



STAFF REPORT ACTION REQUIRED

2007 Audited Financial Statements of Business Improvement Areas (BIAs) – Report No. 2

| | |
|--------------------------|--------------------------------------------------------------------------------------------|
| Date: | October 21, 2008 |
| To: | Audit Committee |
| From: | Acting Treasurer Director, Business Services, Economic Development, Culture and Tourism |
| Wards: | All |
| Reference Number: | P:\2008\Internal Services\acc\ac08018acc (AFS#6430) |

SUMMARY

The purpose of this report is to present the 2007 audited financial statements and management letters of thirty-two Business Improvement Areas (BIAs) to City Council for approval.

RECOMMENDATIONS

It is recommended that:

1. The Audit Committee consider and forward to City Council for approval the 2007 audited financial statements and management letters of the thirty-two Business Improvement Areas attached as Appendices A-1 to JJ-1.

Financial Impact

There are no financial implications resulting from this report.

The Acting Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

Annually, members of individual BIAs approve their budget at their respective Annual General Meeting and submit it to City Council for approval. For financial reporting purposes, BIAs are classified as Other Government Organization and are included in the City's consolidated financial statements.

In accordance with Chapter 19 of the City of Toronto Municipal Code, each BIA Board is required to approve and submit its audited financial statements and management letter annually to City Council for approval.

ISSUE BACKGROUND

The thirty-two audited financial statements and management letters attached to this report have been approved by the respective Board of Management of the BIA. The 2007 audited financial statements and management letters for twenty-four other BIAs were presented to the Audit Committee at its July 10, 2008 meeting and contained in AU8.8 adopted by Council at its meeting of September 24-25, 2008. The financial statements of the remaining five BIAs are in the process of being prepared and audited. Upon completion of their respective audits and Board approvals, they will also be presented, for approval, to City Council.

COMMENTS

The 2007 audited financial statements and related management letters for the following BIAs are included as appendices to this report.

| | Management Letter Issues YES/NO | | Management Letter Issues YES/NO |
|----------------------------|---------------------------------|----------------------------|---------------------------------|
| Albion-Islington | YES | Junction Gardens | YES |
| Bloor Annex | NO | Kennedy Road | NO |
| Bloor by the Park | NO | Long Branch | NO |
| Bloordale Village | NO | Mimico Village | NO |
| Bloor Street | NO | Mirvish Village | NO |
| Chinatown | YES | Pape Village | NO |
| College Promenade | NO | St. Clair Avenue West | NO |
| Dovercourt Village | NO | St. Lawrence Neighbourhood | NO |
| Downtown Yonge | NO | The Eglinton Way | YES |
| Dundas West | NO | Upper Village | NO |
| Emery Village | YES | Village of Islington | NO |
| Fairbank Village | NO | West Queen West | NO |
| Forest Hill Village | NO | Weston Village | YES |
| Gerrard India Bazaar | YES | Wexford Heights | YES |
| Greek Town on the Danforth | YES | Wychwood Heights | NO |
| Hillcrest Village | NO | York- Eglinton | YES |

The twenty two BIAs for which no management letter issues were identified are documented in the four letters which are included as appendices GG-1, HH-1, II-1 and JJ-

1 of this report. For the remaining ten BIAs, the Management of the BIAs have agreed with the auditors recommendations and have or have committed to take the actions as outlined in the specific management letters appended to this report.

CONTACT

Aditya Rupasingh
Acting Director
Accounting Services
Tel: (416) 392 – 7648
Fax: (416) 696 – 4228
Email: arupsing@toronto.ca

Eva Pyatt
Director, Business Services
Economic Development Culture and
Tourism (EDCT)
Tel: (416) 392 – 7183
Fax: (416) 397 – 1380
Email: epyatt@toronto.ca

SIGNATURE

Giuliana Carbone
Acting Treasurer

Eva Pyatt
Director, Business Services, EDCT

ATTACHMENTS

| | |
|----------------|------------------------------------------------|
| Appendix A-1: | Albion-Islington Financial Statements |
| Appendix A-2: | Albion-Islington Management Letter |
| Appendix B-1: | Bloor Annex Financial Statements |
| Appendix C-1: | Bloor by the Park Financial Statements |
| Appendix D-1: | Bloordale Village Financial Statements |
| Appendix E-1: | Bloor Street Financial Statements |
| Appendix F-1: | Chinatown Financial Statements |
| Appendix F-2: | Chinatown Management Letter |
| Appendix G-1: | College Promenade Financial Statements |
| Appendix H-1: | Dovercourt Village Financial Statements |
| Appendix I-1: | Downtown Yonge Financial Statements |
| Appendix J -1: | Dundas West Financial Statements |
| Appendix K-1: | Emery Village Financial Statements |
| Appendix K-2: | Emery Village Management Letter |
| Appendix L-1: | Fairbank Village Financial Statements |
| Appendix M-1: | Forest Hill Village Financial Statements |
| Appendix N-1: | Gerrard India Bazaar Financial Statements |
| Appendix N-2: | Gerrard India Bazaar Management Letter |
| Appendix O-1: | Greektown on the Danforth Financial Statements |

| | |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Appendix O-2 : | Greektown on the Danforth Management Letter |
| Appendix P-1: | Hillcrest Village Financial Statements |
| Appendix Q-1: | Junction Gardens Financial Statements |
| Appendix Q-2: | Junction Gardens Management Letter |
| Appendix R-1: | Kennedy Road Financial Statements |
| Appendix S-1: | Long Branch Financial Statements |
| Appendix T-1: | Mimico Village Financial Statements |
| Appendix U-1: | Mirvish Village Financial Statements |
| Appendix V-1: | Pape Village Financial Statements. |
| Appendix W-1: | St. Clair Avenue West Financial Statements |
| Appendix X-1: | St. Lawrence Neighbourhood Financial Statements |
| Appendix Y-1: | The Eglinton Way Financial Statements |
| Appendix Y-2: | The Eglinton Way Management Letter |
| Appendix Z-1: | Upper Village Financial Statements |
| Appendix AA-1: | Village of Islington Financial Statements |
| Appendix BB-1: | West Queen West Financial Statements |
| Appendix CC-1: | Weston Village Financial Statements |
| Appendix CC-2: | Weston Village Management Letter |
| Appendix DD-1: | Wexford Heights Financial Statements |
| Appendix DD-2: | Wexford Heights Management Letter |
| Appendix EE-1: | Wychwood Heights Financial Statements |
| Appendix FF-1: | York-Eglinton Financial Statements |
| Appendix FF-2: | York-Eglinton Management Letter |
| Appendix GG-1: | A letter from the auditor, Rafiq Dosani dated October 3, 2008 stating that there were no significant management letter issues identified. |
| Appendix HH-1: | A letter from the auditor, Rosenswig McRae Thorpe <small>LLP</small> dated October 16, 2008 stating that there were no significant management letter issues identified. |
| Appendix II-1: | A letter from the auditor, Berman, Lofchick & Lum <small>LLP</small> dated October 16, 2008 stating that there were no significant management letter issues identified. |
| Appendix JJ-1: | A letter from the auditor, Allen C. Morris dated May 9, 2008 stating that there were no significant management letter issues identified. |