

May 17, 2007

To: Planning and Growth Management Committee

From: Councillor A. A. Heaps, Chair, Toronto Cycling Advisory Committee  
Ward 35 - Scarborough Southwest

Subject: Toronto Cycling Advisory Committee – Revised Terms of Reference

**Recommendation:**

**That the Planning and Growth Management Committee endorse the Toronto Cycling Advisory Committee revised Terms of Reference.**

**Background:**

Since my appointment as Chair of the Toronto Cycling Advisory Committee, I have taken the opportunity to hold a series of meetings and conversations with Program Staff, cycling community representatives, fellow colleagues and members of the public, regarding what the needs and issues regarding cycling are from their perspective.

The one reoccurring theme was the need to update the workings of the Toronto Cycling Advisory Committee to ensure that the committee assumes a more active role in advocating the needs of the cycling community to the City through the Planning and Growth Management Committee.

To this end, the first step, with the assistance of Program Staff, was to revise the Terms of Reference of the Toronto Cycling Advisory Committee in order that the committee can be positioned in such a way that it will be able to play a more active role in advocating the needs of the cycling community.

This, I believe, has been accomplished by:

- Streamlining the membership from 22 members to 9 members consisting of the Chair and eight (8) citizen members;
- Holding meetings on a quarterly basis and ensuring that the meetings are issue driven with measurable outcomes (e.g. discussion and advice on the Capital and Current Budgets, Departmental programs such as Bike Week, etc.);
- Enhancing the role of Toronto Cycling Groups by seeking their input and advice as part of the decision making process and recognizing that they will continue to play a roll in building a bicycle friendly City.

It is my hope that during this term of Council I can lead the Toronto Cycling Advisory Committee towards implementing the Mayor's vision for the City is to have the entire Bike Plan implemented by 2012, as well as rapidly expand our bike lane network across Toronto over the next 4 years in addition to educating Torontonians about the benefits of incorporating cycling into their daily lifestyle.

Your support in approving the attached revised Toronto Cycling Advisory Committee Terms of Reference is the first step in the process of continuing to improve and enhance the cycling needs of the citizens of Toronto.

Councillor A. A. Heaps, Chair  
Toronto Cycling Advisory Committee  
Ward 35 - Scarborough Southwest