



## STAFF REPORT ACTION REQUIRED

### Cancellation, Reduction or Refund of Property Taxes

<b>Date:</b>	January 28, 2008
<b>To:</b>	Government Management Committee
<b>From:</b>	Treasurer
<b>Wards:</b>	All
<b>Reference Number:</b>	P:\2008\Internal Services\Rev\gm08001rev (AFS#6883)

#### SUMMARY

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This report deals with applications filed by taxpayers to the Treasurer under sections 323 and 325 of the *City of Toronto Act, 2006 (COTA)*. Section 323 permits Council to cancel, reduce or refund taxes in cases where, during the year, a property undergoes changes that may affect its taxes. Examples of such changes are when a property is destroyed by fire or demolished, becomes exempt from taxation, or is reclassified due to a change in its use etc. Under section 325 of the *COTA*, taxpayers can request a cancellation, reduction or refund of taxes when an error in the assessment roll is identified which results in an overcharge.

The legislation requires Council to hold a public meeting where the applicants may make submission in defence of their position. Council has delegated authority to hold such public meetings to the Government Management Committee.

Staff have mailed Notices of Hearing to affected taxpayers and recommend approval of the applications as listed in Appendices A and B.

#### RECOMMENDATIONS

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**The Treasurer recommends that:**

1. the individual tax appeal applications made pursuant to section 323 of the *City of Toronto Act, 2006* resulting in tax reductions totalling \$1,131,482.02, including reductions in Business Improvements Area charges and excluding phase-in/capping adjustments, as identified in Appendix A, be approved;

2. the individual tax appeal applications made pursuant to section 325 of the *City of Toronto Act, 2006* resulting in tax reductions totalling \$151,891.27 including reductions in Business Improvements Area charges and excluding phase-in/capping adjustments, as identified in Appendix B, be approved; and,
3. the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

## FINANCIAL IMPACT

The financial impact of approving the individual tax appeal applications (excluding phase-in/capping adjustments), as identified in Appendices A and B, attached, is summarized Table 1 below:

Table 1: Appeals Summary

Appendix	No. of Applications	Recommended Tax Reduction Total	City Share	Education Share	BIA
A	130	\$1,131,482.02	\$692,914.70	\$438,067.89	\$499.43
B	12	\$ 151,891.27	\$ 73,952.70	\$ 77,938.57	\$ 0
Total	142	\$1,283,373.29	\$766,867.40	\$516,006.46	\$499.43

The City's share of \$766,867.40 will be funded from the 2008 Tax Deficiency Account (Non-Program Budget). The education share of \$516,006.46 will be recovered from the province/school boards, and the Business Improvement Area (BIA) reductions of \$499.43 will be funded from the respective BIA provision.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## DECISION HISTORY

At its meeting of December 16, and 17, 1998, Council adopted a report authorizing the Administration Committee to hear and make recommendations on tax appeals, other than poverty appeals, pursuant to sections 442 and 443 of the old *Municipal Act*, now sections 323 and 325 of the *City of Toronto Act, 2006*. Poverty appeals are heard by the Assessment Review Board as authorized by Council. To view this report on-line, please follow hyperlink:

<http://www.toronto.ca/legdocs/agendas/council/cc/cc981216/sp26rpt/cl035.htm>

Authority to hold such public meetings has been delegated to the Government Management Committee.

## ISSUE BACKGROUND

Section 323 of the *COTA* allows Council to cancel, reduce or refund taxes levied in a year for the following reasons:

- a) property is eligible to be reclassified to a different class;
- b) property has become vacant land or excess land;
- c) property has become exempt from taxation;
- d) property has been razed/damaged by fire or demolished;
- e) mobile unit has been removed;
- f) taxpayer has been unable to pay taxes due to sickness or extreme poverty;
- g) taxpayer has been overcharged due to gross or manifest clerical error; or,
- h) property could not be used for at least three months due to repairs or renovations.

Section 325 of the *COTA* allows Council to cancel, reduce or refund taxes relating to errors made on the assessment roll for one or both of the two years preceding the year in which the application is made.

As applications for cancellation, reduction or refund of taxes are received, Revenue Services staff review them and determine eligibility. They then send the applications to the Municipal Property Assessment Corporation (MPAC) to obtain the necessary assessment information. Once the information is received from MPAC, staff calculate the amount of the tax cancellation/reduction. Notices are prepared to advise the applicant of the amount that will be cancelled/reduced, and the time and date of the upcoming hearing before the Government Management Committee.

To facilitate the hearing process and address taxpayers' questions and concerns, Revenue Services staff respond to many telephone calls and meet with taxpayers as necessary.

## COMMENTS

Staff recommend that Council cancel/reduce taxes totalling \$1,131,482.02 (including Business Improvement Area charges and excluding phase-in/capping) under section 323 of *COTA* and \$151,891.27 (including Business Improvement Area charges and excluding phase-in/capping) under section 325 of the *COTA*.

Appendices A and B, attached, list the 142 applications for tax cancellation or reduction, and provide the property address, roll number, ward number, appeal number, tax year, the reason/type of appeal, the number of days for which relief is being recommend, the total amount of the recommended reduction/cancellation of taxes, the City and Education share of the tax cancellation/reduction and the amount of the BIA reduction.

Once Council approves the applications, staff will mail Notices of Decision and reduce/cancel the tax accordingly. The applicant has thirty five (35) days from the date the Notice of Decision is mailed to appeal Council's decision to the Assessment Review Board (ARB).

Table 2, below, summarizes the 142 applications filed, the section of the Act they are filed under, the reason for the application, the number of applications for each reason, the tax reduction breakdown shared between City and Education, the amount of the BIA reduction and the total reduction in taxes recommended.

Table 2: Detail Summary of Appeals

COTA Section	Reason for Application	# of Applications	Recommended Tax Reductions			
			City Share	Education Share	BIA	Total Recommended Reduction
			(\$)	(\$)	(\$)	(\$)
323	Unusable	21	63,140.00	59,047.10	62.95	122,250.05
323	Razed by fire/demolished	8	43,866.77	40,217.91	64.59	84,149.27
323	Damaged by fire/demolished	29	50,827.62	46,467.45	351.73	97,646.80
323	Exempt	19	210,072.50	180,065.61	20.16	390,158.27
323	Tax class change	49	324,916.20	112,225.42	0	437,141.62
323	Clerical errors	4	91.61	44.40	0	136.01
325	Clerical errors	12	73,952.70	77,938.57	0	151,891.27
	Total	142	766,867.40	516,006.46	499.43	1,283,373.29

**CONTACTS:**

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**SIGNATURE**

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Cam Weldon  
Treasurer

**ATTACHMENTS**

Appendix A: Council Detail Hearing Report – Section 323 of COTA, Hearing 2008H1  
Appendix B: Council Detail Hearing Report – Section 325 of COTA, Hearing 2008H1