



**STAFF REPORT  
ACTION REQUIRED**

**Wesburn Manor – Request for Expenditure from Toronto Challenge Donations Account**

<b>Date:</b>	June 4, 2008
<b>To:</b>	Advisory Committee on Long-Term Care Homes and Services
<b>From:</b>	General Manager, Long-Term Care Homes and Services
<b>Wards:</b>	Ward 3
<b>Reference Number:</b>	

**SUMMARY**

---

Each home has a variety of donations accounts and Toronto Long-Term Care Homes and Services has an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$5,000.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations account states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents. The Wesburn Manor Home Advisory Committee reviewed and unanimously approved this expenditure request in the amount of \$8,000.00 at their meeting of May 13, 2008. This request is now referred to the Advisory Committee on Long-Term Care Homes and Services for the committee’s further consideration.

**RECOMMENDATION**

---

The General Manager, Long-Term Care Homes and Services recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested \$8,000.00 expenditure from the Toronto Challenge Donations Account at Wesburn Manor.

**Financial Impact**

There are no financial implications to Toronto Long-Term Care Homes and Services operating budget arising out of this report.

## **ISSUE BACKGROUND**

The Wesburn Manor community has been working toward raising funds through the Toronto Challenge event over the past two years specifically to purchase outdoor garden furnishings for the main floor garden, two second floor raised gardens and the 6 balcony areas.

This purchase will significantly increase resident, family, volunteer and visitor opportunity to enjoy the grounds and more frequently use the outdoor areas in comfort. This will also provide the home with an opportunity to increase the amount of shaded space for the protection and enjoyment of the residents.

## **COMMENTS**

The current balances in the donations accounts are as follows:

General Account	\$11,121.26
Toronto Challenge	\$8,411.18
Staff Education	\$317.94
Spiritual and Religious Care	\$1,712.52
Volunteers	\$3,586.41

This plan has been supported by the Administrator and the Wesburn Manor Home Advisory Committee and the expenditure has the administrative approval of the General Manager. These enhancements to the garden areas will support resident and family enjoyment of the outdoor spaces and provide an opportunity for further outdoor programming.

In accordance with the Division's operating policies, expenditures over \$5,000.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services, to ensure that the proposed use of the donations account is consistent with the general purpose of the donations accounts and the proposed items will enhance residents' lives.

## **CONTACT**

Elaine Russell, Administrator, Wesburn Manor  
Phone: 394-3605; Fax: 394-3606; Email: [erussell@toronto.ca](mailto:erussell@toronto.ca)

## **SIGNATURE**

---

Sandra Pitters  
General Manager, Long-Term Care Homes and Services