

Toronto 3Rs Working Group

Reduce, Reuse, Recycle

Oct 28, 2008

Public Works & Infrastructure Committee
Toronto City Hall
100 Queen Street West
Toronto, ON
M5H 2N2

c/o: Ms. Ros Dyers, Committee Administrator, City Clerk's Office

Dear PW&I Committee members:

Re: Attendance Waiver for Ms. Cait Ryan

(2) Attendance Waiver for Ms. Cait Ryan

Section 9 of the Terms of Reference for the 3Rs Working Group indicates that members who miss three consecutive meetings are deemed to have resigned, with the provision that this requirement may be waived by the Group with the agreement of the Public Works and Infrastructure Committee.

Cait Ryan, a 3RWG member in good standing, was obliged to miss three meetings due to unexpected work requirements, but does not expect this to be an ongoing situation. At its meeting on Sept 25, 2008 the 3Rs Working Group passed a motion to grant Ms. Ryan an attendance waiver for the reasons given.

We recommend that the Public Works and Infrastructure agree with this motion and permit Ms. Ryan to retain full membership in the 3RWG.

Regards,

Heather C. Ducharme
Chair, Toronto 3RWG

Elaine Lepage
Vice Chair, Toronto 3RWG