



**STAFF REPORT  
ACTION REQUIRED  
Confidential Attachment**

**Recommended Candidates for the Toronto Preservation Board**

<b>Date:</b>	October 2, 2007
<b>To:</b>	Planning and Growth Management Committee
<b>From:</b>	The Chief Planner and Executive Director, City Planning Division
<b>Wards:</b>	All Wards
<b>Reason for Confidential Information:</b>	This report deals with personal matters about identifiable individuals. It is recommended that the confidential attachment be made public once City Council has dealt with this item.
<b>Reference Number:</b>	pg070074

**SUMMARY**

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This report summarizes the process followed to recruit and evaluate candidates for the Toronto Preservation Board and recommends that Council nominate the individuals listed in confidential Attachment 1 to the Board. The role of the Toronto Preservation Board is to advise Toronto City Council on matters pertaining to the Ontario Heritage Act.

City Planning staff received 26 applications from individuals volunteering to serve on the Board. Applications were pre-screened and those that met the minimum eligibility requirements were offered interviews. Applicants were scored by a selection committee on their ability to answer predetermined interview questions. Based on their interview scores the selection committee compiled a list of qualified candidates and recommends that Council nominate these individuals to serve on the Board.

## **RECOMMENDATIONS**

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### **The City Planning Division recommends that:**

1. Council nominate the candidates listed in confidential Attachment 1 to the Toronto Preservation Board effective January 1, 2008 for a term coincident with Council or until their successors are appointed; and
2. Council authorize the release of confidential Attachment 1 once it has dealt with this staff report.

### **Financial Impact**

There are no financial implications resulting from the adoption of this report.

### **DECISION HISTORY**

The Toronto Preservation Board is governed under Section 103-17 of the Municipal Code. In 2004 City Council transferred responsibility for managing the Board recruitment process from the City Clerk's Office to Heritage Preservation Services. Heritage Preservation Services organized the recruitment process for the current Board and members were nominated by Council in 2004.

At its April 23 and 24, 2007 meeting, Toronto City Council considered the report Divisional Policy and Process Governing the Toronto Preservation Board and Community Preservation Panels. Through the adoption of this report Council made a number of minor amendments to Section 103-17 of the Municipal Code. The changes brought the Section in line with amendments to the Ontario Heritage Act and clarified the number of terms that Board members are allowed to serve.

<http://www.toronto.ca/legdocs/mmis/2007/sc/bgrd/backgroundfile-3479.pdf>

### **ISSUE BACKGROUND**

The Toronto Preservation Board advises Council on matters pertaining to the Ontario Heritage Act. The Board is made up of seven members at large, the chairs of the four Toronto Community Preservation Panels or their designates, and up to three members of Toronto City Council. The terms of the Board are coincident with Council or until their successors are appointed.

The current Toronto Preservation Board has been serving since 2004. Now that Council has amended the policy and process governing the Board it is time for the Board to be reconstituted.

## **COMMENTS**

City Planning staff began the recruitment process by sending letters to all of the current Board members outlining the process and inviting eligible members to reapply. Application forms and background information was distributed to City Councillors and to the Mayor's Office. A press release was sent to community newspapers and posted on the City's website. Planning staff worked with our partners at Heritage Toronto to compile a targeted stakeholders list and an eblast soliciting volunteers was sent to over 500 stakeholders. Flyers were distributed to all City of Toronto libraries, community centres and Access Toronto Desks. The Board members were updated on the progress of the recruitment process at the regular Board meetings.

Applications were accepted until the June 29, 2007 deadline. Twenty six applications were received prior to the deadline. One application was received after the deadline and staff deemed it to be ineligible. City Planning staff pre-screened the applications against the criteria for Toronto Preservation Board members established by Council. Those that did not demonstrate in their applications that they met the minimum criteria were offered interviews for positions with the Community Preservation Panels, those that met the criteria were offered interviews for positions on the Board.

A selection committee was created and approved by the Toronto Preservation Board to interview the short listed candidates. The committee comprised the following members:

Patti Hannivan - A Principal of Hannivan and Company, Patti has more than twenty years of local and international experience in the field of interior heritage conservation. In addition to her work in heritage Ms. Hannivan has also served two consecutive terms as a member of the Toronto Preservation Board. She is currently the Board's vice-chair.

Cynthia MacDougall - Cynthia A. MacDougall is a partner and head of McCarthy Tétrault's Municipal Group in Toronto. Her practice focuses on the areas of municipal, land use planning and environmental law. Ms. MacDougall is a member of the Municipal Section, Canadian Bar Association (Ontario). She is a past-president and director of the Neighbourhood Information Post, as well as a former director of the Wood Green Community Centre, the Scarborough Distress Centre and Sistering.

Larry Richards- Larry Wayne Richards, FRAIC, AIA/IA, is Professor of Architecture in the University of Toronto's Faculty of Architecture, Landscape, and Design and was Dean of the school from 1997 to 2004. A graduate of Yale University, Richards has spent the past 35 years in a broad range of academic and professional consulting activities internationally. He is a member of the Board of the Ontario Heritage Trust and is currently writing a comprehensive guidebook on the architecture on the University of Toronto's three campuses, to be published in 2008 by the Princeton Architectural Press. In 2007 Richards received the national "Advocate for Architecture" award from the Royal Architectural Institute of Canada.

The selection committee met on three occasions and interviewed fourteen candidates. The applicants were asked three predetermined questions relating to the role of heritage preservation in Toronto and the role of Board members. Points were awarded for each answer and the applicants that achieved the highest scores are being recommended to serve on the Board. The selection committee also selected an alternate candidate that they recommend be nominated should any vacancies occur during the coming term.

The individuals recommended in Attachment 1 all have relevant professional skills that apply to heritage preservation and have years of experience serving their community as community advocates. All have an abiding interest in heritage Preservation.

Pending Council approval, all of the applicants will be notified of the results of the recruitment process and the reconstituted Toronto Preservation Board will sit for the first time in January 2008. City Planning staff will hold a mandatory orientation session for all Board members, both new and returning, prior to the first official meeting of the Board. The Toronto Preservation Panels are also in the process of being reconstituted. The four new Panel chairs or their designates should be in place for the first meeting in January.

## **CONTACT**

Denise Gendron  
Manager, Heritage Preservation Services  
Tel: 416-338-1075  
Fax: 416-392-1973  
E-mail: [degendron@toronto.ca](mailto:degendron@toronto.ca)

## **SIGNATURE**

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Ted Tyndorf,  
Chief Planner and Executive Director  
City Planning Division

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## **ATTACHMENTS**

Attachment No. 1: Recommended Candidates for the Toronto Preservation Board