



**STAFF REPORT  
ACTION REQUIRED**

**Seven Oaks – Request for Expenditure from Toronto Challenge and Volunteers Donations Accounts**

<b>Date:</b>	April 18, 2008
<b>To:</b>	Advisory Committee on Homes for the Aged
<b>From:</b>	General Manager, Homes for the Aged
<b>Wards:</b>	Ward 43
<b>Reference Number:</b>	

**SUMMARY**

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Toronto Homes for the Aged has a variety of donations accounts and an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$5,000.00 also require the endorsement of the Advisory Committee on Homes for the Aged.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

The Seven Oaks Home Advisory Committee has recently reviewed and unanimously approved an expenditure request for \$10,000.00 to purchase and install a new multi-media system for the auditorium, for residents’ use. The volunteers of the home have agreed to fund \$5,000.00 from their Donations Account; the remaining \$5,000.00 will be expended from the Toronto Challenge Donations Account.

The request is referred to the Advisory Committee on Homes for the Aged for the committee’s further consideration.

**RECOMMENDATION**

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The General Manager recommends that the Advisory Committee on Homes for the Aged endorse the requested expenditures totalling \$10,000.00 from the Seven Oaks Toronto Challenge Donations Account and Volunteers Donations Account.

**Financial Impact**

There is no impact on the 2008 operating budget.

This expenditure request is made in accordance with the criteria for use of donations accounts.

**ISSUE BACKGROUND**

Seven Oaks has been involved in a number of initiatives to enhance the home’s environment and add to residents’ quality of life. One of the recent considerations has been to equip the auditorium with a new multi-media system to enhance residents’ enjoyment. The home investigated options and costs and determined that the costs were not prohibitive. When the request for expenditure was being considered at the home level, the volunteers advised that they wished to partially fund the purchase from their Donations Account. The Home Advisory Committee approved the balance of the expenditure to be paid from the Toronto Challenge Donations Account.

Current balances in the home’s Donations Accounts are as follows:

Toronto Challenge Account	\$29,553.22
Nevada Lottery Donations	4,047.90
Night of Knights	45,395.51
Spiritual Donations Account	188.93
Volunteer Donations Account	21,945.23
General Donations Account	3,738.59

**COMMENTS**

This request is supported by the General Manager and is consistent with the intended usage of the donations accounts.

**CONTACT**

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**SIGNATURE**

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Sandra Pitters  
General Manager, Homes for the Aged