



## STAFF REPORT ACTION REQUIRED

### Agreement between the City of Toronto and Toronto Catholic District School Board for After School Space

<b>Date:</b>	October 29, 2008
<b>To:</b>	Government Management Committee
<b>From:</b>	Brenda Patterson, General Manager, Parks, Forestry and Recreation
<b>Wards:</b>	All
<b>Reference Number:</b>	

#### SUMMARY

---

The purpose of this report is to request City Council authority to negotiate and enter into a license agreement for a ten (10) month term with the Toronto Catholic District Board (TCDSB) for the current use of certain rooms in the schools as specified in Schedule “A” commencing September 1, 2008 and ending June 30, 2009, and any future use of TCDSB school sites as determined by the General Manager of Parks, Forestry and Recreation and the TCDSB.

The term of this agreement shall automatically renew on an annual basis, for a further ten (10) month term, subject to all terms and conditions of the agreement being met.

License fees and any additional fees for the use of the school space will be offset through the Exchange of Services Agreement approved by City Council on October 29, 2008. In the event that the Exchange of Services Agreement expires, is terminated, or otherwise ceases to be in effect, the City will be required to pay \$500 in license fees which also includes consumables for each school site that will be absorbed by the After School Recreation and Care (ARC) program and recovered from user fees.

#### RECOMMENDATIONS

---

**The General Manager of Parks, Forestry and Recreation Division recommends** that authority be granted to negotiate and enter into a License Agreement with the Toronto Catholic District School Board for a ten (10) month term commencing September 1, 2008 and ending June 30, 2009, for the current use of certain rooms in the schools as specified in Schedule “A,” and any future use of TCDSB school sites as determined by the General Manager of Parks, Forestry and Recreation and the TCDSB, at a fee to be offset through the Exchange of Services Agreement, in a form and content acceptable to the General

Manager of Parks, Forestry and Recreation, and all in a form and content satisfactory to the City Solicitor.

## **FINANCIAL IMPACT**

---

The current budget is zero. The incremental impact if the Agreement expires is terminated, or otherwise ceases to be in effect, will be absorbed by the Parks, Forestry and Recreation Division.

The Licence Fee and any additional fees for the use of the school space will be offset through the Exchange of Services Agreement approved by City Council on October 29, 2008.

In the event that the Exchange of Services Agreement expires, is terminated, or otherwise ceases to be in effect, the City will be required to pay a Licence Fee of \$400.00 for each school, plus applicable G.S.T., and a Cost Contribution of \$100.00 for the cost of washroom consumables, such as hand soap, toilet paper and paper towels. This will result in a total cost of approximately \$3,500 per year for the use of space in 7 schools for as long as the city occupies the premises.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **DECISION HISTORY**

Report (June 20, 2006) from the General Manager, Children's Services, and the General Manager, Parks, Forestry and Recreation, providing information and financial data on the development of the After School Recreation and Care (ARC) Program.

<http://www.toronto.ca/legdocs/2006/agendas/council/cc060725/cms5rpt/cl012.pdf>

<http://www.toronto.ca/legdocs/2006/agendas/council/cc060725/edp5rpt/cl015.pdf>

## **ISSUE BACKGROUND**

The ARC Program is part of the City's strategy to support the care needs of school age children during after school hours, from Monday to Friday, during the school year. Through inter-divisional co-operation, staff of the Parks, Forestry and Recreation Division have been involved in the development of recreation and care services for school age children operated by Parks, Forestry and Recreation.

Implementation of the ARC Program began in September 2006, with 13 sites, one in each of the 13 priority neighbourhoods. All ARC program sites have been selected using criteria that reviewed accessibility for families, local service needs and appropriateness of

facilities. The ARC Program is being offered at 28 sites and seven (7) of these are currently located in TCDSB schools as outlined in Schedule “A” to this report.

## **COMMENTS**

The Toronto Catholic District School Board (TCDSB) has agreed in principle to allow the City the current use of seven (7) school sites as outlined in Schedule “A” to this report and any future use of TCDSB school sites as determined by the General Manager of Parks, Forestry and Recreation and TCDSB. These sites are located within the City’s 13 priority neighbourhoods. Authority is being requested to negotiate and enter into a License Agreement with the TCDSB for the use of these sites for the ARC program for a ten (10) month term, renewed automatically on an annual basis for a further ten (10) month term. License fees for the use of this space will be off-set through the Exchange of Services Agreement between the City and the TCDSB. In the event that the Exchange of Services Agreement is terminated, or otherwise ceases to be in effect, the City will be charged a Licence Fee of \$400.00 for each school, plus applicable G.S.T., and a Cost Contribution of \$100.00 for the cost of washroom consumables, such as hand soap, toilet paper and paper towels. The current use of the seven (7) school sites will result in a total cost of approximately \$3,500 per year, which will be absorbed through the ARC program and recovered from user fees.

## **CONTACT**

Neil Zaph, Director, Strategic Services, Tel: 416-395-6065, Fax: 416-392-8565, Email: [nzaph@toronto.ca](mailto:nzaph@toronto.ca)

Doug McDonald, Manager, Business Services, Strategic Services, Tel: 416-392-8578, Fax: 416-392-3355, Email: [dmcadona0@toronto.ca](mailto:dmcadona0@toronto.ca)

## **SIGNATURE**

---

Brenda Patterson  
General Manager, Parks, Forestry and Recreation

## Appendix “A”

	<b>School</b>	<b>Address</b>	<b>Rooms</b>
1.	Regina Mundi	70 Playfair Avenue North York, Ontario M6B 2P9	Classrooms 109, 110, 112, 206, 211, 212 and Multi- purpose Room
2.	St. Barbara	25 Janray Drive Scarborough, Ontario M1G 1Y2	Gym and Room 123
3.	St. Barnabas	30 Washburn Way Scarborough M1B 1H3	Classroom 102, Parenting Room 110, Library and Multi-purpose Room
4.	St. Boniface	20 Markanna Dr. Scarborough, Ontario M1M 2J1	Portable #3 and Gym
5.	St. Elizabeth Seton	25 Havenview Road Scarborough, Ontario M1S 3A4	Common Forum, Room 119 and Gym (5p.m. to 6p.m. only)
6.	St. Martin de Porres	230 Morningside Ave. Scarborough, Ontario M1E 3E1	Portable #2 and Gym
7.	St. Wilfrid	1685 Finch Ave. W. North York, Ontario M3J 2G8	Classroom 121 and Gym