

City Clerk's Office

Secretariat  
Patsy Morris  
Executive Committee  
City Hall, 10<sup>th</sup> Floor, West  
100 Queen Street West  
Toronto, Ontario M5H 2N2**Tel:** 416-392-9151  
**Fax:** 416-392-1879  
**e-mail:** pmorris@toronto.ca  
**Web:** www.toronto.ca

---

## **NOTICE OF SPECIAL MEETING EXECUTIVE COMMITTEE**

---

In accordance with Section 27-32 of Toronto Municipal Code, Chapter 27, Council Procedures, the Mayor has called a special meeting of the Executive Committee to be held on **Tuesday, November 25, 2008, in Committee Room 1, 2<sup>nd</sup> Floor, Toronto City Hall, at 9:30 a.m.** to consider the Budget Committee recommendations respecting the 2009 recommended Capital Budget.

The agenda material for the meeting will be distributed as soon as it is available.

For further information or assistance, please contact Patsy Morris, Committee Administrator, at 416-392-9151 or pmorris@toronto.ca.

### **CITY CLERK**

October 30, 2008

**Notice to people writing to the Executive Committee:** The City of Toronto Act, 2006 and the City of Toronto Municipal Code authorize the City of Toronto to collect any personal information in your communication to City Council or its committees.

The City collects this information to enable it to make informed decisions on the relevant issue(s). If you are submitting letters, faxes, e-mails, or other communications to the City, you should be aware that your name and the fact that you communicated with the City will become part of the public record and will appear on the City's website. The City will also make your communication and any personal information in it – such as your postal address, telephone number or e-mail address – available to the public, unless you expressly request the City to remove it.

The City videotapes committee and community council meetings. If you make a presentation to a committee or community council, the City will be videotaping you and City staff may make the video tapes available to the public.

If you want to learn more about why and how the City collects your information, write to the City Clerk's Office, City Hall, 100 Queen Street West, Toronto ON M5H 2N2 or by calling 416-392-9151

**Closed Meeting Requirements:** If the Executive Committee wants to meet in closed session (privately), a member of the committee must make a motion to do so and give the reason why the Committee has to meet privately. (City of Toronto Act, 2006)