



STAFF REPORT ACTION REQUIRED

Council Reference Group for Animal Services

Date:	June 10, 2008
To:	Executive Committee
From:	City Manager
Wards:	All
Reference Number:	

SUMMARY

This report recommends that City Council establish a Council Reference Group for Animal Services to provide advice to the Executive Director, Municipal Licensing and Standards during the development and implementation of a strategic plan for Toronto Animal Services.

RECOMMENDATIONS

The City Manager recommends:

1. City Council establish a Council Reference Group for Animal Services for the remainder of the 2006 to 2010 term composed of three Members of Council.
2. The three Members of Council be appointed by City Council on recommendation of the Striking Committee following a canvass of Members by the City Clerk.
3. City Council approve the terms of reference for the Council Reference Group for Animal Services as outlined in Appendix A.

Financial Impact

There are no financial impacts arising from this report.

DECISION HISTORY

The Board of Health at its meeting on May 20, 2008 when considering the report, Toronto Animal Services Program Review, endorsed the following motion and referred it to the City Manager for review and report to the appropriate Committee:

1. City Council request the Executive Director of Municipal Licensing and Standards to develop a 3-5 year strategic plan for Toronto Animal Services, such plan:
 - a. to include strategies to enhance and further develop the core services provided by Toronto Animal Services;
 - b. to include strategies to provide affordable spay and neuter services in the City of Toronto; and
 - c. to be developed within twelve months of the transfer date.
2. City Council establish a Council reference group on animal services:
 - a. to advise the Executive Director of Municipal Licensing and Standards in the development and implementation of the strategic plan;
 - b. to be composed of three Members of Council;
 - c. to be appointed by City Council on the recommendations of the Striking Committee following a canvass of Members by the City Clerk; and
 - d. for a period ending with the end of the current term of Council.
3. The Medical Officer of Health assist Municipal Licensing and Standards with transitional communications support to Toronto Animal Services.

This report responds to recommendation 2 regarding establishing a Council reference group for Toronto Animal Services. Recommendations 1 and 3 will be dealt with administratively as part of the organization transition of Toronto Animal Services from Toronto Public Health to Municipal Licensing and Standards.

Toronto Animal Services Program Review - Staff Report
<http://www.toronto.ca/legdocs/mmis/2008/hl/bgrd/backgroundfile-12760.pdf>

ISSUE BACKGROUND

Toronto Animal Services was selected as one of ten programs to undergo a Program Review in 2006/2007. The review has concluded and found the best organizational fit for Toronto Animal Services within the City's administrative structure is in the Municipal Licensing and Standards Division, where core service objectives can be more closely aligned.

COMMENTS

Council Reference Group for Animal Services

This report recommends establishing a Council Reference Group to provide advice to the Executive Director, Municipal Licensing and Standards during the development and implementation of a 3-5 year strategic plan for Toronto Animal Services.

The Board of Health recommended that City staff develop a strategic plan for this service area to assist with the organizational transition from Toronto Public Health to Municipal Licensing and Standards.

The Members of the Council Reference Group for Animal Services will be appointed by City Council on recommendation of the Striking Committee following a canvass of Members by the City Clerk.

The terms of reference for the Council Reference Group for Animal Services are attached as Appendix A.

CONTACT

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SIGNATURE

City Manager

ATTACHMENTS

Appendix A – Terms of Reference, Council Reference Group for Animal Services

**Terms of Reference
Council Reference Group for Animal Services**

Purpose

To provide advice to the Executive Director, Municipal Licensing and Standards during the development and implementation of a three to five year strategic plan for Toronto Animal Services.

Composition

The Council Reference Group for Animal Services is composed of three Members of City Council. The Members are appointed by City Council on recommendation by Striking Committee. The Council Reference Group appoints a Chair from among its Members.

Term of Appointment

The Council Reference Group is established for the remainder of the 2006-2010 Council term and concludes at the end of that term.

Members are appointed for the remainder of the 2006-2010 Council term and all appointments conclude at the end of the 2006-2010 term.

Meetings

The Council Reference Group for Animal Services meets at the call of the chair. The meetings are supported by the Municipal Licensing and Standards Division.