

Civic Appointments Committee

Meeting No.	12	Contact	Cathrine Marchell, Committee Administrator
Meeting Date	Thursday, April 24, 2008	Phone	416-392-6276
Start Time	2:30 PM	E-mail	cmarche2@toronto.ca
Location	Committee Room 4, City Hall		

Attendance

Members of the Civic Appointments Committee were present for some or all of the time period indicated under the section headed Meeting Sessions, which appears at the end of the Minutes.

Councillor Janet Davis (Chair)	X
Councillor Paula Fletcher	X
Councillor Cliff Jenkins	X
Councillor Norm Kelly	X
Councillor Joe Mihevc	X
Councillor Frances Nunziata	*
Deputy Mayor Joe Pantalone	*
Councillor Adam Vaughan	*

* Regrets

Councillor Frances Nunziata
Deputy Mayor Joe Pantalone
Councillor Adam Vaughan

Confirmation of Minutes

On motion by Councillor Fletcher, the Minutes of the meeting of the Civic Appointments Committee held on May 30, 2007, September 6, 2007 and October 25, 2007, were confirmed.

CA12.1	ACTION	Amended		
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Extension of the Public Appointments Policy to Advisory Bodies

(April 21, 2008) Report from City Manager

Recommendations

The City Manager recommends that the following recommendations be forwarded to the Executive Committee for recommendation to Council:

1. Council amend the Public Appointments Policy by adopting Attachment 1 to this report as the policy for appointment of advisory bodies;
2. Council authorize staff to make any further necessary changes to the Public Appointments Policy to incorporate this policy;
3. Council require that the terms of reference for advisory bodies that meet the policy criteria address diversity objectives; and
4. Council direct staff supporting each advisory body to review the composition at the beginning of each term of Council to ensure that the City's diversity objectives can be achieved.

Financial Impact

There are no immediate financial impacts arising from this policy. For the next cycle of recruitment, it is anticipated that divisional staff who support advisory bodies will need to ensure that there is a budget to conduct adequate outreach and advertising activities, which are central to an open and accessible recruitment process.

This will not incur a significant net increase in expenditures. Divisional staff supporting the existing advisory bodies are already engaged in some form of outreach and/or advertising for vacancies, and there may also be opportunities in future to collaborate in joint advertising and more extensive use of the City website to advertise such opportunities. It is therefore anticipated that costs can be contained.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact statement.

Summary

This report responds to a November 2007 Council request to provide a list of the City-established advisory bodies (Attachment 2) to which the Public Appointments Policy objectives will apply in order to achieve enhanced diversity objectives. It also recommends an amendment to the Public Appointments Policy to deal with advisory bodies established in the future and protocols for reporting membership diversity.

Committee Recommendations

The Civic Appointments Committee recommends to the Executive Committee that:

1. Council amend the Public Appointments Policy by adopting Attachment 1 to this report, amended as follows,

The definition of Advisory Bodies include the words "the Mayor" and "Council", so the definition now reads: "Bodies or committees that advise City

staff, the Mayor, a Committee of Council or Council”

as the policy for appointment of advisory bodies;

2. Council authorize staff to make any further necessary changes to the Public Appointments Policy to incorporate this policy;
3. Council require that the terms of reference for advisory bodies that meet the policy criteria address diversity objectives; and
4. Council direct staff supporting each advisory body to review the composition at the beginning of each term of Council to ensure that the City’s diversity objectives can be achieved.

Motions

Motion to Amend Item moved by Councillor Janet Davis (Carried)

That the Civic Appointments Committee recommend to the Executive Committee that:

1. Council amend the Public Appointments Policy by adoption Attachment 1 to this report, amended as follows:

The definition of Advisory Bodies include the words “the Mayor” and “the Mayor” and “Council”, so the definition now reads: “Bodies or committees that advise City staff, the Mayor, a Committee of Council or Council”

as the policy for appointment of advisory bodies.

Motion to Adopt Item as Amended moved by Councillor Joe Mihevc (Carried)

The Civic Appointments Committee recommends to the Executive Committee that:

1. Council amend the Public Appointments Policy by adopting Attachment 1 to this report, amended as follows,

The definition of Advisory Bodies include the words “the Mayor” and “Council”, so the definition now reads: “Bodies or committees that advise City staff, the Mayor, a Committee of Council or Council”

as the policy for appointment of advisory bodies;

2. Council authorize staff to make any further necessary changes to the Public Appointments Policy to incorporate this policy;
3. Council require that the terms of reference for advisory bodies that meet the policy criteria address diversity objectives; and
4. Council direct staff supporting each advisory body to review the composition at the beginning of each term of Council to ensure that the City’s diversity objectives can be achieved.

Links to Background Information

Extension of Public Appointments Policy to Advisory Bodies

(<http://www.toronto.ca/legdocs/mmis/2008/ca/bgrd/backgroundfile-12499.pdf>)

CA12.2	Presentation	Received		
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Status of Sinking Fund Committee Selection Process

Summary

Presentation by City Manager's Office

Decision Advice and Other Information

The Civic Appointments Committee requested the Deputy City Manager and Chief Financial Officer to:

1. Report back to the Civic Appointments Committee in September 2008 on the appointment of the four citizen members to the Sinking Fund; and
2. Provide a verbal update on the Sinking Fund recruitment process at the next meeting of the Civic Appointments Committee.

Mr. Joe Pennachetti, Deputy City Manager and Chief Financial Officer and Nancy Autton, Manager, Governance and Corporate Performance, City Manager's Office, made a presentation to the Civic Appointments Committee on the status of the Sinking Fund Committee selection process.

Motions

Motion to Meet in Closed Session moved by Councillor Paula Fletcher (Carried)

That the Civic Appointments Committee recess its public session to meet in closed session to consider Item CA12.2. Reason for confidential information: Personal matters about identifiable individuals being considered for appointment to the Sinking Fund and Investment Advisory Committee.

Motion to Amend Item (Additional) moved by Councillor Paula Fletcher (Carried)

The Civic Appointments Committee requested the Deputy City Manager and Chief Financial Officer to:

1. Report back to the Civic Appointments Committee in September 2008 on the appointment of the four citizen members to the Sinking Fund; and
2. Provide a verbal update on the Sinking Fund recruitment process at the next meeting of the Civic Appointments Committee.

Recorded Vote

Yes: Davis, Fletcher, Jenkins, Kelly, Mihevc (5)

No: (0)

(Confidential Minute CA12.2)

CA12.3	ACTION	Adopted		
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Appointment to the Toronto Zoo Board of Management

(April 23, 2008) Report from Acting Chief Executive Officer, Toronto Zoo

Recommendations

The Zoo Nominating Panel recommends to the Civic Appointments Committee the appointment of Mr. David Strickland as the Toronto Zoo Foundation representative on the Zoo Board of Management.

Summary

The Toronto Zoo Foundation nominee to the Toronto Zoo Board of Management.

Committee Recommendations

The Civic Appointments Committee recommends that:

1. Council appoint Mr. David Strickland as the Toronto Zoo Foundation representative on the Toronto Zoo Board of Management for a term of office ending November 30, 2010 and until a successor is appointed.

Motions

Motion to Add New Business at Committee moved by Councillor Joe Mihevc (Carried)

Motion to Adopt Item moved by Councillor Norman Kelly (Carried)

That the Civic Appointments Committee recommend that:

1. Council appoint Mr. David Strickland as the Toronto Zoo Foundation representative on the Toronto Zoo Board of Management for a term of office ending November 30, 2010 and until a successor is appointed.

Links to Background Information

Appointment to the Toronto Zoo Board of Management

(<http://www.toronto.ca/legdocs/mmis/2008/ca/bgrd/backgroundfile-12574.pdf>)

CA12.4	Presentation	Received		
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Casa Loma - Update on Proposed Recruitment Process

Summary

Verbal update by Councillor Davis.

Decision Advice and Other Information

The Civic Appointments Committee received the verbal update from Councillor Davis on the proposed recruitment process for Casa Loma for information.

Motions

Motion to Add New Business at Committee moved by Councillor Joe Mihevc (Carried)

Motion to Receive Item moved by Councillor Joe Mihevc (Carried)

That the Civic Appointments Committee receive the verbal update from Councillor Davis on the proposed recruitment process for Casa Loma for information.

Meeting Sessions

Session Date	Session Type	Start Time	End Time	Public or Closed Session
2008-04-24	Afternoon	2:40 PM	2:55 PM	Public
2008-04-24	Afternoon	2:55 PM	3:05 PM	Closed
2008-04-24	Afternoon	3:05 PM	3:15 PM	Public

Confidential Attachment: Minutes of Closed Session

Chair