



STAFF REPORT ACTION REQUIRED

Toronto Police Service – Parking Enforcement Unit: 2008 Operating Budget Request

Date:	December 28, 2007
To:	Budget Committee, City of Toronto
From:	Alok Mukherjee, Chair, Toronto Police Services Board

SUMMARY

The purpose of this report is to provide the City of Toronto Budget Committee with the 2008 operating budget request for the Toronto Police Service – Parking Enforcement Unit.

RECOMMENDATION

It is recommended that the Budget Committee approve the 2008 operating budget request for the Toronto Police Service – Parking Enforcement Unit in the amount of \$33.9 Million (M), a 0.9% increase over the 2007 net approved budget.

FINANCIAL IMPACT

If the Budget Committee approves the recommendation contained in this report, it will result in the allocation of funds in the amount of \$33.9M, which is a 0.9% increase over the 2007 net operating budget.

ISSUE BACKGROUND

At its meeting of November 15, 2007, the Toronto Police Services Board was in receipt of a report dated November 12, 2007, from William Blair, Chief of Police, with regard to the Toronto Police Service – Parking Enforcement Unit's 2008 operating budget request.

COMMENTS

The Board approved the Chief's report and agreed to forward copies to the City's Deputy City Manager and Chief Financial Officer and to the City Budget Committee, for approval.

CONCLUSION

A copy of Board Minute No. P387/07, in the form attached as Appendix “A” to this report, regarding this matter is provided for information.

CONTACT

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SIGNATURE

Alok Mukherjee
Chair

ATTACHMENT

Appendix A – Board Minute No. P387/07

cc. Mr. Joseph Pennachetti, Deputy City Manager and Chief Financial Officer

A: 2008_oper_parking.doc

Appendix A

THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE TORONTO POLICE SERVICES BOARD HELD ON NOVEMBER 15, 2007

#P387. TORONTO POLICE SERVICE – PARKING ENFORCEMENT UNIT: 2008 OPERATING BUDGET REQUEST

The Board was in receipt of the following report November 12, 2007 from William Blair, Chief of Police:

Subject: 2008 OPERATING BUDGET REQUEST FOR THE TORONTO
POLICE SERVICE PARKING ENFORCEMENT UNIT

Recommendations:

It is recommended that:

- (1) the Board approve a 2008 net Operating Budget request of \$33.9 Million (M), a 0.9% increase over the 2007 net approved budget, and
- (2) the Board forward a copy of this report to the City's Deputy City Manager and Chief Financial Officer and to the City Budget Committee, for approval.

Financial Implications:

The 2008 net operating budget submission of \$33.9M results in an increase of \$0.3M (0.9%) over the approved 2007 net operating budget. The majority of the increase (\$0.2M) is for staff reclassifications and benefit cost increases. The remainder of the increase is mainly attributable to inflationary increases. The current 2008 request does not include any provision for the impact of the 2008 contract negotiations.

Background/Purpose:

The purpose of this report is to provide the Board with the Parking Enforcement Unit's (PEU) 2008 net operating budget request for consideration and approval.

The PEU assists with the safe and orderly flow of traffic by responding to parking concerns and enforcing applicable municipal by-laws. The unit also provides operational support to the Toronto Police Service. The PEU operating budget is separate from the Toronto Police Service's operating budget, and is included in the City's consolidated Parking Tag Enforcement Operations budget.

The annual operating budget process requires the Board to approve the PEU budget request and then forward the approved request to the City. As a result, this report recommends the approval of the PEU's 2008 operating budget.

The following provides detailed information regarding the budget development process, as well as detail on specific increases and decreases.

2008 Operating Budget Development Process

The PEU budget request was developed using the following guiding principles:

- reallocate within existing budget wherever possible to accommodate pressures;
- budget for known plans, including staffing requirements;
- defer service enhancements where risk of liability associated with deferral is low; and
- ensure proposed service enhancements (if any) are consistent with Service priorities.

The 2008 funding requirements were prepared by PEU and reviewed by the Service's Budgeting and Control unit. The overall funding request and key line item information (increases and decreases) was then presented to and reviewed by the Command and the Police Services Board Budget Sub-Committee.

2008 Operating Budget Request

The follow table summarizes the current 2008 request by category of increase. Discussion on each category follows.

2008 Budget Request Summary	\$(M)	% Inc. over 2007
2007 Approved Budget	\$33.6	
(a) Salary Increments	\$0.1	0.3%
(b) Fringe Benefits	\$0.1	0.3%
(c) Other Expenditure Changes	<u>\$0.1</u>	<u>0.3%</u>
Total 2008 Budget Request	\$33.9	0.9%

(a) Salary Increments (Increase of \$0.1M, or 0.3%)

Regular pay and premium pay constitute 70% (\$24.5M) of the PEU gross budget. There is no change in the staff complement from 2007, and increases in the 2008 request are due to salary increments for existing staff (\$0.1M).

(b) Fringe Benefits (Increase of \$0.1M, or 0.3%)

Fringe benefits represent 13% (\$4.7M) of the PEU gross budget. Fringe benefits are largely comprised of expenditures directly related to salary costs (e.g., pensions, employment insurance) and expenditures for self-insured coverage (e.g., medical/dental). The budget for payroll deductions is based on the number of

employees and their respective salaries, and medical / dental benefit budgets are determined based on the past four years' actual experience, plus anticipated changes (e.g., Pay Direct Drug Card).

(c) Non Salary (Increase of \$0.1M, or 0.3%)

Non salary accounts constitute 17% (\$5.8M) of the gross budget. The \$0.1M increase is to accommodate inflationary pressures experienced in various non-salary accounts, such as gasoline and rental of facilities.

Conclusion:

The Parking Enforcement Unit's 2008 operating budget request is \$33.9M (an increase of \$0.3M or 0.9% increase over 2007). The budget request has been reviewed by the Service and the Board's Budget Sub-Committee. Staff continue to review estimates, particularly those that rely on 2007 experience, and any adjustments as a result of 2007 year-end expenditures will be reported to the Board accordingly.

Mr. Tony Veneziano, Chief Administrative Officer, Administrative Command will be in attendance to answer any questions from the Board.

The Board approved the foregoing report.