

## **ATTACHMENT “F”**

### **TERMS OF REFERENCE FOR STREET FOOD PILOT OVERSIGHT BOARD**

#### **BACKGROUND:**

The Street Food Pilot Oversight Board is envisioned as a quasi-judicial body appointed by Council under the authority of the *City of Toronto Act*, 2006 to conduct hearings respecting the proposed revocation of healthier food endorsements or the termination of license agreements issued as part of the Street Food Pilot recommended in this report. As these hearing will concern specific vending locations, the proposal is that one member of the Board should be the Councillor for the Ward in which the affected vending location is situated.

**NAME:** Street Food Pilot Oversight Board for the City of Toronto.

#### **COMPOSITION:**

A. The Board shall consist of three members composed of:

- (1) The Chair of the Board of Health;
- (2) The Chair of the Licensing & Standards Committee; and
- (3) The Councillor for the Ward in which the subject vending location is situated.

In the event that the subject vending location falls within the Ward of either the Chair of the Board of Health or the Chair of the Licensing & Standards Committee, the Vice-Chair of the respective body shall act in place of the Chair.

B. The Chair of the Board of Health shall be the Chair of the Board.

**QUORUM:** The majority of Board members shall constitute a quorum.

#### **TERM OF APPOINTMENT:**

Board members shall serve by virtue of their positions as Chairs (until their successors are appointed) or Councillor of the relevant Ward, provided that the term of all members of the Board shall terminate at the end of the Healthier Street Food Pilot, unless otherwise extended by Council.

#### **RESPONSIBILITIES:**

The responsibilities of the Board shall be solely to:

- A. Consider staff recommendations and hear submissions by vendors with respect to the proposed revocation of healthier food endorsements or the termination of a licence agreement with a Toronto a la Cart vendor; and
- B. Make final binding decisions with respect to revocation of an endorsement or termination of an agreement.

**REMUNERATION:** None.

**PROCEDURES:**

The Board is a quasi-judicial body that shall conduct itself in accordance with the *Statutory Powers Procedure Act*.

**STAFF SUPPORT:**

The City Clerk shall provide meeting management support to the Board.