



## STAFF REPORT ACTION REQUIRED

### Exchange of Services Agreement between the City of Toronto and Toronto Catholic District School Board

<b>Date:</b>	September 29, 2008
<b>To:</b>	Community Development and Recreation Committee
<b>From:</b>	Brenda Patterson, General Manager, Parks, Forestry and Recreation
<b>Wards:</b>	All
<b>Reference Number:</b>	

#### SUMMARY

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The purpose of this report is to request Council authority to negotiate and enter into an exchange of services agreement for a further three (3) year term commencing October 1, 2008 between the City of Toronto and the Toronto Catholic District School Board (TCDSB).

An agreement for a further three year term between the City of Toronto and the TCDSB will provide both parties with an opportunity to continue to provide an exchange of facility permits/services with one another. This agreement also has the potential for laying the groundwork for expanding the relationship between the TCDSB and the City of Toronto into other areas where mutual benefits can be realized. The agreement would be structured to ensure that services will be exchanged where neither party shall invoice the other for the use of a permit or be at a substantial financial disadvantage.

#### RECOMMENDATIONS

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**The General Manager of Parks, Forestry and Recreation Division recommends** that authority be granted to negotiate and enter into an Exchange of Services Agreement for a further three year term commencing October 1, 2008, with the Toronto Catholic District School Board to exchange daytime ice in City operated ice rinks for school space for Parks, Forestry and Recreation programs and camps, in a form and content acceptable to the General Manager of Parks, Forestry and Recreation, and all in a form and content satisfactory to the City Solicitor.

## **FINANCIAL IMPACT**

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There will be no operating budget impact as a result of this Agreement. A trade of permits/services will be exchanged where neither party shall invoice the other for the use of a permit or be at a substantial financial disadvantage.

From 2005 to 2008, TCDSB has waived permit fees for Parks, Forestry and Recreation use of TCDSB sites. For the same time period, Parks, Forestry and Recreation has waived non-primetime ice permit fees for TCDSB use of city-run arenas.

	<b>2005 to 2008 Average Annual Use</b>
PFR use of TCDSB Sites	\$154,000
TCDSB use of PFR Arenas	\$115,000
Estimated Savings for PFR:	\$ 39,000

Due to the agreement, increased annual funding for external permitting has not been required. The Parks, Forestry and Recreation Division has relocated some of its camps and programs from other non City facilities, where permit funding would otherwise be required, to TCDSB facilities. This has also provided Parks, Forestry and Recreation the opportunity to expand their children and youth programming.

The daytime ice used by TCDSB during the 2005-2008 fall/winter seasons has resulted in an average of \$115,000 in annual forgone revenue. It should be noted that city arenas do not operate at capacity in non-primetime but remain open since they are a part of existing community centres.

Parks, Forestry and Recreation anticipates that there will be an increase in the number of TCDSB facilities used to operate children and youth programs.

The Chief Financial Officer and Treasurer has reviewed this report and concurs with the financial impact statement.

## **DECISION HISTORY**

At its meeting of November 30, December 1 and 2, 2004, Council adopted Clause No. 16 of Report No. 8 of the Economic Development and Parks Committee. This report granted authority for the City to develop a reciprocal agreement with the TCDSB for an exchange of services. This agreement was restricted to the use of City ice time during school hours for the TCDSB and TCDSB school use by the City during the summer months.

<http://www.toronto.ca/legdocs/2004/agendas/council/cc041130/edp8rpt/cl016.pdf>

At its meeting of October 26, 27, 28 and 31, 2005, Council adopted Clause 8 (c) of

Report No. 9 of the Economic Development and Parks Committee. This report granted authority for the City to negotiate and enter into a further three year term of the exchange of services agreement.

<http://www.toronto.ca/legdocs/2005/agendas/council/cc051026/edp9rpt/cl008.pdf>

## **ISSUE BACKGROUND**

The current Exchange of Services Agreement is for a term of three (3) years commencing October 1, 2005 and ending September 30, 2008. The agreement has provided both City and TCDSB with the opportunity to provide an exchange of facility permits/services with one another based on mutually beneficial objectives. The agreement has provided the use of daytime ice time by the TCDSB in City operated ice rinks during the fall/winter season in exchange for use of school space by the City for summer camp and other recreation programs. City operated camps and programs have been relocated from other non City facilities where funding for permits would otherwise be required. As a result of the Exchange of Services Agreement approximately \$154,000 in annual funding for external permitting has not been required. The value of daytime ice used by TCDSB during the 2005-2008 fall/winter seasons has resulted in approximately \$115,000 annually of forgone revenue.

## **COMMENTS**

The Current Exchange of Services Agreement between the Toronto Catholic District School Board and the City of Toronto will expire on September 30, 2008. This Agreement does not include a renewal provision but both City and TCDSB staff expressed an interest in extending this Agreement for a further three (3) year term. The purpose of this Agreement is for the Parks, Forestry and Recreation Division and the TCDSB to continue to provide an exchange of facility permits/service with one another, using sites throughout the City. This exchange would take place for a further three (3) year term commencing October 1, 2008 with the intent of expanding the Agreement to include the use of schools during the school year, should both parties be interested.

This arrangement, if approved by Council, is based on mutually beneficial objectives for both organizations. This Agreement has the potential to expand additional services and innovative approaches to joint service delivery. The TCDSB has been a willing partner and is interested in expanding the array of services that are delivered on a joint basis. This arrangement also supports the Community Safety Plan by providing additional space for recreation programs and services.

The authority for staff to negotiate, finalize and execute an agreement for a further three year term with the Toronto Catholic District School Board will not only continue to facilitate an exchange of services between the two organizations but will provide both parties with greater opportunities to increase the use of their respective facilities while implementing and expanding children and youth programming. The ratification of this

agreement also has the potential of laying the groundwork for expanding the relationship between the TCDSB and the City of Toronto into other areas where mutual benefits can be realized. This agreement would be structured to ensure that services will be exchanged where neither party shall invoice the other for the use of a permit or be at a substantial financial disadvantage.

## **CONTACT**

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## **SIGNATURE**

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