



**STAFF REPORT
INFORMATION ONLY**

Revised Advisory Committee Effectiveness Evaluation

Date:	December 5, 2008
To:	Advisory Committee on Long-Term Care Homes and Services
From:	General Manager, Long-Term Care Homes and Services
Wards:	All
Reference Number:	

SUMMARY

In spring of this year, a work plan for the Advisory Committee on Long-Term Care Homes and Services was developed outlining the actions needed to meet the Sustainable Governance standards in Accreditation Canada’s Qmentum program.

Part of this work plan was the revision of the evaluation process for advisory committees. A work group was put together and included Advisory members, Willis Rudy and Birgitte Robertson and Accreditation Coordinator, Tyrone Bernardo. The new effectiveness evaluation is modelled after Accreditation Canada’s Quality Dimensions, which guide and focus the standards in the Qmentum Program. Areas in the new Evaluation include Effectiveness, Community, Accessibility, Culture of Safety, Quality of Worklife, Resident-Client Centred, Continuity and Resource Management.

The final version of the evaluation and a draft policy outlining the process of its use was brought to Long-Term Care Homes and Services Management Committee for approval. The documents were approved with minor revisions, particularly in regards to clarifying how the tool will be used by Home Advisory Committees and that each committee would complete a single evaluation on an annual basis, based on the feedback and consensus of the group.

Financial Impact

There are no financial implications arising out of this report.

COMMENTS

The revised Evaluation of Committee Effectiveness Form is attached for the information of the Advisory Committee on Long-Term Care Homes and Services.

Questions in the evaluation form centre around the themes of: effectiveness; community responsiveness; accessibility; culture of safety; quality of worklife; resident-client centredness; continuity; and resource management.

The revised evaluation form is now ready to be used for a retrospective review of the 2008 meeting year. The revised form and the procedure will be distributed to each home for use by the various Home Advisory Committees.

Sincere thanks are extended to Willis Rudy and Birgitte Robertson for the assistance provided to staff in finalizing this form.

CONTACT

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SIGNATURE

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ATTACHMENTS

1. Policy AD-0204-05, Annual Evaluation of Advisory Committees' Functioning