
Advisory Committee on Long-Term Care Homes & Services

Meeting No.	19	Contact	Betty Bushe
Meeting Date	Friday, October 24, 2008	Phone	416-396-7088
Start Time	9:30 AM	E-mail	bushe@toronto.ca
Location	Meeting Room 310, Metro Hall		

Attendance

Members of the Advisory Committee on Long-Term Care Homes and Services were present for some or all of the time periods indicated under the section headed “Meeting Sessions”, which appears at the end of the Minutes.

Dr. Paul Gamble, Chair	X
Barbara Buckspan	X
Moshe Greengarten	R
Jack Harmer	R
Sandra Kerr	X
Councillor Raymond Cho	R
Linda Legault	X
Beth Morum	R
Patricia Prentice, Acting Chair	X
Brigitte Robertson	X
Willis Rudy	X
Donna Ryder	R
Margaret Smuk	X

Confirmation of Minutes

On motion by Willis Rudy, the Minutes of the meeting of the Advisory Committee on Long-Term Care Homes and Services held on September 19, 2008, were confirmed.

HA19.1	ACTION	Adopted		Ward: 43
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Seven Oaks – Request for Expenditure from Toronto Challenge Donations Account

(October 3, 2008) Report from General Manager, Long-Term Care Homes and Services

Recommendations

The General Manager, Long-Term Care Homes and Services, recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested \$8,800.00 expenditure from the Toronto Challenge Donations Account at Seven Oaks.

Financial Impact

There are no financial implications to the Long-Term Care Homes and Services operating budget arising out of this report.

Summary

Each home has a variety of donations accounts and Toronto Long-Term Care Homes and Services has an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$7,500.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

Seven Oaks Home Advisory Committee has recently reviewed and approved a request for \$8,800.00 from the Toronto Challenge Donations Account as outlined in their minutes of September 9, 2008. This expenditure request is referred to the Advisory Committee on Long-Term Care Homes and Services for the committee's further consideration.

Committee Recommendations

The Advisory Committee on Long-Term Care Homes and Services:

1. Endorsed the requested \$8,800.00 expenditure from the Toronto Challenge Donations Account at Seven Oaks.

Motions

Motion to Adopt Item moved by Patricia Prentice (Carried)

Links to Background Information

Seven Oaks y Request for Expenditure from Toronto Challenge Donations Account
<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16228.pdf>

HA19.2	ACTION	Adopted		Ward: 28
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Fudger House – Request for Expenditure from Night of Knights Donations Account

(October 8, 2008) Report from General Manager, Long-Term Care Homes and Services

Recommendations

The General Manager, Long-Term Care Homes and Services, recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested expenditure for \$25,110.00 plus GST for the purchase of a Rhapsody Hydrosound Bathing System from the Night of Knights Donations Account at Fudger House.

Financial Impact

There are no financial implications to the Long-Term Care Homes and Services operating budget arising out of this report.

Summary

Each home has a variety of donations accounts and Toronto Long-Term Care Homes and Services has an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$7,500.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

On October 8, 2008, the Fudger House Home Advisory Committee has reviewed and unanimously endorsed an expenditure request for \$25,111.00 plus GST to purchase a Rhapsody Hydrosound Bathing System for one of the newly renovated tub rooms.

The expenditure request is referred to the Advisory Committee on Long-Term Care Homes and Services for the committee's further consideration.

Committee Recommendations

The Advisory Committee on Long-Term Care Homes and Services:

1. Endorsed the requested expenditure for \$25,110.00 plus GST for the purchase of a Rhapsody Hydrosound Bathing System from the Night of Knights Donation Account at Fudger House.

Motions

Motion to Adopt Item moved by Patricia Prentice (Carried)

Links to Background Information

Request for Expenditure from Night of Knights Donations Account
<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16221.pdf>

HA19.3	Information	Received		Ward: All
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International Visits to Toronto Long-Term Care Homes and Services

(October 3, 2008) Report from General Manager, Long-Term Care Homes and Services

Financial Impact

There is no financial impact to the division.

Summary

Toronto Long-Term Care Homes and Services continues to be viewed as a leader in long-term care, provincially, nationally and internationally, with a large number of other long-term care organizations seeking our advice and utilizing our educational material and/or programs for the improvement of their own care and service systems. In this way, the division is able to broadly influence the betterment of quality in long-term care and the enhancement of services for seniors.

This report summarizes the international visits made to the division in the past year.

Decision Advice and Other Information

The Advisory Committee on Long-Term Care Homes and Services:

1. Received the report (October 3, 2008) from the General Manager, Long-Term Care Homes and Services.

Motions

Motion to Receive Item moved by Birgitte Robertson (Carried)

Links to Background Information

International Visits to Toronto Long-Term Care Homes and Services
<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16229.pdf>

HA19.4	Information	Received		Ward: 21
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Involvement in Research, Castleview Wychwood Towers

(October 10, 2008) Report from General Manager, Long-Term Care Homes and Services

Financial Impact

There are no financial implications arising from this report.

Summary

The Long-Term Care Homes and Services Division has an Ethics and Research Committee that reviews and considers written requests for research studies to be carried out within the division. No research study is initiated without prior approval of the Ethics and Research Committee and the division's General Manager.

The Ethics and Research Committee has clear criteria for the consideration and approval of research proposals, including:

1. prior ethical approval from an accredited university, teaching hospital or national granting organization;
2. support by the senior management team at the location (i.e., home or community program) proposed for the research study;
3. evidence that the research project will cause minimal disruption to residents, clients, families and staff;
4. no cost to the City of Toronto;
5. specific and individual resident consent prior to any involvement in the research project, with an opportunity to withdraw at any time;
6. evidence of confidentiality in a manner that complies with both MFIPPA and PHIPA;
7. execution of a research agreement that complies with the requirements of MFIPPA and PHIPA; and
8. agreement to produce and provide a final report, with acknowledgement of the City of Toronto's contributions.

Although the division's General Manager has authority to approve non-invasive research without obtaining specific approval from City Council, the division has a commitment to report through the Advisory Committee on Long-Term Care Homes and Services, including the presentation of a final report, summarizing the results of and lessons learned from the research study.

Involvement in research studies promotes evidence-based practice, contributes to the body of knowledge in gerontology and the advancement of long-term care and contributes to meaningful, enriched lives for residents.

In the past five (5) years, Castlview Wychwood Towers has been involved in five (5) research studies, all of which were initially reported to the Advisory Committee on Long-Term Care Homes and Services. Some but not all of these studies have had final reports submitted to the Advisory Committee on Long-Term Care Homes and Services on completion of the research. This report provides a summary of the results of all of these studies.

The research studies have contributed to the body of knowledge, improved resident care systems and led to the development of shared resources.

The home is not involved in any research projects at this time. The report provides a full report of the final results of all research studies at Castlview Wychwood Towers.

Decision Advice and Other Information

The Advisory Committee on Long-Term Care Homes and Services:

1. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services.

Motions

Motion to Receive Item moved by Willis Rudy (Carried)

Links to Background Information

Involvement in Research, Castlerview Wychwood Towers

<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16227.pdf>

HA19.5	Information	Received		Ward: 2, 3, 21, 24, 28, 31, 38, 43
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Minutes of Home Advisory Committees

(October 10, 2008) Report from General Manager, Long-Term Care Homes and Services

Summary

The purpose of the following reports are to provide members of the Long-Term Care Homes and Services Advisory Committee with copies of minutes of the following meetings for their information:

1. (October 10, 2008) Minutes of Bendale Acres Home Advisory Committee (June 25, 2008)
2. (October 9, 2008) Minutes of Carefree Lodge Home Advisory Committee (September 23, 2008)
3. (October 3, 2008) Minutes of Cummer Lodge Home Advisory Committee (June 2, 2008)
4. (October 6, 2008) Minutes of Cummer Lodge Home Advisory Committee (September 8, 2008)
5. (October 10, 2008) Minutes of Castlerview Wychwood Towers Home Advisory Committee (June 12, 2008)
6. (October 9, 2008) Minutes of Fudger House Home Advisory Committee (June 11, 2008)
7. (October 3, 2008) Minutes of Kipling Acres Home Advisory Committee (June 24, 2008)
8. (October 3, 2008) Minutes of Seven Oaks Home Advisory Committee (September 9,

2008)

9. (October 9, 2008) Minutes of True Davidson Acres Home Advisory Committee (September 18, 2008)
10. (October 3, 2008) Minutes of Wesburn Manor Home Advisory Committee (September 16, 2008)

Decision Advice and Other Information

The Advisory Committee on Long-Term Care Homes and Services:

1. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of Bendale Acres Home Advisory Committee (June 25, 2008).
2. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of Carefree Lodge Home Advisory Committee (September 23, 2008).
3. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of Cummer Lodge Home Advisory Committee (June 2, 2008.)
4. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of Cummer Lodge Home Advisory Committee (September 8, 2008).
5. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of Castleview Wychwood Towers Home Advisory Committee (June 12, 2008).
6. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of Fudger House Home Advisory Committee (June 11, 2008).
7. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of Kipling Acres Home Advisory Committee (June 24, 2008).
8. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of Seven Oaks Home Advisory Committee (September 9, 2008).
9. Received the report (October 10, 2008) from the General Manager, Long-Term Care Homes and Services, forwarding the Minutes of True Davidson Acres Home Advisory Committee (September 18, 2008).
10. Received the report (October 10, 2008) from the General Manager, Long-Term Care

Homes and Services, forwarding the Minutes of Wesburn Manor Home Advisory Committee (September 16, 2008).

Motions

Motion to Receive Item moved by Margaret Smuk (Carried)

Links to Background Information

Bendale Acres - June 25, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16240.pdf>)

Carefree Lodge - September 23, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16241.pdf>)

Cummer Lodge - June 2, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16242.pdf>)

Cummer Lodge - September 8, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16243.pdf>)

Castleview Wychwood Towers - June 12, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16244.pdf>)

Fudger House - June 11, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16245.pdf>)

Kipling Acres - June 24, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16246.pdf>)

Seven Oaks - September 9, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16247.pdf>)

True Davidson Acres - September 18, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16248.pdf>)

Wesburn Manor - September 16, 2008

(<http://www.toronto.ca/legdocs/mmis/2008/ha/bgrd/backgroundfile-16249.pdf>)

Meeting Sessions

Session Date	Session Type	Start Time	End Time	Public or Closed Session
2008-10-24	Morning	10:00 AM	10:50 AM	Public

Attendance

Date and Time	Quorum	Members
2008-10-24 10:00 AM - 10:50 AM (Public Session)	Present	<i>Present:</i> Buckspan, Gamble, Kerr, Legault, Prentice, Robertson, Rudy, Smuk <i>Not Present:</i> Cho, Greengarten, Harmer, Morum, Ryder

Chair.