

## Advisory Committee on Long-Term Care Homes & Services

<b>Meeting No.</b>	19	<b>Contact</b>	Betty Bushe
<b>Meeting Date</b>	Friday, October 24, 2008	<b>Phone</b>	416-396-7088
<b>Start Time</b>	10:00 AM	<b>E-mail</b>	bushe@toronto.ca
<b>Location</b>	Meeting Room 310, Metro Hall		

Advisory Committee on Long-Term Care Homes and Services		
Dr. Paul Gamble, Chair Barbara Buckspan Moshe Greengarten Jack Harmer Sandra Kerr	Councillor Raymond Cho Linda Legault Beth Morum Patricia Prentice	Birgitte Robertson Willis Rudy Donna Ryder Margaret Smuk

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**Declarations of Interest under the *Municipal Conflict of Interest Act*.****Confirmation of Minutes - September 19, 2008.****Communications/Reports**

HA19.1	ACTION			Ward: 43
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**Seven Oaks – Request for Expenditure from Toronto Challenge Donations Account**

(October 3, 2008) Report from General Manager, Long-Term Care Homes and Services

**Recommendations**

The General Manager, Long-Term Care Homes and Services, recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested \$8,800.00 expenditure from the Toronto Challenge Donations Account at Seven Oaks.

**Financial Impact**

There are no financial implications to the Long-Term Care Homes and Services operating budget arising out of this report.

**Summary**

Each home has a variety of donations accounts and Toronto Long-Term Care Homes and Services has an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$7,500.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

Seven Oaks Home Advisory Committee has recently reviewed and approved a request for \$8,800.00 from the Toronto Challenge Donations Account as outlined in their minutes of September 9, 2008. This expenditure request is referred to the Advisory Committee on Long-Term Care Homes and Services for the committee's further consideration.

**Background Information**

Seven Oaks y Request for Expenditure from Toronto Challenge Donations Account  
<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16228.pdf>

HA19.2	ACTION			Ward: 28
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## **Fudger House – Request for Expenditure from Night of Knights Donations Account**

(October 8, 2008) Report from General Manager, Long-Term Care Homes and Services

### **Recommendations**

The General Manager, Long-Term Care Homes and Services, recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested expenditure for \$25,110.00 plus GST for the purchase of a Rhapsody Hydrosound Bathing System from the Night of Knights Donations Account at Fudger House.

### **Financial Impact**

There are no financial implications to the Long-Term Care Homes and Services operating budget arising out of this report.

### **Summary**

Each home has a variety of donations accounts and Toronto Long-Term Care Homes and Services has an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$7,500.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

On October 8, 2008, the Fudger House Home Advisory Committee has reviewed and unanimously endorsed an expenditure request for \$25,111.00 plus GST to purchase a Rhapsody Hydrosound Bathing System for one of the newly renovated tub rooms.

The expenditure request is referred to the Advisory Committee on Long-Term Care Homes and Services for the committee's further consideration.

### **Background Information**

Request for Expenditure from Night of Knights Donations Account  
<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16221.pdf>

HA19.3	Information			Ward: All
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### **International Visits to Toronto Long-Term Care Homes and Services**

(October 3, 2008) Report from General Manager, Long-Term Care Homes and Services

#### **Financial Impact**

There is no financial impact to the division.

#### **Summary**

Toronto Long-Term Care Homes and Services continues to be viewed as a leader in long-term care, provincially, nationally and internationally, with a large number of other long-term care organizations seeking our advice and utilizing our educational material and/or programs for the improvement of their own care and service systems. In this way, the division is able to broadly influence the betterment of quality in long-term care and the enhancement of services for seniors.

This report summarizes the international visits made to the division in the past year.

#### **Background Information**

International Visits to Toronto Long-Term Care Homes and Services  
<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16229.pdf>

HA19.4	Information			Ward: 21
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### **Involvement in Research, Castleview Wychwood Towers**

(October 10, 2008) Report from General Manager, Long-Term Care Homes and Services

#### **Financial Impact**

There are no financial implications arising from this report.

#### **Summary**

The Long-Term Care Homes and Services Division has an Ethics and Research Committee that reviews and considers written requests for research studies to be carried out within the division. No research study is initiated without prior approval of the Ethics and Research Committee and the division's General Manager.

The Ethics and Research Committee has clear criteria for the consideration and approval of research proposals, including:

1. prior ethical approval from an accredited university, teaching hospital or national granting organization;
2. support by the senior management team at the location (i.e., home or community program) proposed for the research study;
3. evidence that the research project will cause minimal disruption to residents, clients, families and staff;
4. no cost to the City of Toronto;
5. specific and individual resident consent prior to any involvement in the research project, with an opportunity to withdraw at any time;
6. evidence of confidentiality in a manner that complies with both MFIPPA and PHIPA;
7. execution of a research agreement that complies with the requirements of MFIPPA and PHIPA; and
8. agreement to produce and provide a final report, with acknowledgement of the City of Toronto's contributions.

Although the division's General Manager has authority to approve non-invasive research without obtaining specific approval from City Council, the division has a commitment to report through the Advisory Committee on Long-Term Care Homes and Services, including the presentation of a final report, summarizing the results of and lessons learned from the research study.

Involvement in research studies promotes evidence-based practice, contributes to the body of knowledge in gerontology and the advancement of long-term care and contributes to meaningful, enriched lives for residents.

In the past five (5) years, Castlerview Wychwood Towers has been involved in five (5) research studies, all of which were initially reported to the Advisory Committee on Long-Term Care Homes and Services. Some but not all of these studies have had final reports submitted to the Advisory Committee on Long-Term Care Homes and Services on completion of the research. This report provides a summary of the results of all of these studies.

The research studies have contributed to the body of knowledge, improved resident care systems and led to the development of shared resources.

The home is not involved in any research projects at this time. The report provides a full report of the final results of all research studies at Castlerview Wychwood Towers.

## **Background Information**

Involvement in Research, Castlerview Wychwood Towers

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16227.pdf>)

HA19.5	Information			Ward: 2, 3, 21, 24, 28, 31, 38, 43
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## Minutes of Home Advisory Committees

(October 10, 2008) Report from General Manager, Long-Term Care Homes and Services

### Summary

The purpose of the following reports are to provide members of the Long-Term Care Homes and Services Advisory Committee with copies of minutes of the following meetings for their information:

1. (October 10, 2008) Minutes of Bendale Acres Home Advisory Committee (June 25, 2008)
2. (October 9, 2008) Minutes of Carefree Lodge Home Advisory Committee (September 23, 2008)
3. (October 3, 2008) Minutes of Cummer Lodge Home Advisory Committee (June 2, 2008)
4. (October 6, 2008) Minutes of Cummer Lodge Home Advisory Committee (September 8, 2008)
5. (October 10, 2008) Minutes of Castlerview Wychwood Towers Home Advisory Committee (June 12, 2008)
6. (October 9, 2008) Minutes of Fudger House Home Advisory Committee (June 11, 2008)
7. (October 3, 2008) Minutes of Kipling Acres Home Advisory Committee (June 24, 2008)
8. (October 3, 2008) Minutes of Seven Oaks Home Advisory Committee (September 9, 2008)
9. (October 9, 2008) Minutes of True Davidson Acres Home Advisory Committee (September 18, 2008)
10. (October 3, 2008) Minutes of Wesburn Manor Home Advisory Committee (September 16, 2008)

### Background Information

Bendale Acres - June 25, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16240.pdf>

Carefree Lodge - September 23, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16241.pdf>

Cummer Lodge - June 2, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16242.pdf>

Cummer Lodge - September 8, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16243.pdf>

Castleview Wychwood Towers - June 12, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16244.pdf>

Fudger House - June 11, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16245.pdf>

Kipling Acres - June 24, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16246.pdf>

Seven Oaks - September 9, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16247.pdf>

True Davidson Acres - September 18, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16248.pdf>

Wesburn Manor - September 16, 2008

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16249.pdf>