



**STAFF REPORT  
ACTION REQUIRED  
with Confidential Attachment**

**Appointment of New Members to the 3Rs Working Group**

<b>Date:</b>	March 25, 2008
<b>To:</b>	Public Works and Infrastructure Committee
<b>From:</b>	Geoff Rathbone, General Manager, Solid Waste Management Services
<b>Wards:</b>	All Wards
<b>Reason for Confidential Information:</b>	Personal matters about an identifiable individual
<b>Reference Number:</b>	p:/2008/swms/Apr/005PW

**SUMMARY**

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The 3Rs Working Group (“3RWG”) was approved by Council in June 2007 to be comprised of up to 15 community representatives. The 3RWG currently has 9 members. This report includes the recommendations of the Nominating Panel to immediately appoint 6 Toronto Residents to the 3RWG and to appoint an additional 6 residents to a list of potential replacement members.

**RECOMMENDATIONS**

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**The Solid Waste Management Services Division recommends that:**

1. the Toronto residents listed in Confidential Attachment 1 be appointed immediately to the 3Rs Working Group in accordance with the approved 3Rs Working Group Terms of Reference;
2. the General Manager of Solid Waste Management Services be authorized and directed to appoint the Toronto residents listed in Confidential Attachment 2 to the 3Rs Working Group, in the order that they appear on the list, to fill vacancies as required;

3. Council authorize the release of Confidential Attachment 1 once it has approved the names for appointment to the 3Rs Working Group; and
4. Council authorize the release of the names in Confidential Attachment 2, one by one, as each replacement member is appointed.

## **Financial Impact**

The appointment of the 6 new members to the 3Rs Working Group will result in a 2008 impact of \$10,000 (6 members at \$2500 per year, prorated for 8 months in 2008). This amount is included in the approved 2008 Capital Budget of Solid Waste Management Services under Waste Diversion Facilities Project – Residual Waste Processing Facilities (SAP Number CSW004-16).

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **DECISION HISTORY**

City Council at its meeting held on November 19 and 20, 2007, adopted recommendations contained in the report titled Transition from the Community Environmental Assessment Team (CEAT) to the 3Rs Working Group and Residual Waste Working Group. The Terms of Reference for the 3Rs Working Group, detailed in Appendix A of the report, outlined the method for appointing new members to the 3Rs Working Group.

The report can be found here:

<http://www.toronto.ca/legdocs/mmis/2007/pw/bgrd/backgroundfile-7848.pdf>

The Terms of Reference for the 3Rs Working Group can be found here:

<http://www.toronto.ca/legdocs/mmis/2007/pw/bgrd/backgroundfile-7855.pdf>

## **ISSUE BACKGROUND**

The 3Rs Working Group (“3RWG”) has a mandate to provide input and advice to staff and the Public Works and Infrastructure Committee on the design and implementation of policies and practices to help achieve the goal of 70% diversion from landfill. The 3RWG Terms of Reference describes the group as being comprised of up to 15 community representatives. The 3RWG is currently comprised of 9 community representatives and this report recommends 6 additional citizens for immediate appointment to the group to bring the membership to 15.

## **COMMENTS**

Solid Waste Management staff worked with the Chair and Vice Chair of the 3Rs Working Group (“3RWG”) and the Chair of the Public Works and Infrastructure Committee to follow the appointment process described in the 3RWG Terms of Reference.

An advertisement promoting the 3RWG recruitment and information sessions was published in local newspapers, on the City of Toronto website, and distributed through public consultation, 3RWG, Clerk’s and Councillor mailing lists. Two information sessions were held, on February 4 and February 6, at Metro Hall and the North York Civic Centre respectively, with 259 residents attending the sessions.

Application packages were distributed at the information sessions and by email to attendees of the sessions as well as to anyone else who requested an application. The application form asked potential applicants to demonstrate how they met the key qualifications described in the 3RWG Terms of Reference. Application forms included diversity, community council and housing stock surveys, and this information was considered by the Nominating Panel.

In total 144 applications were received. Staff screened the applications for completeness and mandatory eligibility requirements, and forwarded all applications to the Nominating Panel. The Nominating Panel reviewed all applications and short-listed 22 candidates for interviews. The interviews were conducted on March 18<sup>th</sup>, 2008.

The Nominating Panel is recommending twelve residents for membership on the 3Rs Working Group. The six names listed in Confidential Attachment 1 of this report are for immediate appointment to the 3Rs Working Group membership and the six names listed in Confidential Attachment 2 are potential replacement members, to be appointed by the General Manager of Solid Waste Management Services to the 3Rs Working Group in the order they appear, to fill vacancies as required in accordance with the approved 3RWG Terms of Reference.

## **CONTACT**

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## **SIGNATURE**

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Geoff Rathbone  
General Manager  
Solid Waste Management Services

## **ATTACHMENTS**

Confidential Attachment 1: List of names recommended by the 3RWG nominating panel for immediate appointment to the 3RWG

Confidential Attachment 2: List of names recommended by the 3RWG nominating panel to be appointed, by the General Manager of Solid Waste Management Services, in the order they appear, to 3RWG as replacement members when required

## **Attachment 1 – Publicly released May 2, 2008**

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List of names recommended by the 3RWG Nominating Panel for immediate appointment to the 3Rs Working Group

1. Melodie Barnett
2. Vincent Higgins
3. Madhusudan Kannaiah Nambakkam
4. Cait Ryan
5. Charlotte Ueta
6. Sarah M. Webb