



## STAFF REPORT INFORMATION ONLY

### 2006 Annual Report on Sole Source Purchasing Activity – Supplementary Information

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| <b>Date:</b>             | August 20, 2007  |
| <b>To:</b>               | Government Management Committee                        |
| <b>From:</b>             | Treasurer  |
| <b>Wards:</b>            | All  |
| <b>Reference Number:</b> | P:\2007\Internal Services\pmmd\gm07029pmmd (AFS #5157) |

#### SUMMARY

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This Report provides additional information requested by the Government Management Committee for the report on 2006 Annual Source Purchasing Activity.

#### Financial Impact

There are no financial implications to the City of Toronto as a result of this report.

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#### DECISION HISTORY

At its April 12<sup>th</sup> meeting of the Government Management Committee, the Committee considered the report from the Treasurer on the 2006 Annual Sole Source Purchasing Activity. The report was deferred to the May 10<sup>th</sup> meeting of the Committee for discussion at which time the Government Management Committee requested the Treasurer to report back to the Committee within 3 months providing more detail on the \$52 million spent on Sole Source contracts, for those contracts exceeding \$100,000.00, outlining the category of each item, service area, purchase amount and vendor with more detail on the "other" item category.

#### ISSUE BACKGROUND

The report on [2006 Annual Report on Sole Source Purchasing Activity](#) submitted for the April 12<sup>th</sup> meeting of the Government Management Committee provides a breakdown of Sole Source activity by division. This report includes the additional information on 2006 Sole Source purchases requested by the Committee.

## **COMMENTS**

This report provides, as Attachment 1, all Sole Source purchases processed in 2006 exceeding \$100,000, outlining the category of each item, service area, purchase amount and vendor.

A total of 144 Blanket Contracts and Purchase Orders were issued as Sole Source with values exceeding \$100,000. Of the 144 Blanket Contracts and Purchase Orders issued, there were 37 Sole Source purchases that fell within the “Other” category (e.g., bridging contract until new contract is awarded, goods ordered and received without following proper procurement process, purchase approved by Council, provision of specialized services). Of these Sole Source purchases, 16 were approved by Committee and Council as Sole Source purchases and 21 were approved under staff delegated authority in accordance with the Procurement Processes Policy approved by Council in July 2004.

## **CONTACT**

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## **SIGNATURE**

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Cam Weldon  
Treasurer

## **ATTACHMENTS**

Attachment 1 – Sole Source Contracts exceeding \$100,000.00 (Supplementary Information)