

City Clerk's Office

Secretariat
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NOTICE OF SPECIAL MEETING COMMUNITY COUNCILS

In accordance with Section 27-32 of Toronto Municipal Code, Chapter 27, Council Procedures, a special meeting will be held on **Tuesday, December 2, 2008, in the Council Chambers and Committee Room 1, Toronto City Hall at 12:30 p.m.** to elect the Chair and Vice Chair of the Community Councils from January 1, 2009 until November 30, 2010, or until a successor is appointed:

Etobicoke York Community Council	-	Committee Room 1
North York Community Council	-	Committee Room 1
Toronto and East York Community Council	-	Council Chambers
Scarborough Community Council	-	Council Chambers

There will be no agenda material for the meeting.

For further information or assistance, please contact Betty Henderson at 416-392-8088 (bhender1@toronto.ca) or Frances Pritchard at 416-392-4339 (fpitch@toronto.ca).

ACTING CITY CLERK

November 24, 2008

The City of Toronto Act, 2006 and the City of Toronto Municipal Code authorize the City of Toronto to collect any personal information in your communication to City Council or its committees.

The City collects this information to enable it to make informed decisions on the relevant issue(s). If you are submitting letters, faxes, e-mails, or other communications to the City, you should be aware that your name and the fact that you communicated with the City will become part of the public record and will appear on the City's website. The City will also make your communication and any personal information in it – such as your postal address, telephone number or e-mail address – available to the public, unless you expressly request the City to remove it.

The City videotapes committee and community council meetings. If you make a presentation to a committee or community council, the City will be videotaping you and City staff may make the video tapes available to the public.

If you want to learn more about why and how the City collects your information, write to the City Clerk's Office, City Hall, 100 Queen Street West, Toronto ON M5H 2N2 or by calling 416-392-8088

Closed Meeting Requirements: If the Committees meet in closed session (privately), a member of the committee must make a motion to do so and give the reason why the Committee has to meet privately. (City of Toronto Act, 2006)