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## Advisory Committee on Long-Term Care Homes and Services

<b>Meeting No.</b>	16	<b>Contact</b>	Betty Bushe
<b>Meeting Date</b>	Friday, June 20, 2008	<b>Phone</b>	416-396-7088
<b>Start Time</b>	9:30 AM	<b>E-mail</b>	bushe@toronto.ca
<b>Location</b>	Meeting Room 310, Metro Hall		

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### Attendance

Members of the Advisory Committee on Long-Term Care Homes and Services were present for some or all of the time periods indicated under the section headed “Meeting Sessions”, which appears at the end of the Minutes.

Dr. Paul Gamble, Chair	R
Barbara Buckspan	X
Moshe Greengarten	X
Jack Harmer	X
Sandra Kerr	R
Councillor Raymond Cho	X
Linda Legault	R
Beth Morum	X
Patricia Prentice, Acting Chair	X
Brigitte Robertson	X
Willis Rudy	X
Donna Ryder	R
Margaret Smuk	X

### Confirmation of Minutes

On motion by Willis Rudy, the Minutes of the meeting of the Advisory Committee on Homes for the Aged held on May 23, 2008, were confirmed.

HA16.1	ACTION	Adopted		Ward: 3
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## **Wesburn Manor – Request for Expenditure from Toronto Challenge Donations Account**

(June 4, 2008) Report from General Manager, Long-Term Care Homes and Services

### **Recommendations**

The General Manager, Long-Term Care Homes and Services recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested \$8,000.00 expenditure from the Toronto Challenge Donations Account at Wesburn Manor.

### **Financial Impact**

There are no financial implications to Toronto Long-Term Care Homes and Services operating budget arising out of this report.

### **Summary**

Each home has a variety of donations accounts and Toronto Long-Term Care Homes and Services has an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$5,000.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations account states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents. The Wesburn Manor Home Advisory Committee reviewed and unanimously approved this expenditure request in the amount of \$8,000.00 at their meeting of May 13, 2008. This request is now referred to the Advisory Committee on Long-Term Care Homes and Services for the committee's further consideration.

### **Committee Recommendations**

The Advisory Committee on Long-Term Care Homes and Services endorsed the requested \$8,000.00 expenditure from the Toronto Challenge Donations Account at Wesburn Manor.

### **Motions**

*Motion to Adopt Item moved by Willis Rudy seconded by Barbara Buckspan (Carried)*

### **Links to Background Information**

Wesburn Manor - Request for Expenditure

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13674.pdf>)

HA16.2	Information	Received		Ward: 2
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## Follow-up Report Regarding Kendleton Seniors' Club

(June 5, 2008) Report from General Manager, Long-Term Care Homes and Services

### Financial Impact

There are no financial implications arising out of this report. Funding for the Kendleton Seniors' Club was provided by Human Resources and Social Development Canada. The program will be sustained beyond 2008 through club members' fundraising activities such as bake sales or garage sales and through the charging of nominal fees for selected events. TCHC is providing the free use of meeting space and garden areas by the Kendleton Seniors' Club.

### Summary

On January 3, 2007, staff from the supportive housing program supported clients residing at 111 Kendleton Drive in applying for and receiving a \$12,416.00 grant from Human Resources and Social Development Canada (HRSDC) to form the Kendleton Seniors' Club. The club was envisioned as a forum to benefit both supportive housing clients at 111 Kendleton and seniors in the adjacent Toronto Community Housing Corporation (TCHC) buildings at 101 and 121 Kendleton Drive.

The club's objectives were to provide seniors with opportunities to participate in social programs, to decrease social isolation, and to share and develop new skills such as crocheting, knitting, gardening, etc. The club has achieved significant success to date, including increased community engagement amongst participating seniors, the development of social cohesion and expansion of intergenerational programming. This report will provide an update on the progress to date and future plans of the Kendleton Seniors' Club.

### Decision Advice and Other Information

The Advisory Committee on Long-Term Care Homes and Services received the report (June 5, 2008) from the General Manager, Long-Term Care Homes and Services.

### Motions

*Motion to Receive Item moved by Margaret Smuk (Carried)*

### Links to Background Information

Kendleton Seniors' Club

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13677.pdf>

HA16.3	Information	Received		Ward: All
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## **Role of Advisory Committee on Long-Term Care Homes and Services in the Accreditation Experience (Qumentum)**

(June 9, 2008) Report from General Manager, Long-Term Care Homes and Services

### **Financial Impact**

There are no financial implications arising out of this report.

### **Summary**

In March 2008, after months of planning, the Long-Term Care Homes and Services Division signed an agreement with Accreditation Canada to move to a division-wide accreditation and survey experience in 2009. The 2009 survey is planned for the week of March 24, 2009 and will involve all ten (10) homes, the four (4) adult day programs, supportive housing and homemakers and nurses services.

The revised Accreditation Canada standards that will be utilized in the 2009 survey experience are organized around the following areas: Effective and Sustainable Governance, Proactive and Supportive Organization, Medication Management, Infection Prevention and Control, Long-Term Care and Community Health Services. In addition to the standards areas, the division will be assessed for compliance to the 'required organizational practices' including safety goals related to culture, communication, medication management, infection prevention and control, falls management, worklife – workforce, hand hygiene, skin and wound care, suicide prevention and high risk medications. The revised accreditation program also includes 'survey instruments', i.e. individual on-line surveys that will be completed by individual members of staff related to safety and worklife. By 2009, Accreditation Canada expects to have a survey instrument available to measure resident/family satisfaction.

The survey instruments are completed in advance of the survey visit, with all data submitted on-line to Accreditation Canada. Upon receipt of the raw data, Accreditation Canada summarizes the data and provides the summaries back to the organization, in the format of a 'quality roadmap plan' (QRP) to guide improvement work. The QRP will be categorized with green, yellow and red flags indicating the priority areas for re-assessment and/or improvement work.

At the April 2008 and May 2006 meetings of the Advisory Committee on Long-Term Care Homes and Services, the committee began a review of the revised Accreditation Canada Governance standards, with the objective of identifying how the committee will best be able to support the division in the accreditation experience. This report provides an update to that initial discussion.

### **Decision Advice and Other Information**

The Advisory Committee on Long-Term Care Homes and Services, on June 20, 2008, received the report (June 5, 2008) from General Manager, Long-Term Care Homes and Services and an overview of a draft workplan to clarify the role of the Advisory Committee on Long-Term Care Homes and Services. (Qumentum)

The General Manager, Long-Term Care Homes and Services will report back at its meeting of July 18, 2008, on the updated work plan.

### **Motions**

*Motion to Receive Item moved by Patricia Prentice (**Carried**)*

### **Links to Background Information**

Qumentum and Role of Advisory Committee

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13679.pdf>)

HA16.4	Information	Received		Ward: 2, 3, 6, 24, 28, 31, 38
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### **Minutes of Home Advisory Committee**

(June 5, 2008) Report from General Manager, Long-Term Care Homes and Services

### **Summary**

The purpose of the following reports are to provide members of the Advisory Committee Long-Term Care Homes and Services with copies of Minutes of the following meetings for their information:

1. (June 5, 2008) Minutes of Bendale Acres Home Advisory Committee (March 26, 2008)
2. (June 5, 2008) Minutes of Bendale Acres Home Advisory Committee (April 23, 2008)
3. (June 5, 2008) Minutes of Bendale Acres Home Advisory Committee (May 28, 2008)
4. (June 5, 2008) Minutes of Carefree Lodge Home Advisory Committee (May 27, 2008)
5. (June 3, 2008) Minutes of Cummer Lodge Home Advisory Committee (May 5, 2008)
6. (June 4, 2008) Minutes of Fudger House Home Advisory Committee (April 9, 2008)
7. (June 9, 2008) Minutes of Kipling Acres Home Advisory Committee (March 25, 2008)
8. (June 2, 2008) Minutes of Lakeshore Lodge Home Advisory Committee (April 24, 2008)
9. (June 3, 2008) Minutes of True Davidson Acres Home Advisory Committee (May 15, 2008)
10. (June 2, 2008) Minutes of Wesburn Manor Home Advisory Committee (April 29, 2008)
11. (June 2, 2008) Minutes of Wesburn Manor Home Advisory Committee (May 13, 2008)

## Decision Advice and Other Information

The Advisory Committee on Long-Term Care Homes and Services received the report (June 5, 2008) from the General Manager, Long-Term Care Homes and Services.

## Motions

*Motion to Receive Item moved by Jack Harmer (Carried)*

## Links to Background Information

Bendale Acres - March 26, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13682.pdf>)

Bendale Acres - April 23, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13683.pdf>)

Bendale Acres - May 28, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13684.pdf>)

Carefree Lodge - May 27, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13685.pdf>)

Cummer Lodge - May 5, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13686.pdf>)

Fudger House - April 9, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13687.pdf>)

Kipling Acres - March 25, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13688.pdf>)

Lakeshore Lodge - April 24, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13689.pdf>)

True Davidson Acres - May 15, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13690.pdf>)

Wesburn Manor - April 29, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13691.pdf>)

Wesburn Manor - May 13, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-13692.pdf>)

## Meeting Sessions

Session Date	Session Type	Start Time	End Time	Public or Closed Session
2008-06-20	Morning	9:40 AM	11:40 AM	Public

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Chair.