



**OPERATING VARIANCE SUBMISSION
NINE MONTHS ENDED SEPTEMBER 30, 2007**

OVERVIEW

TITLE **Toronto Public Health (TPH)**

YEAR-TO-DATE AT SEPTEMBER 30, 2007

("ACTUAL" is Adjusted Actual from

Accrual Worksheet - Schedule 4)

Gross Expenditure:

Consulting Costs	0.0	0.0	0.0
Utility Costs (cost elements 2215, 2220, 2230, 2250)	302.3	292.6	9.7
Other Expenditures	145,938.7	150,038.3	(4,099.6)
Total Gross Expenditure	146,241.0	150,330.9	(4,089.9)
Revenue	112,584.3	115,107.2	(2,522.9)
NET EXPENDITURE	33,656.7	35,223.7	(1,567.0)

Approved Positions at September 30, 2007:

Permanent / Full Time	1,526.0	1,859.4	(333.4)
Permanent / Part Time			
Temp / Seasonal / Casual Full Time	271.5	131.1	140.4
Temp / Seasonal / Casual Part Time			
	1,797.5	1,990.5	(193.0)

PROJECTIONS TO YEAR-END

Gross Expenditure:

Consulting Costs	0.0	0.0	0.0
Utility Costs (cost elements 2215, 2220, 2230, 2250)	458.7	458.7	0.0
Other Expenditures	205,365.3	210,749.5	(5,384.2)
Total Gross Expenditure	205,824.0	211,208.2	(5,384.2)
Revenue	157,050.4	160,818.6	(3,768.2)
NET EXPENDITURE	48,773.6	50,389.6	(1,616.0)

Signature – Head of Program/Agency/Board

VER/(UNDER)
%

0.0%

3.3%

(2.7%)

(2.7%)

(2.2%)

(4.4%)

VER/(UNDER)
%

(17.9%)

107.1%

(9.7%)

VER/(UNDER)
%

0.0%

0.0%

(2.6%)

(2.5%)

(2.3%)

(3.2%)

ird/Commission

EXPLANATIONS / COMMENTARY

TITLE Toronto Public Health (TPH)

A. Explanation of Significant Variances

I. Consulting Costs

Not applicable.

II. Utility Costs

TPH expenditure exceeded the budget by \$9.7 thousand or 3.3 percent driven by higher than anticipated hydro consumption.

III. Other Expenditures

Overall under-expenditures of \$4,099.6 thousand or 2.7 percent in Other Expenditures (Utility Costs) are attributable to the following:

Payroll:

Salaries and Benefits were \$4,551.7 thousand or 4.2 percent less than budget. This represents an actual gapping of 9.6 percent versus the overall TPH gapping target of 4.7 percent. The following:

a) TPH held 47.2 positions vacant to achieve the cost containment target;

b) A number of positions were held vacant pending implementation of new organizational delivery models in Dental and Oral Health and Communicable Diseases program

c) TPH experienced a high volume of voluntary leave of absence requests requiring backfill processes and a long hiring cycle for some public health professionals; and

d) TPH is in the process of catching up the backlog in hiring for vacancies created by potential funding constraints from the Province.

Non Payroll:

Non payroll expenditures were in line with the budget with a minimal unfavourable variance of \$452.1 thousand or 1.1 percent across various TPH programs. The unfavourable variance is due to pending budget adjustments that will be reflected in the fourth quarter after Court of Appeal the adjustments to the 100% funded programs.

IV. Revenue

Actual revenue was lower than budget by \$2,522.9 thousand or 2.2 percent due to lower than anticipated revenue in cost shared programs resulting in an unfavourable variance in Provincial cost sharing and due to underachievement of revenue received from Interdepartmental Recovery Works Dental program, animal licensing and underspending of Capital projects.

V. Staff Positions

TPH has a total of 1,990.5 approved positions. Since the last report 16 new positions were approved to support three 100% funded programs, Infant Hearing, Blind Low Vision and At Risk Women.

EXPLANATIONS / COMMENTARY**B. Concise Summary for Inclusion in the Consolidated Corporate Report**

(Include pertinent information that best explains both the year-to-date and year-end variances)

Overall, year-to-date net expenditure variance was below the budget by \$1,567 thousand or 4.4 per cent. Total gross expenditure was below budget by \$4,089.9 thousand or 2.7 percent attributable to the underspending of \$4,551.7 thousand in Salaries and Benefits offset by the overspending of \$461.8 thousand in net operating revenue including Utility costs. Revenue was underachieved by \$2,522.9 thousand due to under-expenditure on mandatory cost shared programs, underachievement of Interdepartmental Revenue in the Ontario program and lower than expected animal licensing revenues.

At year-end, TPH expects to be \$5,384.2 thousand gross (2.5 percent) and \$1,616 thousand net (under the 2007 Operating Budget). The net under-expenditure of \$1,616 thousand is the expected containment savings from TPH.

C. Impact of Variances

(Identify services and activities affected)

Deferral of filling vacancies due to cost containment initiatives and delays in filling staff vacancies organization restructure, voluntary leaves of absence, and a long hiring cycle for some public health professionals reduced the level of service delivery to the community as at the third quarter.

D. Corrective Action

(Identify action to be taken and impact on 2007 budget)

TPH continues to monitor the staff complement closely and work with program managers to identify and staffing process issues. Due to the current cost containment climate, there is a requirement to hold positions vacant as part of the cost constraints imposed by the City. As at September 30, 2007, TPH is holding 47.2 positions vacant and is underspent by \$1.3 million net. The projected underspending is \$1.6 million net.

E. Other

*(Include any other pertinent information, e.g., relevant operating **performance measures**, etc.)*

Nil.

higher than

ures (excluding

s resulted in
due to the

ization service
is;
ing lengthy
nd
d in 2006 due to

variance of
ariance is due
ncil approves

underspending
ared revenues
ry for Ontario

ns were
n and Support

ercent.
underspending
on payroll
ires in
Works Dental

(3.2 percent)
cost

due to
lth

ify recruitment
underspend
th, TPH is
by year end is



OPERATING VARIANCE SUBMISSION
NINE MONTHS ENDED SEPTEMBER 30, 2007

SOLE-SOURCED CONSULTING CONTRACTS GREATER THAN \$7,500

TITLE Toronto Public Health (TPH)

JANUARY 1 TO SEPTEMBER 30, 2007

Value of Contract	Period of Contract	Reason for Sole-Sourcing
(\$000s)		

Consulting Firms:

Not Applicable

TOTAL

0.0



OPERATING VARIANCE SUBMISSION
NINE MONTHS ENDED SEPTEMBER 30, 2007

ACCRUAL WORKSHEET

(\$000s)

TITLE Toronto Public Health (TPH)

YEAR-TO-DATE AT SEPTEMBER 30, 2007

("ADJUSTED ACTUAL" is Actual on

Overview - Schedule 1)

Gross Expenditure:

	SAP ACTUAL	ACCRUALS NOT IN SAP	ADJUSTED ACTUAL
Consulting Costs	0.0	0.0	0.0
Utility Costs (cost elements 2215, 2220, 2230, 2250)	302.3	0.0	302.3
Other Expenditures	146,438.4	(499.7)	145,938.7
Total Gross Expenditure	146,740.7	(499.7)	146,241.0
Revenue	104,000.0	8,584.3	112,584.3
NET EXPENDITURE	42,740.7	(9,084.0)	33,656.7

Accrual Details:

Expenditures:

CE2823 Medical Supplies - Commitments	(220.5)
CE4199 Other Prof /Tech Services - Commitments	(127.8)
CE4515 Rental of Office Equipment - Commitments	(151.4)
	(499.7)

Revenues:

IDR - PH3707 Investing In Families	228.2
IDR - PH3061 Ontario Works Administration	227.4
IDR - PH3057 Ontario Works Dental	17.2
CE 8010 Provincial Cost Shared Revenue re Corporate Charges	8,111.5
	8,584.3

Signature – Head of Program/Agency/Board/Commissioner



OPERATING VARIANCE SUBMISSION
NINE MONTHS ENDED SEPTEMBER 30, 2007

NET COST CONTAINMENT SAVINGS
(\$000s)

PROGRAM [Toronto Public Health \(TPH\)](#)

<u>COST CONTAINMENT MEASURES</u>	<u>Actual to Sept. 30, 2007</u>	<u>Projected to Dec. 31, 2007</u>
Hiring Freeze / Increased Gapping Savings	1,055.0	1,210.2
<u>Non-Salary Discretionary Spending Savings:</u>		
Deferred / Cancelled Contracted Services	44.9	44.9
Deferred / Cancelled Conferences	10.1	36.2
Deferred / Cancelled Seminars	6.0	21.7
Deferred / Cancelled Business Travel	3.5	3.5
Deferred / Cancelled Equipment	15.0	33.2
Deferred / Cancelled Furniture	59.0	82.4
Deferred / Cancelled Supplies	14.8	14.8
Deferred / Cancelled Advertising and Production of Print Materials	16.8	87.2
Miscellaneous	0.0	29.5
Service Level Adjustments/Reductions Net Cost Savings	52.4	52.4
Operating Impact of Capital Project Deferrals (savings from this action only)	0.0	0.0
TOTAL NET COST CONTAINMENT SAVINGS	1,277.5	1,616.0