

## Attachment 1

### Pandemic Influenza Planning Status Update (April 24 2008)

#### 1. Toronto Public Health (TPH) Planning and Preparedness

	Activity	Progress since last report	Next steps	Issues pending Federal or Provincial direction
Disease Surveillance and Reporting	Weekly Summaries	<ul style="list-style-type: none"> <li>Toronto Public Health produces, circulates and posts on its website a weekly summary of global health events relevant to pandemic surveillance.</li> </ul>	<ul style="list-style-type: none"> <li>This activity is being maintained on an ongoing basis.</li> </ul>	
	School Absenteeism Data	<ul style="list-style-type: none"> <li>Both the Toronto District School Board &amp; Toronto Catholic District School Board have automated data delivery so TPH is receiving absenteeism data in a timely way.</li> </ul>	<ul style="list-style-type: none"> <li>TPH will be working with the school boards to determine how to feedback the information to the participating schools.</li> </ul>	
	Provincial Surveillance Workshop  Syndromic Surveillance Ontario	<ul style="list-style-type: none"> <li>TPH staff participated in a provincial surveillance workshop on April 3, 2008 to discuss data requirements from hospitals, labs, community flu centres, etc, during the pandemic alert phases and the pandemic phase</li> <li>The MOHLTC launched the Syndromic Surveillance Ontario (SSO) portal in early 2008. The SSO Portal will facilitate the sharing of reports from syndromic surveillance activities across Ontario, including a weekly provincial Telehealth report on respiratory and gastroenteric syndromes. It is the intent that the SSO portal will allow for the detection of disease outbreaks at an earlier stage compared to</li> </ul>		<ul style="list-style-type: none"> <li>MOHLTC will need to communicate the final data requirements to all health stakeholders to support further detailed planning</li> <li>The Chair of the Board of Health sent a letter to the Minister of Health of Ontario on April 15, 2008, requesting the MOHLTC to develop minimum data requirements and to recommend an information system to be used on an interim basis should a pandemic occur prior to the new information system being in place.</li> </ul>

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		traditional laboratory-based reporting systems.		
Operational Preparedness	Incident Management System (IMS) assignments and training	<ul style="list-style-type: none"> <li>TPH has developed a training plan for all TPH non-union staff. This will commence in June 2007 with mandatory on-line training and 2 days of in-person training between September 2008 and April 2009.</li> </ul>	<ul style="list-style-type: none"> <li>An emergency training exercise will be planned at the completion of the non-union staff training program in spring 2009</li> </ul>	
	Stockpiling	<ul style="list-style-type: none"> <li>TPH has completed the purchasing of a 4 – week stockpile of Personal Protective Equipment (PPE) and infection control supplies.</li> </ul>	<ul style="list-style-type: none"> <li>A plan will be developed for acquisition of administrative supplies needed to be stockpiled for Mass Vaccination Clinics and Community Flu Centres</li> </ul>	
	Emergency Training Exercises	<ul style="list-style-type: none"> <li>TPH participated in 2 emergency training exercises in April 2008. In an exercise hosted by the Toronto Academic Health Science Network (TAHSN), communication planning was the focus. The second exercise, hosted by Hoffman-LaRoche, focused on interagency planning</li> </ul>	<ul style="list-style-type: none"> <li>TPH will have representation at a federal health tabletop exercise on April 25, 2008</li> </ul>	
Mass Vaccination Clinics	Memoranda of Understanding (MOU) with School Boards	<ul style="list-style-type: none"> <li>TPH sent a draft MOU to the Toronto Catholic District School Board for consideration</li> </ul>	<ul style="list-style-type: none"> <li>Follow-up with Toronto Catholic District School Board</li> </ul>	
Health Risk Assessment and Communications	Public Education Campaign	<ul style="list-style-type: none"> <li>25,000 copies of the three infection control signs have been printed in 2008.</li> </ul>	<ul style="list-style-type: none"> <li>A distribution plan is being developed</li> </ul>	

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Psychosocial Supports	Peer Support Model	<ul style="list-style-type: none"> <li>▪ TPH Peer Support Model development continues. TPH is coordinating 3 workgroups to develop the logistics, guiding principles and content</li> <li>▪ Consultations continue with the Community Safety Secretariat to develop community partnerships</li> </ul>	<ul style="list-style-type: none"> <li>▪ The Peer Support training will involve a 3 tier approach. Specific educational sessions will be held for Peer Support team members, managers &amp; all staff</li> <li>▪ TPH is preparing 2 presentations for the University of Toronto Health Promotion Summer School:               <ul style="list-style-type: none"> <li>- SARS-Lessons Learned &amp;</li> <li>- Vicarious Trauma</li> </ul> </li> <li>▪ A presentation will be given at the Community Development Forum at Ontario Institute for Studies and Education on community partnerships to address community crises</li> </ul>	
Assessment, Treatment and Referral Centres	Planning	<ul style="list-style-type: none"> <li>▪ TPH has developed a staffing model for the operation of 15 community flu centres (24hrs/day, 7 days per week). Working with Corporate Human Resources regarding staffing needs.</li> <li>▪ Held meeting with Colleges and Universities regarding potential use of students.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Work with Parks, Forestry &amp; Recreation and Facilities &amp; Real Estate to identify potential locations for community flu centres</li> <li>▪ Develop data management system for tracking flu centre clients</li> <li>▪ Continue working with partners re: staffing of centres.</li> <li>▪ To meet with representatives of volunteer sector re their potential assistance.</li> </ul>	<ul style="list-style-type: none"> <li>▪ TPH staff attended a provincial Early Treatment Strategy Workshop on April 4, 2008 to discuss preferred models for Ontario.</li> <li>▪ A letter was sent from the Chair of the Board of Health to the Minister of Health on April 15, 2008 requesting the MOHLTC to consider more flexible options for efficient distribution of antiviral medications required for treatment.</li> </ul>

## 2. City of Toronto Planning and Preparedness

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Occupational Health and Safety	Employee Education and Communications	<ul style="list-style-type: none"> <li>TPH helped organize an Expert Panel to discuss the issue of mask use during an influenza pandemic. The Occupational Health and Safety Coordinating Committee is hosting this event on May 16, 2008.</li> </ul>		<ul style="list-style-type: none"> <li>The Canadian Pandemic Influenza Plan's Annex on Infection Control is being updated. Update is expected in Spring 2008.</li> </ul>
Human Resources Policy	Policy Development and Consultation	<ul style="list-style-type: none"> <li>TPH continues to work with Corporate HR consultants on the staffing models for Mass Vaccination Clinics and Community Flu Centres</li> </ul>		
City Planning	Continuity of Operations Planning (COOP)	<ul style="list-style-type: none"> <li>The Office of Emergency Management will conduct a meeting of all divisions on May 2, 2008 regarding COOP updates for 2008 and Operation Health Guard 2008</li> </ul>		
	Federation of Canadian Municipalities (FCM)	<ul style="list-style-type: none"> <li>TPH collaborated with the Office of Emergency Management and City Manager's office to participate on a municipal teleconference on April 2, 2008 to discuss pandemic planning issues/gaps/concerns at a municipal level. Seventeen municipalities participated</li> </ul>	<ul style="list-style-type: none"> <li>FCM will develop terms of reference for this group and hold future meetings to determine an action plan for advocating at federal order of government for policy direction needed for effective municipal pandemic planning</li> </ul>	
Stockpiling	Stockpile supplies and equipment for pandemic influenza and Tier 1 Operations	<ul style="list-style-type: none"> <li>TPH continues to participate on the Corporate Stockpiling Committee.</li> <li>The City Manager, MOH and staff met with the Acting Chief MOH and staff on March 5, 2008</li> </ul>	<ul style="list-style-type: none"> <li>Continue to work with Purchasing &amp; Materials Management Division on corporate stockpiling</li> <li>City Manager,</li> </ul>	<ul style="list-style-type: none"> <li>Still awaiting federal and provincial recommendations regarding prophylactic use of antiviral medications for pandemic influenza.</li> </ul>

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		<p>with respect to stockpiling and the status of recommendations from the federal and provincial governments regarding the use of antiviral medications for prophylactic purposes. These recommendations are currently with the Deputy Ministers of Health for consideration and will be presented as part of an upcoming consultation process with significant partners, including Toronto. The results of these consultations will provide input into a fall 2008 meeting with the Ministers of Health.</p> <ul style="list-style-type: none"> <li>▪ At the Executive Committee meeting on April 11, 2008, recommendations were passed approving:               <ol style="list-style-type: none"> <li>a) the stockpiling of antiviral medication for City staff who as part of their work are expected to provide direct care to persons who are ill with influenza (including TPH).</li> <li>b) setting up a warehousing and distribution system for pandemic influenza supplies.</li> <li>c) Chief Financial Officer to report to Budget Committee in 2008 on funding options for other stockpiling requirements.</li> </ol> </li> </ul>	<p>MOH and Chief Financial Officer to report back to Executive Committee before the end of 2008 on status of consultations with the federal and provincial governments.</p>	

### 3. Linkages with the Health Care System

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Engagement of the Health Care Sectors	Cross-sectoral planning	<ul style="list-style-type: none"> <li>▪ TPH sent an electronic update of TPH pandemic influenza planning and preparedness initiatives to 450 health care sector stakeholders in late February.</li> <li>▪ A second series of local health care sector meetings are being held in May 2008, focusing on communication during an influenza pandemic</li> </ul>	<ul style="list-style-type: none"> <li>▪ A second electronic planning update will be sent in May 2008 to health care sector stakeholders</li> <li>▪ A hospital/health care sector meeting is being planned for late June/summer 2008 to share plans for community flu centres during an influenza pandemic.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The Chair of the Board of Health sent a letter to the Minister of Health of Ontario on April 15, 2008, requesting the MOHLTC to undertake discussion with boards of health and LHINs related to assigning responsibility and providing adequate resources to coordinate health care system planning and response in a pandemic</li> </ul>
	MOHLTC	<ul style="list-style-type: none"> <li>▪ TPH participated in the OHPIP Primary Care Working Group. Priority issues for the Primary Care Chapter of OHPIP were identified and primary care early treatment strategies were discussed.</li> </ul>	<ul style="list-style-type: none"> <li>▪ TPH will review the draft Primary Care Chapter for the next version of OHPIP.</li> </ul>	
	Physician engagement		<ul style="list-style-type: none"> <li>▪ A meeting is scheduled in June 2008 with the Physician Engagement subcommittee. Issues to be discussed include involvement of primary care physicians in early treatment strategies and in community flu centres.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The Chair of the Board of Health sent a letter to the Minister of Health of Ontario on April 15, 2008, requesting the MOHLTC to accelerate work on the Ministry's Publication Facility in order that local public health units can communicate with physicians and other health care providers in their jurisdiction in a timely fashion.</li> </ul>

