

## **Limousine Driver Training Programme**

<b>Date:</b>	September 12, 2007
<b>To:</b>	Licensing and Standards Committee
<b>From:</b>	Lenna Bradburn, Executive Director, Municipal Licensing and Standards
<b>Wards:</b>	All
<b>Reference Number:</b>	6018

### **SUMMARY**

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As directed by City Council, Municipal Licensing and Standards is reporting back to the Licensing and Standards Committee with respect to establishing a training programme for limousine driver applicants and for existing limousine drivers and owners who drive, and on the costs and implementation issues relating to the delivery of this training programme.

After consultation with the limousine industry, Municipal Licensing and Standards recommends establishing a 5-day training course for limousine driver applicants, a 2-day refresher course for existing limousine drivers and owners that drive, to be taken once every four years and the requirement of applicants completing a First Aid/CPR course prior to the issuance of a licence and once every four years prior to renewal of such licence.

### **RECOMMENDATIONS**

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The Executive Director, Municipal Licensing and Standards Division recommends that:

1. Municipal Code - Chapter 545 – Article XXXIX be amended to include a mandatory five-day Limousine Driver Training Course for new applicants wishing to obtain a licence to drive a limousine in the City of Toronto;
2. Municipal Code - Chapter 545 – Article XXXIX be amended to include a mandatory two-day Limousine Driver/Owner Refresher Training Course, to be taken by existing limousine drivers and owners who drive, once every four years;

3. Municipal Code - Chapter 545 – Article XXXIX be amended to include the requirement that an individual prior to the issuance of a limousine driver’s licence and once every four years thereafter, be required to successfully complete a one-day first aid and cardiopulmonary resuscitation course provided by Toronto’s Emergency Medical Services (EMS), or by such agency as may be approved by the Executive Director of Municipal Licensing and Standards;
4. Municipal Code - Chapter 441 Fees be amended to include a Training Fee of \$300.00 for the five-day Limousine Driver Training Course for new applicants;
5. Municipal Code - Chapter 441 Fees be amended to include a Training Fee of \$120.00 for the two-day Limousine Driver/Owner Refresher Training Course;
6. Municipal Code – Chapter 441 Fees be amended to include a fee of \$25.00 for rescheduling attendance at the five-day Limousine Driver Training Course;
7. Municipal Code – Chapter 441 Fees be amended to include a fee of \$25.00 for rescheduling attendance at the two-day Limousine Driver/Owner Refresher Training Course;
8. Municipal Code - Chapter 441 Fees be amended to include a fee of \$55.00 for a one-day first aid and cardiopulmonary resuscitation (CPR) course provided by Toronto’s Emergency Medical Services Division (EMS), and a fee of \$25.00 for rescheduling of this course if necessary;
9. the City Solicitor be directed to prepare the necessary bill to give effect to the recommendations from this report; and
10. City staff be authorized and directed to take any other action necessary to implement the recommendations from this report.

### **Implementation Points**

Upon approval, the Municipal Licensing and Standards, Licensing Services, Training Unit will commence designing and developing both recommended courses with an expected delivery date of March 2008.

### **Financial Impact**

There are no financial impacts arising from this report beyond what has already been approved in the current year’s budget. Related costs associated with the implementation of the Limousine Driver Training Programme can be accomplished within existing resources on a cost recovery basis.

## **DECISION HISTORY**

At its meeting on May 17, 18 and 19, 2005, City Council adopted the Planning and Transportation Committee Report and further recommended that staff:

(2) (a) develop a training programme for existing livery cab drivers, owners who drive, and new applicants, to be delivered by the Municipal Licensing and Standards Training Unit, and report back to the Planning and Transportation Committee on the costs and implementation issues relating to the delivery of this training programme.

## **ISSUE BACKGROUND**

Consultation with the limousine industry was held on January 26, 2006. As a result of the consultation, consensus was achieved with respect to the category and duration of courses and a curriculum outline for each of the recommended courses as follows:

### **Five-Day Limousine Driver Training Course (new applicants)**

- Day 1 - AM – Introduction / Human Rights / Diversity Awareness
  - PM - Professional Customer Service/Communication
- Day 2 - AM - Toronto & GTA Geography
  - PM - Route Planning/Tourism
- Day 3 - AM - Municipal Code / Limousine Standards
  - PM - Urban Road Survival (Defensive Driving) and Sharing Roads with Cyclists
- Day 4 - AM - Transporting Passengers with Disabilities
  - PM - Driver Health & Safety
- Day 5 - AM - Examination

### **Two-Day Limousine Driver/Owner Refresher Training Course (existing drivers and owners who drive)**

- Day 1 - AM – Introduction / Human Rights and Diversity Awareness
  - PM - Professional Customer Service / Communication
- Day 2 - AM – Municipal Code/Limousine Standards
  - PM – Transporting Passengers with Disabilities

## **COMMENTS**

Implementation of the recommended five-day training course will improve the quality and effectiveness of individuals pursuing a career as a professional limousine driver and ensure that applicants acquire a comprehensive knowledge of all the areas involved in the occupation.

Implementation of the recommended two-day refresher training course will provide the individual with a forum to review pertinent by-laws and regulations. The course will be designed using drivers' experience and knowledge to further develop relevant and practical skills to assist the individual in the ever changing role of a professional limousine driver.

Limousine Driver Training Programme fees are based on the standard hourly rate of course delivery similar to the fees charged for taxicab driver training courses as previously established by Council.

## **CONTACT**

Glenn Steeves  
Manager, Training  
Licensing Services  
Municipal Licensing and Standards  
Phone: (416) 396-5460  
Fax: (416) 396-5475  
E-mail: [gsteeves@toronto.ca](mailto:gsteeves@toronto.ca)

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Lenna Bradburn,  
Executive Director  
Municipal Licensing and Standards Division