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## Executive Committee

<b>Meeting No.</b>	16	<b>Contact</b>	Patsy Morris, Committee Administrator
<b>Meeting Date</b>	Tuesday, January 8, 2008	<b>Phone</b>	416-392-9151
<b>Start Time</b>	9:30 AM	<b>E-mail</b>	pmorris@toronto.ca
<b>Location</b>	Committee Room 1, City Hall		

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<b>Start Time</b>	9:30 AM	<b>E-mail</b>	pmorris@toronto.ca
<b>Location</b>	Committee Room 1, City Hall		

EX16.2	AMENDED			Ward: All
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### Toronto Street Food Pilot

#### City Council Decision

City Council on January 29 and 30, 2008, adopted the following motions:

1. Staff initiate a small scale Toronto Street Food Pilot at selected City locations in the Summer of 2008, to introduce the sale of safe, healthy, nutritious and ethnically-diverse foods and evaluate the commercial viability of the proposed program, conditional upon the following:
  - a. staff prepare and release a Request for Expressions of Interest (REOI), including the principles as set out in the body of this report and Appendix B to this report and such other terms which are satisfactory to staff, to solicit comments as to the relevant functional, capacity, pricing, funding and design considerations which should be taken into account by the City in any procurement process for the design and manufacture of up to 15 street carts for deployment in Summer 2008, and including provisions to allow, at the City's discretion, for:
    - i. an option to select and negotiate with up to three proponents for the production/supply of carts for the purposes of the pilot; and
    - ii. an option at the end of the pilot to discontinue the project, and select a preferred proponent for the negotiation of an agreement or issue a further Request for Proposals (RFP) document;
  - b. the REOI also include a provision which allows for the possibility of partnership funding, so that interested respondents can reply to either of two options:
    - i. design and manufacturing only (this option only applies if there is partnership funding); and

- ii. design and manufacturing with financing by respondents to the REOI;
  - c. in the event that partnership funding becomes available, staff consider governance models which could minimize City staff involvement in the operation of the program;
  - d. staff report to Council, as necessary, on the results of the REOI and the options and potential for procurement of the carts for the Summer of 2008;
  - e. the current freeze on the sale of street food other than hot dogs and sausages remain in place until such time as City Council has considered and made appropriate amendments to the by-laws as required to implement the appropriate types of foods to be sold from food vending carts in the City;
  - f. notwithstanding Part e., above, staff be directed to develop an interim regulatory framework for Council approval to implement a Toronto Street Food Pilot, including the exemption of vendors selected to participate in the pilot from the current City freeze on the sale of street food other than hot dogs and sausages;
  - g. staff be directed to explore the use of partnership opportunities to provide funding for the Toronto Street Food Pilot, and bring forward recommendations for approval in Spring 2008;
  - h. Staff be authorized to design interim selection criteria for locations in City parks and public squares or other suitable location that staff may recommend and an application process for selecting vendors to participate in the Toronto Street Food Pilot, subject to a limit of one street vending licence per person;
  - i. staff be authorized to take the necessary actions to secure the rights to the name "Toronto a la Cart" and make application to obtain an Official Mark to secure the name "Toronto a la Cart" and any future logo or other intellectual property for the purposes of branding or protecting a potential Toronto Street Food Pilot and Program; and
  - j. staff be authorized to engage in public consultation, as described in this report, with affected stakeholders, including the general public, vending industry and Business Improvement Areas, respecting a potential Toronto Street Food Pilot and report on the results of such consultation.
2. The proposed licensing requirement that an Assistant's Licence is required for each person who will be operating the carts, as outlined in the report (December 19, 2007) from the Deputy City Manager, be referred back to staff to propose conditions for, and limitations on, the use of assistants.
3. The Deputy City Manager be directed to look for financial partners through an Expression of Interest proposal call.

4. The City lead for this initiative remain in Economic Development, Culture and Tourism for the short term, recognizing that the policy and program development is an interdivisional initiative involving Municipal Licensing and Standards, Toronto Public Health, Legal, the City Manager's Office, Parks, Forestry and Recreation, the Partnership Office, Finance and others as required.
5. Staff be directed to report back in Spring 2008 on the results of the activities outlined in Part 1, and make appropriate recommendations at that time on the feasibility of the Toronto Street Food Pilot and implementation for the Summer of 2008.
6. Staff monitor and evaluate the results of the Toronto Street Food Pilot to inform the development of an expanded regulatory framework, governance options, and business and funding models of a future Toronto Street Food Program.

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(December 19, 2007) Report from Deputy City Manager, Sue Corke

### **Committee Recommendations**

The Executive Committee recommends that:

1. Staff initiate a small scale Toronto Street Food Pilot at selected City locations in the Summer of 2008, to introduce the sale of safe, healthy, nutritious and ethnically diverse foods and evaluate the commercial viability of the proposed program, conditional upon the following:
  - a. Staff prepare and release a Request for Expressions of Interest (REOI), including the principles as set out in the body of this report and Appendix B to this report and such other terms which are satisfactory to staff, to solicit comments as to the relevant functional, capacity, pricing, funding and design considerations which should be taken into account by the City in any procurement process for the design and manufacture of up to 15 street carts for deployment in Summer 2008, and including provisions to allow, at the City's discretion, for:
    - i. an option to select and negotiate with up to three proponents for the production/supply of carts for the purposes of the pilot; and
    - ii. an option at the end of the pilot to discontinue the project, and select a preferred proponent for the negotiation of an agreement or issue a further Request for Proposals (RFP) document.
  - b. Staff report to Council, as necessary, on the results of the REOI and the options and potential for procurement of the carts for the Summer of 2008.
  - c. The current freeze on the sale of street food other than hot dogs and sausages remain in place until such time as City Council has considered and made

appropriate amendments to the by-laws as required to implement the appropriate types of foods to be sold from food vending carts in the City.

- d. Notwithstanding (c) above, staff be directed to develop an interim regulatory framework for Council approval to implement a Toronto Street Food Pilot, including the exemption of vendors selected to participate in the pilot from the current City freeze on the sale of street food other than hot dogs and sausages.
  - e. Staff be directed to explore the use of partnership opportunities to provide funding for the Toronto Street Food Pilot, and bring forward recommendations for approval in Spring 2008.
  - f. Staff be authorized to design interim selection criteria for locations in City parks and public squares and an application process for selecting vendors to participate in the Toronto Street Food Pilot, subject to a limit of one street vending license per person.
  - g. Staff be authorized to take the necessary actions to secure the rights to the name "Toronto a la Cart" and make application to obtain an Official Mark to secure the name "Toronto a la Cart" and any future logo or other intellectual property for the purposes of branding or protecting a potential Toronto Street Food Pilot and Program; and
  - h. Staff be authorized to engage in public consultation, as described in this report, with affected stakeholders, including the general public, vending industry and Business Improvement Areas, respecting a potential Toronto Street Food Pilot and report on the results of such consultation.
2. The proposed licensing requirement that an Assistant's Licence is required for each person who will be operating the carts, as outlined in the report (December 19, 2007) from the Deputy City Manager, be referred back to staff to propose conditions for, and limitations on, the use of assistants.
  3. The Deputy City Manager be directed to look for financial partners through an Expression of Interest proposal call.
  4. The City lead for this initiative remain in Economic Development, Culture and Tourism for the short term, recognizing that the policy and program development is an interdivisional initiative involving Municipal Licensing and Standards, Toronto Public Health, Legal, the City Manager's Office, Parks, Forestry and Recreation, the Partnership Office, Finance and others as required;
  5. Staff be directed to report back in Spring 2008 on the results of the activities outlined in Recommendation (1) and make appropriate recommendations at that time on the feasibility of the Toronto Street Food Pilot and implementation for the Summer of 2008;
  6. Staff monitor and evaluate the results of the Toronto Street Food Pilot to inform the

development of an expanded regulatory framework, governance options, and business and funding models of a future Toronto Street Food Program.

### **Financial Impact**

There are no financial implications resulting directly from adoption of the recommendations of this report. The Spring 2008 staff report will identify the financial implications, if any, associated with the implementation of a potential Toronto Street Food Pilot in the Summer of 2008.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact statement.

### **Summary**

At its November 26, 2007 meeting, the Executive Committee directed staff to report back to the January 8, 2007 meeting of the Executive Committee on a number of matters respecting the proposed 2008 launch of a Toronto Street Food Project, including finance/partnership options, technical requirements for food carts, establishment of a licensing class, program highlights, options for governance, stakeholder consultation and registration of an Official Mark.

The purpose of this report is to respond to the directions to staff at the November 26th meeting of Executive Committee. In particular, the report provides an overview of the benefits and challenges in establishing a new Toronto Street Food Program. Given the scale and complexity of issues that need to be resolved in order to launch a new program, full program implementation is not recommended for 2008.

Instead, staff are proposing that work commence on a Toronto Street Food Pilot with a small number of food carts for the Summer of 2008. The launch of the pilot will be conditional upon street food cart funding, procurement and production, vendor and location selection, stakeholder consultation and development of interim regulations to implement the pilot. Staff will report back in the Spring of 2008, as necessary, with detailed recommendations for implementation of the pilot. Evaluation of the pilot experience will then inform full program roll-out in Spring/Summer 2009.

### **Background Information**

Toronto Street Food Pilot

(<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9680.pdf>)

### **Speakers**

Ms. Marianne Moroney, Toronto Hot Dog Association

Councillor John Fillion, Ward 23, Willowdale

Councillor Denzil Minnan-Wong, Ward 34, Don Valley East

Councillor Michael Thompson, Ward 37, Scarborough Centre

Councillor Doug Holyday, Ward 3, Etobicoke Centre

EX16.3	DEFERRED			
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## **Fees for the Lobbyist Registry**

### **City Council Decision**

City Council on January 29 and 30, 2008, deferred consideration of this Item until Council has had an opportunity to review the operation of the lobbyist registry.

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(December 17, 2007) Report from the Lobbyist Registrar

### **Committee Recommendations**

The Executive Committee recommends that:

1. there be a fee of \$150.00 for the processing of paper based applications for registration;
2. no further fees be imposed at this time with the exception of photocopy and other information as supplied through the Office of the City Clerk with the same fee structure and requirements as other similar City information being supplied under Municipal Code Chapter 441; and
3. the City Solicitor be authorized to introduce any necessary bill into Council to amend Municipal Code Chapter 441, Fees and Charges, respecting these fees.

### **Decision Advice and Other Information**

The Executive Committee received for information, the presentation by the Lobbyist Registrar respecting Fees for the Lobbyist Registry.

The Executive Committee held a public meeting on January 8, 2008, in accordance with the City of Toronto Act, 2006, and notice of the proposed amendments to Toronto Municipal Code Chapter 441, Fees and Charges, was posted on the City's web site for a minimum of 5 days.

### **Financial Impact**

There is no material financial impact as a result of the recommendations of this report.

### **Summary**

This report is a result of a motion adopted at City Council of February 5, 6, 7 and 8, 2007.

“The new Lobbyist Registrar report on a plan to partially recover costs related to the operation of a Registry by charging lobbyists a registration fee from the beginning of the program.”

### **Background Information**

Fees for the Lobbyist Registry

<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9685.pdf>

Fees for the Lobbyist Registry - Presentation

(<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9814.pdf>)

EX16.4	NO AMENDMENT			Ward: All
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## **Correction to the Delegation of Authority to Community Councils Related to the Agnes Macphail Award**

### **City Council Decision**

City Council on January 29 and 30, 2008, adopted the following motions:

1. City of Toronto Municipal Code Chapter 27, Council Procedures, be amended by removing 27-152E (2) to correct the delegation of authority to Community Council for the Agnes Macphail award.
2. The City Solicitor submit the required bill to give effect to this recommendation.

(December 17, 2007) Report from the City Manager

### **Committee Recommendations**

The Executive Committee recommends that:

1. City of Toronto Municipal Code Chapter 27, Council Procedures be amended by removing 27-152E (2) to correct the delegation of authority to Community Council for the Agnes Macphail award; and
2. the City Solicitor submit the required bill to give effect to this recommendation.

### **Financial Impact**

There is no financial impact as a result of this report.

### **Summary**

This report recommends a correction to the delegation of authority to Community Councils for the Agnes Macphail award.

The Agnes Macphail award is a legacy award created by the former Borough of East York. The delegation of authority to Community Council for this matter assumed only one Community Council, the Toronto and East York Community Council, had jurisdiction over this award.

City staff were recently advised that the boundary for the former Borough of East York includes both the Toronto and East York and North York Community Councils. Matters that affect two or more Community Council districts are considered city-wide matters and therefore a correction to clarify the delegation for the Agnes Macphail award is required. This correction



will maintain the existing practice of the Agnes Macphail award being routed to Council through both the Toronto and East York and North York Community Council.

### **Background Information**

Correction to the Delegation of Authority to Community Councils Related to the Agnes Macphail Award  
(<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9687.pdf>)

EX16.5	NO AMENDMENT			Ward: All
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### **Streamlining the Bicycle Lane Approval Process**

#### **City Council Decision**

City Council on January 29 and 30, 2008, adopted the following motions:

1. City Council rescind the delegation to Community Councils of final decisions on bicycle lane matters.
2. City Council direct that all bicycle lane matters be routed to Council through the Public Works and Infrastructure Committee, in order to streamline the City's bicycle lane approval process.
3. City Council amend City of Toronto Municipal Code Chapter 27, Council Procedures, to rescind the delegation to Community Councils of final decisions on bicycle lane matters.
4. The City Solicitor submit the required bills to give effect to these recommendations.

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(December 18, 2007) Report from the General Manager, Transportation Services

#### **Committee Recommendations**

The Executive Committee recommends that:

1. City Council rescind the delegation to Community Councils of final decisions on bicycle lane matters;
2. City Council direct that all bicycle lane matters be routed to Council through the Public Works and Infrastructure Committee in order to streamline the City's bicycle lane approval process;
3. City Council amend City of Toronto Municipal Code Chapter 27, Council Procedures to rescind the delegation to Community Councils of final decisions on bicycle lane matters; and

4. the City Solicitor submit the required bills to give effect to these recommendations.

### Financial Impact

There are no financial impacts resulting from the adoption of this report.

### Summary

This report recommends a new streamlined reporting and approval process for bicycle lanes. Rather than having bicycle lane matters considered by the four Community Councils and, if the bicycle lane traverses more than one Community Council area, by the Public Works and Infrastructure Committee, all bicycle lane matters would be considered by one standing committee, the Public Works and Infrastructure Committee. Simplifying the bicycle lane approval process is an important step in accelerating the implementation of the Bike Plan, which was approved by City Council in 2001.

### Background Information

Streamlining the Bicycle Lane Approval Process

<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9688.pdf>

### Speakers

Councillor Doug Holyday, Ward 3, Etobicoke Centre

EX16.6	NO AMENDMENT			Ward: All
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### Institute on Municipal Finance and Governance

#### City Council Decision

City Council on January 29 and 30, 2008, adopted the following motion:

1. The City of Toronto continue to support the Institute on Municipal Finance and Governance at the University of Toronto on an ongoing basis, by providing an annual membership fee of \$35,000.00 to the Institute, subject to Council's annual budget review process.

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(November 30, 2007) Report from the City Manager

#### Committee Recommendations

The Executive Committee recommends that:

1. The City of Toronto continue to support the Institute on Municipal Finance and Governance at the University of Toronto on an ongoing basis, by providing an annual membership fee of \$35,000 to the Institute, subject to Council's annual budget review process.

### Financial Impact

Approval of this report would commit the City to provide an ongoing annual contribution of a \$35,000.00 membership fee to the Institute of Municipal Finance and Governance, subject to Council's annual budget review process. Funding for this contribution is available in the City Council's 2008 Operating Budget submission and will be included in subsequent years' submissions.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

### Summary

This report seeks Council approval to continue City support for the Institute on Municipal Finance and Governance (IMFG) at the University of Toronto. An annual city contribution of \$35,000.00 to the IMFG in the form of a membership fee is recommended. Funding is available in the 2008 Operating Budget submission for City Council and will be included in future year operating budget submissions.

The City contributed to IMFG's first three years of operation in the form of a \$35,000 annual membership fee and has benefited from access to empirical research relevant to City policy, financial management and intergovernmental issues. Continuing to support the IMFG extends access to research, reinforces the City's relationship with the University of Toronto, and sustains the development of public policy on municipal matters that assist all orders of government, international bodies and the Toronto academic community.

### Background Information

Institute on Municipal Finance and Governance  
(<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9703.pdf>)

EX16.7	NO AMENDMENT			Ward: All
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### Revenue Sharing Fairness of Woodbine Slots

#### City Council Decision

City Council on January 29 and 30, 2008, adopted the following motions:

1. The Mayor and staff negotiate a change in the Racetrack Municipality Contribution Agreement with the Ontario Lottery and Gaming Corporation with respect to revenue sharing with the objective of increasing the City's share to be the same as other non-government stakeholders, i.e. 10% of the Net Win as defined by the existing agreement; and that these negotiations take place on a political, as well as staff-to-staff level.
2. If necessary, the City Manager be requested to report to an upcoming meeting of the

Executive Committee on the feasibility of:

- a. negotiating a separate deal for the new slot machines only, should requests to amend the existing agreement fail; and
  - b. capping the number of slot machines permitted, perhaps as a function of the zoning by-law, in an establishment in the City of Toronto.
3. It be Council's policy that, in the event that there is any expansion of gaming within the City of Toronto, it will be contingent on the City receiving at least an amount equivalent to that received by non-governmental stakeholders.
  4. A copy of the report (December 19, 2007) from the City Manager and the Deputy City Manager and Chief Financial Officer, be forwarded to all municipalities that host slot gaming venues, with a view to building a coalition of the municipalities that host gaming facilities.

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(December 19, 2007) Report from the City Manager and the Deputy City Manager and Chief Financial Officer

### **Committee Recommendations**

The Executive Committee recommends that:

1. The Mayor and staff negotiate a change in the Racetrack Municipality Contribution Agreement with the Ontario Lottery and Gaming Corporation with respect to revenue sharing with the objective of increasing the City's share to be the same as other non-government stakeholders, i.e. 10% of the Net Win as defined by the existing agreement; and that these negotiations take place on a political, as well as staff-to-staff level;
2. If necessary, the City Manager be requested to report to an upcoming meeting of the Executive Committee on the feasibility of:
  - a. negotiating a separate deal for the new slot machines only, should requests to amend the existing agreement fail; and
  - b. capping the number of slot machines permitted, perhaps as a function of the zoning bylaw, in an establishment in the City of Toronto.
3. It be Council's policy that in the event that there is any expansion of gaming within the City of Toronto, it will be contingent on the City receiving at least an amount equivalent to that received by non governmental stakeholders; and
4. A copy of the report (December 19, 2007) from the City Manager and the Deputy City Manager and Chief Financial Officer, be forwarded to all municipalities that host slot gaming venues with a view to building a coalition of the municipalities that host gaming

facilities.

### **Financial Impact**

This report does not have an immediate financial impact on the City. Future discussions with the OLG may result in an amendment to the existing Racetrack Municipality Contribution Agreement which may provide for a greater share of slot machine revenues to the City.

Revenues from the OLG which are the City's share of the slot machines revenues at the Woodbine Racetrack Slots are currently Non-Program Revenues in the Operating Budget with a 2007 budget of \$14.5 million. Should the City be successful in getting the higher share of revenues as recommended in this report (i.e. 10% vs 2.69%) and had it been in place in 2006, the City would have received about \$55 million, in excess of \$40 million more than the \$14.8 million received in 2006.

### **Summary**

The purpose of this report is to discuss the feasibility of negotiating a larger percentage of the slot machine revenue dedicated to the City of Toronto from Woodbine Racetrack, which is owned by the Woodbine Entertainment Group, but operated by the Ontario Lottery and Gaming Corporation (OLG).

At present, the OLG operates 17 facilities in Ontario under the Slot Machine Program at Racetracks. Host municipalities in this program are entitled to receive a portion of the gaming revenues quarterly under a revenue-sharing agreement (Racetrack Municipality Contribution Agreement) with the OLG. The formula is such that the municipality's share is calculated at 5% of the gross gaming revenue (Net Win) on the first 450 slot machines and 2% on the balance in excess of 450 machines. The balance of the gross revenue is distributed quarterly in the following manner: racetrack owner - 10%; horse breeders - 10%; Ministry of Health's Problem Gambling Strategy - 2%; and the rest to the Province's Consolidated Revenue Fund including the Ontario Trillium Foundation. With approximately 1,950 slot machines at Woodbine in 2006, the City's share of the gross gaming revenue was approximately 2.69% (or \$14.8 million – 2006 actual).

Ever since Woodbine's 2000 inception, Council's position has been that the City requires a larger share of the gross gaming revenue. This is premised on the fact that the City incurs additional operating and capital costs to support the slot operation at Woodbine, (e.g. planning, emergency services (police, fire and EMS), transit and transportation). Further, it is also an issue of fairness – Toronto receives a disproportionate return than it contributes to the Province in the racetrack slot operation.

The host municipality's share of the gross slot gaming revenue is prescribed by a contract between the OLG and the municipality. The legislative authority of the OLG is set out in the Ontario Lottery and Gaming Corporation Act, 1999, which neither prohibits municipalities from receiving a larger percentage of gross gaming revenues than the current shares, nor prescribes the percentage shares of revenues for each of the stakeholders. Staff are of the opinion that it is feasible for the City to negotiate a larger percentage of the gross slot machine revenue at Woodbine Racetrack Slots. It should be noted that in the past OLG indicated that if any change was made to the template agreement with the City of Toronto, it would need to

make similar changes to other template agreements with all other host municipalities participating in the Slots-at-Racetrack program.

Council previously resolved to seek an improved template agreement so that the revenue to the municipality from slot machines in excess of 1,300 machines would be at least equivalent to the 5% for the first 450 machines, i.e. 5% on the first 450 machines, 2% on the next 850 machines, and 5% for any additional ones beyond 1,300 machines (5%, 2%, 5%).

This report recommends that the City re-negotiate the agreement with the Province so that the City receives the same percentage of revenues as other non-government stakeholders, i.e. 10% of the Net Win. The City may negotiate with the OLG directly, or as part of the negotiation in relation to the Woodbine development project.

### Background Information

Revenue Sharing Fairness of Woodbine Slots

<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9690.pdf>

### Speakers

Councillor Doug Holyday, Ward 3, Etobicoke Centre  
Councillor Cesar Palacio, Ward 17, Davenport

EX16.8	NO AMENDMENT			Ward: All
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### FCM 2010 Annual Conference and Trade Show - Financial Resources

#### City Council Decision

City Council on January 29 and 30, 2008, adopted the following motions:

1. Council authorize the City Manager to receive and disburse funds up to a maximum of \$1.2 Million in gross expenditures over a three-year period for the purpose of planning and implementing the host City activities of the FCM 2010 Annual Conference and Trade Show.
2. Council approve as the City's financial contribution a maximum of \$450,000.00 for hosting the FCM Annual Conference and Trade Show.
3. Council establish a reserve account entitled 'Corporate Conference Reserve' for the purpose of hosting conferences by the City of Toronto, initially for the purpose of the 2010 FCM Annual Conference and Trade Show.
4. Municipal Code Chapter 227 (Reserves and Reserve Funds) be amended by adding the 'Corporate Conference Reserve Account' to schedule "1", "Corporate Reserves".
5. The City's financial contribution of \$450,000.00 be funded from the existing Non-Program Expenditure budget (Account NP-2197) in each of the years 2008,

2009, 2010 and that the 2008 contribution be placed in the Corporate Conference Reserve and future conference expenditures and contributions be included in the annual budget process.

6. The appropriate City officials be authorized and directed to take the necessary action to give effect thereto, and leave be granted for the introduction of any necessary bills in Council to give effect thereto.

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(December 19, 2007) Report from the City Manager and the Deputy City Manager and Chief Financial Officer

### **Committee Recommendations**

The Executive Committee recommends that:

1. Council authorize the City Manager to receive and disburse funds up to a maximum of \$ 1.2 Million in gross expenditures over a three year period for the purpose of planning and implementing the host city activities of the FCM 2010 Annual Conference and Trade Show.
2. Council approve as the City's financial contribution a maximum of \$450,000 for hosting the FCM Annual Conference and Trade Show.
3. Council establish a reserve account entitled 'Corporate Conference Reserve' for the purpose of hosting conferences by the City of Toronto, initially for the purpose of the 2010 FCM Annual Conference and Trade Show.
4. Municipal Code Chapter 227 (Reserved and Reserve Funds) be amended by adding the 'Corporate Conference Reserve Account' to schedule "1", "Corporate Reserves.
5. The City's financial contribution of \$450,000 be funded from the existing Non-Program Expenditure budget (Account NP-2197) in each of the years 2008, 2009, 2010 and that the 2008 contribution be placed in the Corporate Conference Reserve and future conference expenditures and contributions be included in the annual budget process.
6. The appropriate City Officials be authorized and directed to take the necessary action to give effect thereto, and that leave be granted for the introduction of any necessary bills in Council to give effect thereto.

### **Financial Impact**

The estimated budget for hosting the 2010 FCM Conference is as follows:

Expenditures: \$1,200,000

Revenues:

FCM per capita contribution	\$ 300,000
External Funding	\$ 450,000

City of Toronto Contribution	\$ 450,000	
<u>Total:</u>		<u>\$ 1,200,000</u>

The City of Toronto's gross expenditures for hosting the 2010 FCM Annual Conference and Trade is estimated at \$1.2 Million over a three year period (2008-2010). The Federation of Canadian Municipalities' budget for the overall organization and implementation of the conference is estimated at another \$1.0 Million in gross expenditures.

It is recommended that City Council authorize the City Manager's Office to receive and disburse funds of up to \$ 1.2 Million for the purpose of implementing the host activities associated with this event.

It is also recommended that City Council approve a financial contribution for hosting this event up to a maximum of \$ 450,000 drawn from the Non-Program Account – NP 2197.

Authority is requested to establish a Reserve Account entitled 'Corporate Conference Reserve', with an initial annual contribution of \$150,000 for the years 2008, 2009 and 2010 to host the 2010 FCM Annual Conference and Trade Show. Apart from the City's contribution, revenues for the event will be drawn from the FCM's per-capita grant of \$ 300,000 to the host city, and sponsorships estimated at \$ 450,000. By the end of 2009, City Council will receive an update on the sponsorship campaign for this event.

The 2009 Operating Budget for the City Manager's Office will be adjusted for estimated expenses to be incurred to begin preparations for the Conference, in an amount not to exceed \$172,000, funded from the Corporate Conference Reserve. The 2010 Operating Budget for the City Manager's Office will be adjusted for the remainder of the gross expenditures in the amount of \$1,028,00, funded from the Corporate Conference Reserve in the amount of \$278,000; FCM Contribution in the amount of \$300,000 and External Funding Contribution in the amount of \$450,000; for a net zero impact.

## **Summary**

This report seeks Council approval for the financial resources and spending authority for the City of Toronto to host the 2010 FCM Annual Conference and Trade Show.

In 2002, City Council agreed to invite the Federation of Canadian Municipalities to host an FCM Annual Conference and Trade Show in 2009 or the next available year. On April 25, 2002, Mayor Mel Lastman sent a formal letter to the Federation of Canadian Municipalities inviting FCM to host this event in Toronto. On March 6, 2004, the FCM awarded the City of Toronto the 2010 FCM Annual Conference and Trade Show which will be held at the Sheraton Centre Toronto from June 4-7, 2010.

It is anticipated that this Conference will draw approximately 2,500 delegates. Hosting the 2010 FCM Annual Conference and Trade Show will result in the infusion of an estimated \$3 to 4 million into Toronto's economy. It will showcase the City of Toronto as an innovative leader in municipal management and service delivery, and will facilitate the active participation of members of City Council and senior staff in a leading-edge national dialogue on municipal issues.



Authority is requested to establish a Reserve Account entitled 'Corporate Conference Reserve' to fund conferences hosted by the City of Toronto, with an initial annual contribution of \$150,000 for 2008, 2009 and 2010 to host the 2010 FCM Annual Conference and Trade Show.

### Background Information

FCM 2010 Annual Conference and Trade Show - Financial Resources  
(<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9708.pdf>)

EX16.14	DEFERRED			
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### Terms of Reference - Aboriginal Affairs Committee

#### City Council Decision

City Council on January 29 and 30, 2008, deferred consideration of this Item to its meeting on May 26, 2008.

(November 8, 2007) from Councillor Fletcher, Chair, Aboriginal Affairs Committee

#### Committee Recommendations

The Executive Committee recommends that City Council adopt the draft Terms of Reference for the Aboriginal Affairs Committee, subject to the following amendments:

1. amend Point 1. of Reference "C. Membership", by:
  - a. changing the words "27 organizations" to the words "28 organizations", so as to read:
    - "1. The Aboriginal Affairs Committee will be composed of up to 28 Aboriginal organizations and one member of Council;"
  - b. adding the following additional paragraph:

"Each of the member organizations may, if they wish, appoint an alternate member representative to attend, as a full voting member of the Aboriginal Affairs Committee, in the absence of the main member, and in accordance with the following criteria:

    1. If a member organization chooses to submit an alternate member, the member organization must clearly name the main member representative and the alternate member representative.
    2. If a main member representative attends a meeting of the Committee, s/he will be given full rights as a member representative of the

Committee as outlined in the Rules of Procedure for Advisory Bodies, which includes the right to be calculated in quorum, to speak to items, to move motions and to vote.

3. If an alternate member and a main member both attend the same meeting, only the main member may exercise his/her rights as a member of Committee as outlined in the Rules of Procedures. The alternate member will be present at the meeting in the capacity of an observer.
  4. If the main member is unable to attend a meeting, and the alternate member attends, the alternate member will assume the full membership rights as provided to the main member for that meeting.”;
2. amending Recommendation 7 of Reference “8. Rules and Procedures” relating to the number of meetings:
- “7. The Aboriginal Affairs Committee will meet on a bi-monthly basis and additional meetings can be called by the Chair in consultation with the Co-Chairs. The venue for the meetings will be at City Hall but other venues will be used for meetings throughout the year;”;
3. amending Reference 8. under Reference “E. Rules and Procedures” by deleting the words “a majority of community members”, and replacing with “50% of named member organizations”, so as to read:
- “8. Quorum of the Aboriginal Affairs Committee shall be 50% of named member representatives. Elected representatives will be counted to make up quorum if they are present. A vacant position will not be counted to calculate quorum.”

**Summary**

Letter (November 8, 2007) from Councillor Fletcher, Chair, Aboriginal Affairs Committee

**Background Information**

Terms of Reference - Aboriginal Affairs Committee  
<http://www.toronto.ca/legdocs/mmis/2008/ex/bgrd/backgroundfile-9700.pdf>

**Communications**

(November 8, 2007) letter from Councillor Fletcher, Chair, Aboriginal Affairs Committee (EX.Main)

EX16.15	NO AMENDMENT			
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**Reimbursement of Conference Expenses - 2008 AIDS Conference, Mexico City**

### **City Council Decision**

City Council on January 29 and 30, 2008, adopted the following motion:

1. Council direct staff to authorize payment for the expenses that will be incurred by Councillor Kyle Rae to attend the 2008 annual AIDS Conference in Mexico City to be paid for from the Member's Office budget.

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(January 8, 2008) Member Motion by Councillor Rae, seconded by Councillor Carroll

### **Committee Recommendations**

The Executive Committee recommends that:

1. Council direct staff to authorize payment for the expenses that will be incurred by Councillor Kyle Rae to attend the 2008 annual AIDS Conference in Mexico City to be paid for from the Member's Office budget.

### **Summary**

At its meeting of June 3, 4 and 5, 1998, City Council adopted Corporate Services Committee Report 7, Clause 13 headed, "Office Administration and Expenses for Members of Council", which recommended, among other things, that for "Conference/Seminar and Business Travel Approvals: Councillor shall notify the Mayor in advance of plans to attend an event and shall seek Council approval for conference/seminar events exceeding \$3500.00, inclusive of registration, travel accommodation and all related expenses, and that travel be paid from the Member's Office Budget. Councillor Kyle Rae will be attending the 2008 annual AIDS Conference in Mexico City, Mexico from July 31, 2008 until August 9, 2008. The total cost of this conference including registration, airfare, ground transportation and sundry expenses will exceed the \$3500.00 limit set in 1998.

### **Communications**

(January 8, 2008) Member Motion from Councillor Rae, seconded by Councillor Carroll (EX.New)

<http://www.toronto.ca/legdocs/mmis/2008/ex/comm/communicationfile-5211.pdf>

*Submitted Tuesday, January 8, 2008  
Mayor David Miller, Chair, Executive Committee*