

Advisory Committee on Homes for the Aged

Meeting No.	15	Contact	Betty Bushe
Meeting Date	Friday, May 23, 2008	Phone	416-396-7088
Start Time	9:30 AM	E-mail	bushe@toronto.ca
Location	Meeting Room 310, Metro Hall		

Advisory Committee on Homes for the Aged		
Dr. Paul Gamble, Chair Barbara Buckspan Moshe Greengarten Jack Harmer Sandra Kerr	Councillor Raymond Cho Linda Legault Beth Morum Patricia Prentice	Birgitte Robertson Willis Rudy Donna Ryder Margaret Smuk

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Declarations of Interest under the *Municipal Conflict of Interest Act*.

Confirmation of Minutes - April 18, 2008**Communications/Reports**

HA15.1	Information			
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Canadian Council on Health Services Accreditation (CCHSA) Program 2008 - (Deferred from April 18, 2008 - HA14.11)

(April 18, 2008) Verbal Report from General Manager, Homes for the Aged

Summary

The Advisory Committee on Homes for the Aged, on April 18, 2008, received a presentation from the General Manager, Homes for the Aged, and directed that the report (CCHSA) Program 2008 be considered at its May 23, 2008 meeting.

CCHSA's Standards for Effective and Sustainable Governance were prepared in response to a growing demand for excellence in governance practice among Canadian health care organizations, system-wide changes in structures for health care delivery, and the increasing need for public accountability.

The standards have been written to address the five key functions of governance which include:

Building Knowledge through Information

This subsection addresses the gathering and production of knowledge and information, as well as the assessment of information needs and the appropriateness of available information. It also addresses the dissemination of relevant information throughout the organization.

Developing a Clear Direction

This subsection deals with the process for defining the raison-d'etre of the organization and the long-term vision, including broad organizational goals and values.

Supporting the Achievement of the Direction

This subsection addresses the supports that are needed to achieve the organization's goals and long-term vision. It contains two different ideas: the first addresses the internal development of the governing body itself; and the second covers the development of the organization, including the relationships with the Chief Executive Officer (CEO) and senior management, broad policies, and resource allocation.

Maintaining Positive Relationships with External Stakeholders

This subsection addresses identifying, managing, and communicating with external stakeholders, including partners and specific stakeholders such as governments.

Being Accountable and Achieving Sustainable Results.

This subsection deals with concepts of accountability and organizational performance, including the achievement of goals and objectives, in addition to elements of quality improvement, risk management, and financial planning and control.

Background Information

CCHSA'S Accreditation Program 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12617.pdf>)

HA15.2	ACTION			Ward: All
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HFA Division – Request for Expenditure from Toronto Challenge Donations Account for Race Logistic and Promotional Items

(May 7, 2008) Report from General Manager, Homes for the Aged

Recommendations

The General Manager recommends that the Advisory Committee on Homes for the Aged endorse the requested expenditure for items previously approved in the 2008 Toronto Challenge budget from the Toronto Challenge Donations Account.

Financial Impact

There is no impact on the 2008 operating budget.

This expenditure request is for use of the Toronto Challenge Donations Account and is made in accordance with the criteria for use of this fund.

Summary

The 17th annual Toronto Challenge will be held on Sunday, June 8, 2008 with the presenting sponsorship support of MonsterMortgage.ca and the returning sponsorship of dozens of corporate partners.

Funds contributed by the presenting sponsor of the Toronto Challenge pay for promotional materials, race day logistical costs, printed materials, and for recognition prizes awarded to the race winners and event participants in various categories.

With strong sponsorship support and a controlled event budget, the Toronto Challenge is a significant fund and awareness raising event for Toronto Homes for the Aged and area organizations serving seniors.

Background Information

Request for Donation - Race Logistic & Promotional Items

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12872.pdf>)

HA15.3	ACTION			Ward: 24
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Carefree Lodge – Request for Expenditure from General Donations Account

(May 5, 2008) Report from General Manager, Homes for the Aged

Recommendations

The General Manager recommends that the Advisory Committee on Homes for the Aged endorse the requested expenditure for \$5,000.00 plus GST for the purchase of patio furniture from the Carefree Lodge General Donations Account.

Financial Impact

There is no impact on the 2008 operating budget.

This expenditure request is made in accordance with the criteria for use of this fund.

Summary

Toronto Homes for the Aged has a variety of donations accounts and an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$5,000.00 also require the endorsement of the Advisory Committee on Homes for the Aged.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

On April 22, 2008 the Carefree Lodge Home Advisory Committee has reviewed and approved an expenditure request for \$5,000.00 plus GST to purchase patio furniture for residents' and families' use.

The request is referred to the Advisory Committee on Homes for the Aged for the committee's further consideration.

As the spring weather approaches, residents at Carefree Lodge are looking forward to sitting outside and enjoying the weather and the view, both in front of the home and behind the home,

in the garden area. Residents have recently had discussions about the purchase of new patio furniture in order to enhance this experience and their request was referred to the Home Advisory Committee for consideration.

Background Information

Carefree Lodge - Request for Expenditure

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12875.pdf>)

HA15.4	ACTION			Ward: 24
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Cummer Lodge – Request for Expenditure from Volunteers Donations Account

(April 24, 2008) Report from General Manager, Homes for the Aged

Recommendations

The General Manager recommends that the Advisory Committee on Homes for the Aged endorse the requested expenditure totalling \$7,300.00 from the Cummer Lodge Volunteers Donations Account.

Financial Impact

There is no impact on the 2008 operating budget.

Summary

Toronto Homes for the Aged has a variety of donations accounts and an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$5,000.00 also require the endorsement of the Advisory Committee on Homes for the Aged.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

The Cummer Lodge Home Advisory Committee has recently reviewed and unanimously endorsed an expenditure request for \$7,300.00 for the purchase of 30 tables for the recreation rooms.

The purchase of new tables came from a suggestion from the recreation staff and volunteer executive committee. Input into the type of tables included that the tables be adjustable to different heights, and an extremely strong table base. The Volunteer President had researched the purchase of these tables. The Volunteers have offered to purchase the tables from the Volunteers Donations account.

The request is referred to the Advisory Committee on Homes for the Aged for the committee's further consideration.

Background Information

Cummer Lodge - Request for Expenditure

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12876.pdf>)

HA15.5	ACTION			Ward: 43
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Seven Oaks – Request for Expenditure from Toronto Challenge and Volunteers Donations Accounts

(April 18, 2008) Report from General Manager, Homes for the Aged

Recommendations

The General Manager recommends that the Advisory Committee on Homes for the Aged endorse the requested expenditures totalling \$10,000.00 from the Seven Oaks Toronto Challenge Donations Account and Volunteers Donations Account.

Financial Impact

There is no impact on the 2008 operating budget.

This expenditure request is made in accordance with the criteria for use of donations accounts.

Summary

Toronto Homes for the Aged has a variety of donations accounts and an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$5,000.00 also require the endorsement of the Advisory Committee on Homes for the Aged.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

The Seven Oaks Home Advisory Committee has recently reviewed and unanimously approved an expenditure request for \$10,000.00 to purchase and install a new multi-media system for the auditorium, for residents' use. The volunteers of the home have agreed to fund \$5,000.00 from their Donations Account; the remaining \$5,000.00 will be expended from the Toronto Challenge Donations Account.

The request is referred to the Advisory Committee on Homes for the Aged for the committee's further consideration.

Background Information

Seven Oaks - Request for Expenditure

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12877.pdf>)

HA15.6	ACTION			Ward: All
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Residents' Interest Trust Fund – 2007 Draft Financial Statements

(May 12, 2008) Report from General manager, Homes for the Aged

Recommendations

The General Manager recommends to the Advisory Committee on Homes for the Aged that the draft 2007 audited financial statements for the City of Toronto Homes for the Aged Residents' Interest Trust Fund be approved.

Financial Impact

There are no financial implications arising from this report.

Summary

Ernst & Young has completed the annual audit of the City of Toronto Homes for the Aged Residents' Interest Trust Fund and has prepared a draft report for the Advisory Committee on Homes for the Aged.

Once the draft audited financial statements have been approved, a final copy will be issued.

Background Information

Report - 2007 Draft Financial Statements

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12866.pdf>)

Attachment - 2007 Residents' Fund Audit Results

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12865.pdf>)

Attachment - 2007 Financial Statements

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12867.pdf>)

Attachment - Balance Sheet

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12868.pdf>)

Attachment - Statement of Operations

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12869.pdf>)

HA15.7	Information			Ward: All
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Update on the Activities of the City of Toronto – 5 LHIN Collaborative Table

(April 28, 2008) Report from General Manager, Homes for the Aged

Financial Impact

There are no financial implications arising from this report.

Summary

The Ontario health care system continues to evolve as a result of the Local Health Integration Networks (LHINs) and the Local Health System Integration Act, 2006. This report will provide a high level summary of the work of the City of Toronto – 5 LHIN Collaborative Table and the current priorities of the area LHINs.

The Ministry of Health and Long-Term Care created LHINs as a critical part of the evolution of health care in Ontario, moving from a “collection of services” to a true system that is patient-focused, results-driven, integrated, and sustainable. The LHIN legislation placed significant decision-making power at the community level, with the intention of focusing on local community needs and improving health results. The LHIN legislation was intended to facilitate effective and efficient integration of health care services, making it easier for people to get the best care in the most appropriate setting, when they need it.

In fulfilling their mandates, the LHINs have taken on local health system planning and community engagement. As of April 1, 2007, they also assumed responsibility for funding a wide range of health service providers and for managing the majority of service agreements with health service providers. The government continues to provide stewardship of Ontario's health system, setting direction, strategic policy, and system standards and delivering provincial programs and services. Together, all the system partners - government, LHINs, and providers – are accountable to the people of Ontario for quality and results.

There are fourteen (14) LHINs in Ontario that are responsible for planning, bringing together and paying for health care services in their area. Toronto is served by five LHINs – Toronto Central, Central East, Central, Central West and Mississauga Halton. The Toronto Central LHIN is totally contained within the city's boundaries. The other four LHINs have a reach far outside Toronto's boundaries, with areas that do not share the same large urban health and social service issues.

The City of Toronto would have preferred to have a LHIN configuration with boundaries that coincided with the boundaries of the City of Toronto. This did not occur. As a result, the City of Toronto designed the ‘City of Toronto – 5 LHIN Collaborative Table’, to dialogue with colleagues from all 5 LHINs functioning within the City about City-wide, cross-boundary issues.

The City of Toronto – 5 LHIN Collaborative Table is an important discussion and policy table composed of senior representation from all 5 LHINs and the Toronto Public Service, primarily

Homes for the Aged, Emergency Medical Services, Shelter, Support and Housing Administration and Toronto Public Health. Quarterly meetings have been held since May 16, 2006 to guide joint priority setting and decision-making in relation to those services included in the LHIN legislation that are operated by and/or receive funding from the City. Topics discussed to date have included health priorities, planning, program development, service integration, inter-sectoral linkages and funding.

Background Information

5 LHIN Collaborative Table

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12879.pdf>)

HA15.8	Information			Ward: 24
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Cummer Lodge – Our Roots Display

(April 30, 2008) Report from General Manager, Homes for the Aged

Financial Impact

There are no financial implications arising from this report.

Summary

On Wednesday, April 23rd, residents, families, volunteers and staff gathered in the Parisi Art Gallery for the opening of the Cummer Lodge “Our Roots” photo display.

The Parisi Art Gallery was developed by three (3) Cummer Lodge volunteers four years ago, with one of the volunteers working as the official photographer. Ever since then, the Galley has housed exhibits of artwork for residents, family members and visitors to enjoy, including ‘The Wedding Show’ and ‘The Veterans’ Display’. Recognizing the diversity of our city and the diversity of backgrounds amongst residents who call Cummer Lodge their home, the recent exhibit ‘Our Roots’ featured pictures of residents and their stories about their arrival in Toronto. The theme in these photos and stories is the determination of each person and their faith in Canada and Toronto.

Background Information

Report - Cummer Lodge - Our Roots Display

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12898.pdf>)

HA15.9	Information			Ward: 31
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Use of Art at True Davidson Acres

(May 5, 2008) Report from General Manager, Homes for the Aged

Financial Impact

There are no financial implications arising from this report.

Summary

At the April 18, 2008 meeting of the Advisory Committee on Homes for the Aged, committee members expressed interest in the use of art at True Davidson Acres and acknowledged positively that most of the homes are now doing mural paintings, with a positive impact on residents' quality of life. Further, the Committee suggested that the division should consider writing a research-type article about the positive impact that art has in a long-term care home environment. Members of the Committee may recall that such an article was jointly developed by True Davidson Acres and Baycrest Centre for Geriatric Care when the Use of Art Research Project was conducted at True Davidson Acres West, during the redevelopment of the home. This project demonstrated the value of art in way-finding, contributing to a calming environment and decreasing anxiety.

Further, staff understood that the April 18, 2008 request also demonstrated the Committee's own interest in understanding more about the use of art at True Davidson Acres and/or other homes. This report is intended to provide high level information on the success of the quality improvement project at True Davidson Acres.

Background Information

Use of Art - True Davidson Acres

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12878.pdf>)

HA15.10	Information			Ward: All
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Excellence in Volunteering Awards

(May 12, 2008) Report from General Manager, Homes for the Aged

Financial Impact

There are no financial implications arising from the Excellence in Volunteering Awards.

Summary

During National Volunteer Week, a special recognition ceremony was held at City Hall honouring volunteers from Toronto Homes for the Aged. Plaques were presented to groups and individuals from each Home, a divisional recipient and to a resident volunteer.

Background Information

Report - Excellence in Volunteering Awards

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12887.pdf>)

HA15.11	Information			Ward: All
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Homes for the Aged 20-Minute Toronto Makeover

(May 12, 2008) Report from General Manager, Homes for the Aged

Financial Impact

There are no financial implications arising from this report.

Summary

Dozens of staff members, residents, and volunteers from Toronto Homes for the Aged joined in the fifth annual 20-Minute Toronto Makeover on Friday, April 18, 2008 showing their civic pride, pitching in and picking up to keep Toronto clean and beautiful.

Background Information

Homes for the Aged 20-Minutes Toronto Makeover

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12899.pdf>)

HA15.12	Information			Ward: 6
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Membership, Lakeshore Lodge Home Advisory Committee

(May 2, 2008) Report from General Manager, Homes for the Aged

Financial Impact

There are no financial implications arising from this report.

Summary

This report provides an update on the Home Advisory Committee membership at Lakeshore Lodge.

Background Information

Report - Membership, Lakeshore Lodge Home Advisory Committee

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12910.pdf>)

HA15.13	Information			Ward: All
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Residents' Interest Reserve Fund - 2008 First Quarter Report

(May 1, 2008) Report from General Manager, Homes for the Aged

Financial Impact

There are no financial implications arising from this report.

Summary

The Residents' Interest Reserve Fund is used for the general benefit of the residents of the Homes for the Aged to enhance their quality of life through social and recreational activities. Annual expenditures are based on 90 percent of all interest recorded in the fund in the previous year. The fund balance as at March 31, 2008 is \$1,920,747.64.

Background Information

Report - Residents' Interest Reserve Fund - 2008 First Quarter Report
<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12911.pdf>

HA15.14	Information			Ward: 6, 21, 24, 28, 31, 38, 43
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Minutes of Home Advisory Committees

(May 1, 2008) Report from General Manager, Homes for the Aged

Summary

The purpose of the following reports are to provide members of the Homes for the Aged Advisory Committee with copies of Minutes of the following meetings for their information:

1. (May 1, 2008) Minutes of Bendale Acres Home Advisory Committee (February 27, 2008)
2. (May 1, 2008) Minutes of Carefree Lodge Home Advisory Committee (March 25, 2008)
3. (May 6, 2008) Minutes of Carefree Lodge Home Advisory Committee (April 22, 2008)

4. (May 1, 2008) Minutes of Castleview Wychwood Towers Home Advisory Committee (March 13, 2008)
5. (May 1, 2008) Minutes of Cummer Lodge Home Advisory Committee (February 4, 2008)
6. (May 7, 2008) Minutes of Cummer Lodge Home Advisory Committee (April 7, 2008)
7. (May 1, 2008) Minutes of Fudger House Home Advisory Committee (March 12, 2008)
8. (May 1, 2008) Minutes of Lakeshore Lodge Home Advisory Committee (March 20, 2008)
9. (May 8, 2008) Minutes of Seven Oaks Home Advisory Committee (April 8, 2008)
10. (May 5, 2008) Minutes of True Davidson Acres Home Advisory Committee (April 17, 2008)

Background Information

Bendale Acres - February 27, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12912.pdf>)

Carefree Lodge - March 25, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12913.pdf>)

Carefree Lodge - April 22, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12914.pdf>)

Castleview Wychwood Towers - March 13, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12915.pdf>)

Cummer Lodge - February 4, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12916.pdf>)

Cummer Lodge - April 7, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12917.pdf>)

Fudger House - March 12, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12918.pdf>)

Lakeshore Lodge - March 20, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12919.pdf>)

Seven Oaks - April 8, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12920.pdf>)

True Davidson Acres - April 17, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-12921.pdf>)