.
4. City Council grant the authority to introduce the necessary bills to give effect to the foregoing.
5. City Council authorize the appropriate City of Toronto officials to take the necessary action to give effect thereto.

Financial Impact

The proposed user fees will increase the revenue from reproduction services offered by the City of Toronto Archives. As in some cases, these user fees are for new services and it is not possible at this time to estimate the annual increases. The increase in revenues, as a result of approval of these user fees, will be reflected in the City Clerk's 2008 Operating Budget.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

Summary

This report seeks Council approval of a proposed by-law to amend, delete and add to existing user fees for providing reproductions of archival records to clients of the City of Toronto Archives.

These changes are required because the City of Toronto Archives has phased out analog photographic reproduction services and replaced them with digital photographic services. The Archives made this decision for the safety and security of its archival records and in response to increasing demand on the part of Archives' clients for more digital reproduction services. These digital services are done in-house and maximize the use of imaging equipment in the Archives Imaging Lab. This technology assists in the long-term preservation of fragile and rare archival materials, since once the Archives has a digital file, the original need not be copied again.

Some of the proposed changes increase current fees. The proposed fees are in line with those charged by other Ontario research facilities, and are necessary to support the broad range of archival activities, including acquisition, conservation and long-term preservation of unique archival corporate and private records.

Background Information

Report-Routine Municipal Code Amendment - Fees for Archives Reproduction Service (<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3349.pdf>)

App 1-Routine Municipal Code Amendment - Fees for Archives Reproduction Services (<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3350.pdf>)

App 2-Routine Municipal Code Amendment - Fees for Archives Reproduction Services (<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3351.pdf>)

GM4.19	ACTION		Transactional	Ward: All
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Registering "Toronto Meeting Management Information System" as an Official Mark of the City of Toronto

(April 25, 2007) report from City Clerk

Recommendations

The City Clerk recommends that:

1. City Council adopt the word marks, "Toronto Meeting Management Information System" and "TMMIS".
2. City Council approve "Toronto Meeting Management Information System" and "TMMIS" as official marks of the City of Toronto.
3. City Council direct the City Solicitor to request the Registrar of Trade-marks to give public notice that the City has adopted these marks and is using them.

Financial Impact

The cost of requesting the Registrar of Trade-marks to give public notice that the City is using and has adopted an official mark is \$500.00 per mark. Since the City wishes to adopt two official marks, the total cost is \$1,000.00. Funding is available in the City Clerk's Office 2007 Approved Capital Budget, Meeting Management Initiative project, to cover the costs of this registration.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

Summary

This report requests that City Council approve registering the term, "Toronto Meeting Management Information System", and the acronym, "TMMIS", as official marks to protect the interests of the City and its corporate identity.

Registering "Toronto Meeting Management Information System" and "TMMIS" as official marks will make sure that no one can use the marks in connection with a business without the City's authorization.

Background Information

Report-Registering "Toronto Meeting Management Information System" as an Official Mark of the City of Toronto

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3353.pdf>

GM4.20	Information		Transactional	Ward: 7
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Report on Settlement of City's Claim for Clean Up Costs of Coconut Oil Spill Into Sewer

(April 10, 2007) report from City Solicitor

Summary

The City has settled its claim against Gay Lea Foods Co-Operative Ltd. in relation to costs incurred by the City when coconut oil escaped from a vat at the Gay Lea facility, entered the sewer system, and plugged up the City's sanitary sewer main.

Gay Lea has paid the City \$230,220.76. The amount the City was claiming against Gay Lea was \$220,220.76. Gay Lea has paid that amount plus \$10,000.00 for interest and legal costs.

Financial Impact

The Recommendations will have no financial impact beyond what has already been approved in the current year's budget.

Background Information

Report on Settlement of City's Claim for Clean-Up Costs of Coconut Oil Spill into Sewer (<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3354.pdf>)

GM4.21	ACTION		Transactional	Ward: 25
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Land Lease at 23 Glenforest Road – Carpark 152

(April 26, 2007) report from President, Toronto Parking Authority

Recommendations

The Toronto Parking Authority recommends that:

1. City Council authorize the renewal of the land lease, dated December 17, 1984, between the City of Toronto (formerly The Corporation of the City of Toronto), as Tenant, the Toronto Parking Authority (formerly The Parking Authority of Toronto), and Aaron Wintre Realty Limited (formerly 448387 Ontario Limited), as Landlord, for a further term of twenty-one (21) years, commencing March 1, 2006 and expiring on February 28, 2027, for part of 23 Glenforest Road, designated as Part 1 on Plan 66R-1481, on the terms and conditions outlined in Appendix A to this report, and in a form acceptable to the City Solicitor.

2. The TPA continue to administer and manage the lease including the provision of any consents, approvals, waivers, notices and notices of termination provided that the TPA may at any time refer consideration of such matters (including their content) to City Council for its determination and action

Financial Impact

There will be no financial impact to the Capital Budget.

Summary

The purpose of this report is to obtain the City's approval for renewal of the City's and TPA's land lease of part of 23 Glenforest Rd., in order to continue operating a 26 space surface parking facility to service the short term parking needs in the area, on the terms and conditions outlined in the body of this report.

Background Information

Report-Land Lease at 23 Glenforest Road - Carpark 152

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3355.pdf>

Map-23 Glenforest Road, Carpark 152

<http://www.toronto.ca/legdocs/mmis/2007/gm/bgrd/backgroundfile-3379.pdf>