



## STAFF REPORT ACTION REQUIRED

### Contract Awards – Composite Report

<b>Date:</b>	February 12, 2009
<b>To:</b>	Bid Committee
<b>From:</b>	Acting Director, Purchasing and Materials Management
<b>Reference</b>	Various Calls

### SUMMARY

The purpose of this report is to advise on the results of the competitive procurement calls issued by the Purchasing and Materials Management Division and to recommend contract awards as outlined below.

### RECOMMENDATIONS

The Acting Director of Purchasing and Materials Management recommends that the Bid Committee grant authority to award the following contracts in accordance with the Contract Details set out in the appendices of this report:

Number	Call Document Number	Description	Recommended Bidder
1	Tender Call 238-2008	Contract No. 09NYSC-305WP - Sewer Service Connection Trenchless Rehabilitation Various Locations in North York and Scarborough Districts	D.M. Robichaud Associates Ltd.
2	Request For Quotation 6106-08-3235	Short term (one month to twelve month) rental of various 2006 or newer cars, pickup trucks, cargo vans and mini vans for Fleet Services from date of award to November 30, 2009 with the	Somerville National Leasing & Rentals Ltd. Budget Car & Truck Ryder Truck Rentals

Number	Call Document Number	Description	Recommended Bidder
		<p>option to renew for two (2) additional separate one (1) year periods at the sole discretion of Fleet Services. Should the option(s) be exercised, then the Manager of Fleet Services will instruct the Director of Purchasing and Materials Management to process the renewals under the same terms and conditions. There are twelve (12) different vehicle types in the Request for Quotation and each type is represented by a separate Price Schedule labelled "A" to "L" as below. Each award is made by price schedule to the lowest bidder meeting specification.</p> <p>A – compact/mid size car</p> <p>B – compact pickup 4x4</p> <p>C – compact pickup 4x2</p> <p>D – pickup 150/1500</p> <p>E – extended cab pickup</p> <p>F – pickup 250/2500 4x2</p> <p>G – crew cab pickup 4x2</p> <p>H – pickup 250/2500 4x2</p> <p>I – crew cab pickup 4x4</p> <p>J – cargo van 250/2500</p> <p>K – cube cargo van</p> <p>L – mini cargo vans</p>	

Number	Call Document Number	Description	Recommended Bidder
3	Request for Quotation No. 0801-08-3282	For the distribution and retail sale of Special City of Toronto Yellow Bags and Yellow Garbage Tags for the City of Toronto's Solid Waste Management Division from date of award to April 30, 2011 with the option to renew the contract for two (2) additional one (1) year periods at the sole discretion of the City and subject to satisfactory performance and budget approval.	Canadian Tire Corporation, Limited
4	Request for Quotation 3901-08-5252	For the supply of all labour, equipment and materials necessary to provide Re-grouting and Ceramic Tile Installations for various District locations for the Facilities and Real Estate Division for a two (2) year period from January 1, 2009 to December 31, 2010, with an option to renew for two (2) separate and additional one (1) year periods at the sole discretion of the City.	Arthur L. Weaver Flooring Ltd.
5	Request for Quotations 6038-08-3184	Rental and delivery of heavy equipment (no operators, excluding fuel) including maintenance, insurance and all other charges to various locations for the City of Toronto's Water Division from the date of award to January 31, 2010 with the option to renew for two (2) additional one (1) year periods at the sole discretion of the Acting Manager, Construction and Maintenance Services. Should the options be exercised, then the Acting Manager, Construction and Maintenance Services will instruct the Director Purchasing and Materials Management to process	Hertz Equipment Rental

Number	Call Document Number	Description	Recommended Bidder
		the renewals under the same terms and conditions.	

## COMMENTS

### (1) REQUIREMENTS

For each of the recommended contract awards, the following requirements have been met:

- (a) The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- (b) the Acting Deputy City Manager and Chief Financial Officer agrees with the Financial Impact information;
- (c) the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- (d) the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- (e) the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

### (2) APPENDIX – Signature - Chief Purchasing Official

### (3) APPENDICES – Contract Details

(2) **APPENDIX**  
**SIGNATURE – CHIEF PURCHASING OFFICIAL**

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

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Victor Tryl, P. Eng.  
Acting Director  
Purchasing and Materials Management Division

**(3) CONTRACT DETAILS**  
**APPENDIX #1**

February 9, 2009

Call No:

Tender Call 238-2008

Description:

Contract No. 09NYSC-305WP - Sewer Service Connection Trenchless Rehabilitation  
Various Locations in North York and Scarborough Districts

Call Dates:

Issued December 22, 2008, Closed January 14, 2009

Ward Nos:

8-10, 15, 16, 23-26, 33-44

Recommended Bidder:

D.M. Robichaud Associates Ltd.

Total Contract Value:

\$3,706,750.00 net of GST

\$3,892,087.50 including all applicable taxes and Charges

Number of Bids:

Two (2)

Financial Impact:

This report identified a total contract award of \$3,892,087.50 including all taxes and charges. The cost to the City is \$3,706,750.00 net of GST. Funding for the contract award is included in the approved 2009 Toronto Water Capital Budget and 2009-2013 Capital Plan in WBS Element CWW465 - District Sewer Rehabilitation.

The cash flow requirements for this project net of GST are \$1,900,000.00 in 2009, \$1,806,750.00 in 2010.

The engineering estimate for this contract is \$4,000,000.00 including applicable taxes

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**(3) CONTRACT DETAILS**  
**APPENDIX # 2**

February 12, 2009

Call No:

Request For Quotation 6106-08-3235

Description:

Short term (one month to twelve month) rental of various 2006 or newer cars, pickup trucks, cargo vans and mini vans for Fleet Services from date of award to November 30, 2009 with the option to renew for two (2) additional separate one (1) year periods at the sole discretion of Fleet Services. Should the option(s) be exercised, then the Manager of Fleet Services will instruct the Director of Purchasing and Materials Management to process the renewals under the same terms and conditions.

There are twelve (12) different vehicle types in the Request for Quotation and each type is represented by a separate Price Schedule labelled "A" to "L" as below. Each award is made by price schedule to the lowest bidder meeting specification.

A – compact/mid size car	B – compact pickup 4x4	C – compact pickup 4x2
D – pickup 150/1500	E – extended cab pickup	F – pickup 250/2500 4x2
G – crew cab pickup 4x2	H – pickup 250/2500 4x2	I – crew cab pickup 4x4
J – cargo van 250/2500	K – cube cargo van	L – mini cargo vans

Call Dates:

Issued October 27, 2008, Closed November 10, 2008

Ward No:

All wards

Recommended Bidders:

Somerville National Leasing & Rentals Ltd.

Budget Car & Truck

Ryder Truck Rentals

Contract Award Value:

1) Somerville National Leasing & Rentals Ltd -Award Price Schedules E, F, G, H, I & L.

- Date of award to November 30, 2009 \$518,400.00 net of GST
- Somerville did not offer option year pricing

2) Budget Car & Truck - Award Price Schedule A, B and C

- Date of award to November 30, 2009 \$217,080.00 net of GST
- Option December 1, 2009 to November 30, 2010 \$223,592.40 net of GST
- Option December 1, 2010 to November 30, 2011 \$230,300.17 net of GST

3) Ryder Truck Rentals - Award Price Schedule D, J and K.

- Date of award to November 30, 2009 \$191,970.00 net of GST
- Option December 1, 2009 to November 30, 2010 \$198,688.95 net of GST
- Option December 1, 2010 to November 30, 2011 \$209,616.84 net of GST

Total potential contract award including option years \$1,789,648.36 net of GST,

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## APPENDIX #2

\$1,872,502.45 including all charges and applicable taxes.

### Number of Bids:

Three (3)

### Financial Impact:

The total potential contract award identified in this report is \$1,872,502.45 including all taxes and charges. The total cost to the City is \$1,789,648.36 net of GST. Funding in the amount of \$927,450.00 net of GST is included in various City Divisions' 2009 Operating Budget submissions as outlined in the table below.

Should the City choose to exercise its options to renew the two (2) additional separate one (1) year periods, the additional amount of \$694,960.52 net of GST will be included in Fleet Services' 2010 and 2011 operating budget submissions as outlined in the table below.

<b>Cost Centre and Cost Element</b>	<b>Initial Period Date of Award to Nov 30,2009 Net of GST</b>	<b>Option Year One (1) Dec. 1 2009 to Nov. 30, 2010 Net of GST</b>	<b>Option Year Two (2) Dec. 1 2010 to Nov. 30, 2011 Net of GST</b>	<b>Total Net of GST</b>
Parks, Forestry and Recreation PR010-4510 Parks Services	\$602,842.50			\$602,842.50
Transportation Services TP130-4510 Traffic Planning/Right of-Way Management	\$143,754.75			\$143,754.75
Transportation Services TP110-4510 Roadway Services	\$143,754.75			\$143,754.75
Toronto Water PW200-4510 District Operations	\$37,098.00			\$37,098.00
Fleet Services FL7003-4510 Asset Management Fleet Inventory & Control		\$422,281.35	\$439,917.01	\$862,198.36
<b>TOTAL</b>	<b>\$927,450.00</b>	<b>\$ 422,281.35</b>	<b>\$439,917.01</b>	<b>\$1,789,648.36</b>

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**(3) CONTRACT DETAILS**  
**APPENDIX # 3**

February 12, 2009

Call No:

Request for Quotation No. 0801-08-3282

Description:

For the distribution and retail sale of Special City of Toronto Yellow Bags and Yellow Garbage Tags for the City of Toronto's Solid Waste Management Division from date of award to April 30, 2011 with the option to renew the contract for two (2) additional one (1) year periods at the sole discretion of the City and subject to satisfactory performance and budget approval.

Call Dates:

Issued December 16, 2008, closed January 28, 2009

Ward No:

All

Recommended Bidder:

Canadian Tire Corporation, Limited

Contract Award Value:

- Date of award to April 30, 2011, \$441,600.00 net of GST
- Option May 1, 2011 - April 30, 2012, \$220,800.00 net of GST
- Option May 1, 2012 - April 30, 2013, \$220,800.00 net of GST

Total potential contract award is \$883,200.00 net of GST,  
\$927,360.00 including all applicable taxes and charges

Number of Bids:

Two (2) Bids

Financial Impact:

The total potential contract award identified in this report is \$927,360.00 including all applicable taxes and charges. The total potential cost to the City is \$883,200.00 net of GST. Funding in the amount of \$147,200.00 net of GST from the date of award to December 31, 2009, is included in the approved 2009 Solid Waste Management Services Operating Budget, in account SW0704, cost element 4424. Funding for the remainder of the contract in the amount of \$294,400.00 net of GST will be requested in the 2010 and 2011 Solid Waste Management Services Operating Budget submissions. Should the option years be exercised, then additional funds in the amount of \$441,600.00 net of GST will be included in the Solid Waste Management Services Division;s 2011-13 Operating Budget submissions in account SW0704 cost element 4424. Funding details are provided below:

### APPENDIX # 3

Year	Dates	Total (Net of GST)
2009	Date of Award to December 31 <sup>st</sup>	\$147,200.00
2010	January 1 <sup>st</sup> - December 31 <sup>st</sup>	\$220,800.00
2011	January 1 <sup>st</sup> - April 30 <sup>th</sup>	\$73,600.00
2011 (Option Year 1)	May 1 <sup>st</sup> - December 31 <sup>st</sup>	\$147,200.00
2012 (Option Year 1)	January 1 <sup>st</sup> - April 30 <sup>th</sup>	\$73,600.00
2012 (Option Year 2)	May 1 <sup>st</sup> - December 31 <sup>st</sup>	\$147,200.00
2013 (option Year 2)	January 1 <sup>st</sup> - April 30 <sup>th</sup>	\$73,600.00
Total		\$883,200.00

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**(3) CONTRACT DETAILS**  
**APPENDIX # 4**

February 12, 2009

Call No:

Request for Quotation 3901-08-5252

Description:

For the supply of all labour, equipment and materials necessary to provide Re-grouting and Ceramic Tile Installations for various District locations for the Facilities and Real Estate Division for a two (2) year period from January 1, 2009 to December 31, 2010, with an option to renew for two (2) separate and additional one (1) year periods at the sole discretion of the City.

Call Dates:

Issued November 6, 2008, Closed November 24, 2008

Ward No:

All

Recommended Bidder:

Arthur L. Weaver Flooring Ltd.

Contract Award Value:

- January 1, 2009 to December 31, 2010, for a total cost of \$173,270.00 net of GST
- Option – January 1, 2011 to December 31, 2011 \$173,270.00 net of GST
- Option – January 1, 2012 to December 31, 2012 \$173,270.00 net of GST

Total potential contract award including option years is \$519,810.00 net of GST, \$545,800.50 including all charges and taxes.

Number of Bids:

4

Financial Impact:

The total potential Contract award is \$545,800.50 including all applicable taxes and charges. The total potential cost to the City net of GST is \$519,810.00. Funding in the amount of \$86,635.00 net of GST is included in the recommended 2009 Facilities and Real Estate Division Operating Budget and Interim Estimates under Cost element 4424. Funding in the amount of \$86,635.00 net of GST will be included in the 2010 Facilities & Real Estate Division Operating Budget submission, also under the cost element 4424. Should the options to renew for two (2) additional separate one (1) year periods ending December 31, 2011 and ending December 31, 2012 be exercised, additional funds will be requested in the 2011-2012 Facilities and Real Estate Division Operating Budget submissions in the amount of \$173,270.00 net of GST each year.

## **APPENDIX # 4**

### Division Contacts:

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**(3) CONTRACT DETAILS**  
**APPENDIX #5**

February 12, 2009

Call No:

Request for Quotations 6038-08-3184

Description:

Rental and delivery of heavy equipment (no operators, excluding fuel) including maintenance, insurance and all other charges to various locations for the City of Toronto's Water Division from the date of award to January 31, 2010 with the option to renew for two (2) additional one (1) year periods at the sole discretion of the Acting Manager, Construction and Maintenance Services. Should the options be exercised, then the Acting Manager, Construction and Maintenance Services will instruct the Director Purchasing and Materials Management to process the renewals under the same terms and conditions.

Call Dates:

Issued November 26, 2008, Closed December 16, 2008

Ward No:

All

Recommended Bidder:

Hertz Equipment Rental

Contract Award Value:

- Date of award to January 31, 2010 \$348,537.60 net of GST
- Option - February 1, 2010 to January 31, 2011 \$358,993.73 net of GST
- Option – February 1, 2011 to January 31, 2012 \$369,763.54 net of GST

Total potential contract award including option years is \$1,077,294.87 net of GST, \$1,127,169.63 including all charges and taxes.

Number of Bids:

4

Financial Impact:

The total potential contract award identified in this report is \$1,127,169.63 including all applicable taxes and charges. The total potential cost to the City net of GST is \$1,077,294.87. Funding is available in the 2009 Toronto Water Capital Budget under cost centre CWW466.

## APPENDIX #5

Divisions	Accounts	Date of award to Jan. 31, 2010 (net of GST)	Feb. 1, 2010 to Jan. 31, 2011 (net of GST)	Feb. 1, 2011 to Jan. 31, 2012 (net of GST)
Toronto Water	CWW466	\$348,537.60	\$358,993.73	\$369,763.54

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