# THE BOARD OF MANAGEMENT FOR THE BLOOR-YORKVILLE BUSINESS IMPROVEMENT AREA

Financial Statements
For the Year Ended December 31, 2007

# BLOOR-YORKVILLE BUSINESS IMPROVEMENT AREA

# **DECEMBER 31, 2007**

# **CONTENTS**

	<u>Page</u>
Auditor's report	3
Financial statements	
Statement of financial position	4
Statement of revenue, expenditure and operating surplus	5
Statement of changes in financial position	6
Notes to financial statements	7 - 10

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## **AUDITOR'S REPORT**

To the Council of the Corporation of the City of Toronto and the Board of Management for the Bloor-Yorkville Village Business Improvement Area

I have audited the statement of financial position of the Board of Management for the Bloor-Yorkville Business Improvement Area as at December 31, 2007 and the statements of revenue, expenditure and operating surplus and changes in financial position for the year then ended. These financial statements are the responsibility of the Board's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly in all material respects, the financial position of the Board as at December 31, 2007 and the results of its operations and changes in financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Toronto, Ontario March 24, 2008

Chartered Accountant Licensed Public Accountant

# THE BOARD OF MANAGEMENT FOR THE BLOOR-YORKVILLE BUSINESS IMPROVEMENT AREA STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2007

Current  Cash and short-term investments Accounts receivable City of Toronto – special charges (note 3) Other Deferred expenses (note 4) Other assets  1,063,555 65,439 173,524 173,524 19,628	
Cash and short-term investments Accounts receivable City of Toronto – special charges (note 3) Other Deferred expenses (note 4)  1,063,555 65,439 34,719 173,524	
Accounts receivable City of Toronto – special charges (note 3) Other Deferred expenses (note 4)  65,439 34,719 173,524	
Other 34,719 Deferred expenses (note 4) 173,524	885,921
Deferred expenses (note 4) 173,524	88,068
	73,023
Other assets 19 628	23,000
	4,397
1,356,865	1,074,409
LIABILITIES	
Current	
Accounts payable and accrued liabilities	
City of Toronto 108,285	113,634
Deferred revenue (note 5) 59,000	49,000
Other79,184	43,615
246,469	206,249
ACCUMULATED SURPLUS	
Operating (note 6)1,110,396	
1,356,865	868,160

Approved on behalf of the Board of Management:

Chair

Treasurer

THE BOARD OF MANAGEMENT FOR THE BLOOR-YORKVILLE BUSINESS IMPROVEMENT AREA STATEMENT OF REVENUE, EXPENDITURE AND OPERATING SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2007

	2007 \$ Budget	2007 \$ Actual	2006 \$ Actual
REVENUE			
City of Toronto - special charges Sante – sponsorships and revenue (note 7) Interest Municipal grants Other	1,564,604 - 17,500 - - 1,582,104	1,570,594 501,267 41,338 - 95,053 2,208,252	1,506,596 477,148 35,064 4,600 134,133 2,157,541
EXPENDITURE			
Administration Communication and member relations Design and capital improvements Promotion and marketing Sante – marketing and events costs (note 7) Provision for uncollectable levies (note 3)	385,080 53,700 860,500 199,700 200,000 137,724 1,836,704	409,760 76,851 498,628 245,878 568,526 166,373 1,966,016	361,606 50,538 585,669 171,074 697,213 95,740 1,961,840
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURE FOR THE YEAR	(254,600)	242,236	195,701
OPERATING SURPLUS, BEGINNING OF YEAR	868,160	868,160	672,459
OPERATING SURPLUS, END OF YEAR	613,560	1,110,396	868,160

THE BOARD OF MANAGEMENT FOR THE BLOOR-YORKVILLE BUSINESS IMPROVEMENT AREA STATEMENT OF CHANGES IN FINANCIAL POSITION FOR THE YEAR ENDED DECEMBER 31, 2007

	2007 \$	2006 \$
CASH PROVIDED BY (USED IN) OPERATIONS		
Excess of revenue over expenditure for the year	242,236	195,701
Increase (decrease) resulting from changes in Accounts receivable		
City of Toronto - special charges	22,629	8,809
Other	38,304	2,625
Deferred expenses	(150,524)	(23,000)
Other assets	(15,231)	(912)
Accounts payable and accrued liabilities	<b>(5.240)</b>	66 621
City of Toronto  Deferred revenue	(5,349) 10,000	66,621 24,000
Other	35,569	9,027
		<u> </u>
CASH PROVIDED BY OPERATIONS	177,634	282,871
Cash And Short-Term Investments, Beginning of Year	885,921	603,050
Cash And Short-Term Investments, End of Year	1,063,555	885,921

## 1. ESTABLISHMENT AND OPERATIONS

The Bloor-Yorkville Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

# 2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA), the most significant of which are as follows:

- (a) Revenues and expenditures are recorded using the accrual basis of accounting.
- (b) Capital expenditures are charged to operations in the year of acquisition.
- (c) Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

# 3. CITY OF TORONTO - SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

Annually the Municipal Property Assessment Corporation sends a Property Assessment Notice to all taxpayers based the market value of the property determined by its staff members. The taxpayers are entitled to appeal the assessment if they believe their assessment is overstated. Municipal taxes including BIA levies are based on the assessment of the property. Consequently any reduction in assessment, based on successful appeal, would result in a reduction in the BIA levy already collected. The City is obliged to refund the excess BIA levy to the BIA members and recover that amount from the BIA. Each year the City calculates potential loss for pending appeals based on past experience and advises the BIAs to make appropriate provision in their financial statements. In order to ensure that the BIA financial statements are fairly presented, it is imperative to make appropriate provision for any potential loss.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2007	2006
Total special charges outstanding	\$ 1,061,139	\$ 994,168
Less: allowance for uncollected special charges	(995,700)	(906,100)
Special charges receivable (payable)	65,439	88,068

The provision for uncollected levies reported on the Statement of Revenue, Expenditure and Operating Surplus is comprised of:

Special charges written-off	2007 \$ 76,773	2006 \$ 55,840
Increase in allowance for uncollected special charges	89,600 166,373	39,900 95,740

## 4. DEFERRED EXPENSES

Deferred expenses consist of payments for the 2008 Sante Festival. These will be recognized as expenses in 2008 when the Festival occurs.

# 5. **DEFERRED REVENUE**

Deferred revenue consists of revenue for the 2008 Sante Festival. It will be recognized as revenue in 2008 when the Festival will be hosted.

# 6. COMMITMENTS

- (a) The Board, in co-operation with the City, has implemented cost-shared capital improvement projects on publicly owned property for several years. The projects are long-term in nature and are usually completed subsequent to the year of Council's approval. The Board is committed to capital improvement projects of which the Board's share of \$ 2,400 was outstanding as at December 31, 2007.
- (b) The Board is committed to minimum annual operating payments for office space and equipment as follows:

2008	97,000
2009	97,000
2010	96,000
2011	91,000
2012	91,000
Thereafter	91,000
	563,000

THE BOARD OF MANAGEMENT FOR THE BLOOR-YORKVILLE BUSINESS IMPROVEMENT AREA NOTES TO THE FINANCIAL STATEMENTS, CONT'D FOR THE YEAR ENDED DECEMBER 31, 2007

### 7. SANTE

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Sante-the Bloor-Yorkville Wine Festival was established in 1998, to create an annual event to attract world class and domestic wineries to Bloor-Yorkville and to educate our consumers about the wonderful world of wine. Until 2004 this festival was operated and managed by a partnership, which included involvement and a predetermined financial contribution from the Bloor-Yorkville BIA.

During 2005 the Bloor-Yorkville Business Improvement Area assumed ownership of the Sante Wine Festival. Since 2005, the BIA has been managing and operating the Sante Wine Festival annually. Both Santé and the BIA are not for profit organizations, which strive to create interesting events and attractive streetscapes to draw people to Bloor-Yorkville. Santé is a six day festival made up of various events including educational seminars, tasting events and food and wine pairings with opportunities to meet wine makers and learn more about their products and the process of creating them. Santé attracts nearly 10,000 wine enthusiasts each year, with over 70 wineries represented.

It is the intent of the BIA to operate the Festival to be a break-even event. In case of a deficit, the BIA is committed to contribute funds to offset the deficit. If there is any surplus, it will be applied towards next year's festival.

### 8. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board through the City of Toronto.