



## STAFF REPORT ACTION REQUIRED

### Contract Awards – July 8, 2009 - Composite Report

<b>Date:</b>	July 3, 2009
<b>To:</b>	Bid Committee
<b>From:</b>	Director, Purchasing and Materials Management
<b>Reference</b>	Various Calls

### SUMMARY

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The purpose of this report is to advise on the results of the competitive procurement calls issued by the Purchasing and Materials Management Division and to recommend contract awards as outlined in this report.

### RECOMMENDATIONS

The Director of Purchasing and Materials Management recommends that the Bid Committee grant authority to award the following contracts in accordance with the Contract Details set out in the appendices of this report:

1	Call Document	Tender Call No. 112-2009, Contract No. 09EY-321WS
	Description	Water Service Replacements and Associated Works Etobicoke York District.
	Recommended Bidder	Serve Construction Ltd.
2	Call Document	Request for Quotation No. 0406-09-3116
	Description	Manufacture and supply of Yellow Garbage Bags for a two (2) year period plus two (2) additional one (1) year periods at the City's discretion, and subject to budget approval.
	Recommended Bidder	W. Ralston Canada Inc.
3	Call Document	Request for Quotation 3414-09-3117
	Description	For the non-exclusive maintenance service, including all parts, labour, materials including all other charges for the automated mail delivery system (Translogic ETC-40) for the City of Toronto's Real Estate Division for a period of one (1) year,

	Recommended Bidder	Translogic Limited
4	Call Document	Tender Call No. 99-2009, Contract No. 09FS-45WS
	Description	Construction of a 1650 mm Watermain on Neilson Road, from Ellesmere Road to Sheppard Avenue East
	Recommended Bidder	Memme Excavation Company Limited

## COMMENTS

### (1) REQUIREMENTS

For each of the recommended contract awards, the following requirements have been met:

- (a) The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- (b) the Deputy City Manager and Chief Financial Officer agrees with the Financial Impact information;
- (c) the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- (d) the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- (e) the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

### SIGNATURE – CHIEF PURCHASING OFFICIAL

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Lou Pagano, P. Eng.  
Director  
Purchasing and Materials Management Division

### (2) APPENDICES – Contract Details

(2) CONTRACT DETAILS  
APPENDIX # 1

Date: June 25, 2009

Call No:

Tender Call No. 112-2009, Contract No. 09EY-321WS

Description:

Water Service Replacements and Associated Works Etobicoke York District.

Call Dates:

Issued May 6, 2009, Closed May 22, 2009

Ward No:

5, 6 & 13

Recommended Bidder:

Serve Construction Ltd.

Contract Award Value:

\$1,159,697.00 net of GST.

\$1,217,681.85 including all applicable taxes and charges

Number of Bids:

8 Formal Bids, 1 Informal Bid (Not Considered), Total - 9 Bids.

Financial Impact:

The total contract award identified in this report is \$1,217,681.85 including all applicable taxes and charges. The cost to the City is \$1,159,697.00 net of GST. Funding for the contract award is included in the approved 2009 Toronto Water Capital Budget and 2010-2013 Capital Plan in WBS Element CWW544 – Water Service Repair.

The cash flow requirements for this project net of GST are \$725,000.00 in 2009 and \$434,697.00 in 2010.

The engineering estimate for this project is \$1,300,000.00 including all taxes.

Division Contacts:

V. Tryl, Manager  
Professional Services  
Purchasing & Materials Management  
Telephone: 416-397-4801  
Email: [vtryl@toronto.ca](mailto:vtryl@toronto.ca)

F. Trinchini, P. Eng.  
Manager, Contract Services  
Toronto Water  
Telephone: 416-395-6284  
Email: [frinchi@toronto.ca](mailto:frinchi@toronto.ca)

(2) CONTRACT DETAILS  
APPENDIX # 2

Date: June 19, 2009

Call No:

Request for Quotation No. 0406-09-3116

Description:

Manufacture and supply of Yellow Garbage Bags for a two (2) year period plus two (2) additional one (1) year periods at the City's discretion, and subject to budget approval. Should the option(s) to renew be exercised then the General Manager, Solid Waste Management Services will instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions.

Call Dates:

Issued May 7, 2009, closed May 28, 2009

Ward No:

All

Recommended Bidder:

W. Ralston Canada Inc.

Contract Award Value:

- Date of award to July 31, 2011, \$305,854.00 net of GST
- Option - August 1, 2011 - July 31, 2012, \$152,927.00 net of GST
- Option - August 1, 2012 - July 31, 2013, \$152,927.00 net of GST

Total potential contract award is \$611,708.00 net of GST,  
\$642,294.40 including all applicable taxes and charges

Number of Bids:

Two (2) Bids

Financial Impact:

The total potential contract award identified in this report is \$642,294.40 including all applicable taxes and charges. The total potential cost to the City is \$611,708.00 net of GST. Funding in the amount of \$63,719.58 net of GST from the date of award to December 31, 2009, is included in the 2009 Solid Waste Management Services Operating Budget in SW0704 under cost element 2999. Funding for the remainder of the contract will be included in the 2010-2011 Solid Waste Management Services Operating Budget submissions. Should the options be exercised, then additional funds will be included in the Divisions' 2011-2013 Operating Budget submissions. Funding details are provided below:

## APPENDIX #2

### Charges to Account SW0704 - 2999

Year	Dates	Total (Net of GST)
2009	Date of Award to December 31 <sup>st</sup>	\$63,719.58
2010	January 1 <sup>st</sup> - December 31 <sup>st</sup>	\$152,927.00
2011	January 1 <sup>st</sup> - July 31 <sup>st</sup>	\$89,207.42
2011 (Option Year 1)	August 1 <sup>st</sup> - December 31 <sup>st</sup>	\$63,719.58
2012 (Option Year 1)	January 1 <sup>st</sup> - July 31 <sup>st</sup>	\$89,207.42
2012 (Option Year 2)	August 1 <sup>st</sup> - December 31 <sup>st</sup>	\$63,719.58
2013 (Option Year 2)	January 1 <sup>st</sup> - July 31 <sup>st</sup>	\$89,207.42
Total		\$611,708.00

#### Division Contacts:

John McNamara  
Manager  
Purchasing and Materials management  
Tel: (416) 392-7316  
E-mail: [jmcnama@toronto.ca](mailto:jmcnama@toronto.ca)

Gilbert Siu  
Manager Operational Support  
Solid Waste Management Services  
Tel: (416) 392-1516  
E-mail: [gsiu@toronto.ca](mailto:gsiu@toronto.ca)

(2) CONTRACT DETAILS  
APPENDIX #3

Date: July 3, 2009

Call No:

Request for Quotation 3414-09-3117

Description:

For the non-exclusive maintenance service, including all parts, labour, materials including all other charges for the automated mail delivery system (Translogic ETC-40) for the City of Toronto's Real Estate Division for a period of one (1) year, with the option to renew the Contract for four (4) additional separate one (1) year periods at the sole discretion of the Director of Facilities Operations and subject to budget approval. Should the options be exercised, then the Director of Facilities Operations will instruct the Director of Purchasing and Materials Management to process the renewals under the same terms and conditions.

Call Dates:

Issued May 21, 2009, Closed June 12, 2009

Ward No:

ALL

Recommended Bidder:

Translogic Limited

Contract Award Value:

- Date of Award to July 31, 2010: \$ 151,749.23 (Net of GST)
- Option Year 1 – August 1, 2010 to July 31, 2011: \$156,885.36 (Net of GST)
- Option Year 2 – August 1, 2011 to July 31, 2012: \$172,573.90 (Net of GST)
- Option Year 3 – August 1, 2012 to July 31, 2013: \$189,831.29 (Net of GST)
- Option Year 4 – August 11, 2013 to July 31, 2014: \$208,814.42 (Net of GST)

Total potential contract award including all option years is \$879,854.20 net of GST, \$920,588.19 including all applicable taxes and charges.

Number of Bids:

Six (6)

Financial Impact:

The total contract award identified in this report is \$920,588.19 including all taxes and charges. The cost to the City net of GST is \$879,854.20. Funding in the amount of \$70,038.11 net of GST is available in the 2009 Facilities and Real Estate Operating Budget in various cost centres under cost element 4424 and 2530. Funding for the remainder of the contract will be included in 2010 Facilities and Real Estate Operating Budget submission. Should the options be exercised, then additional funds will be requested in the 2010-2013 Facilities and Real Estate Operating Budget submissions as per the details in the table below:

### APPENDIX #3

Date of Award to Dec. 31, 2009 (net of GST)	Jan. 1 <sup>st</sup> , 2010 to July 31, 2010 (net of GST)	Option Year (1) August 1, 2010 to July 31, 2011 (net of GST)	Option Year (2) August 1, 2011 to July 31, 2012 (net of GST)	Option Year (3) August 1, 2012 to July 31, 2013 (net of GST)	Option Year (4) August 1, 2013 to July 31, 2014 (net of GST)	<b>Total Net of GST</b>
70,038.11	\$81,711.12	\$156,885.36	\$172,573.90	\$189,831.29	\$208,814.42	<b>\$879,854.20</b>

#### Division Contacts:

John McNamara  
Manager  
Purchasing and Materials Management  
Tel:(416)392-7316  
E-mail: [jmcnam@toronto.ca](mailto:jmcnam@toronto.ca)

Linda Kelland, P.Eng  
Manager, Facilities Operations  
Solid Waste Management Services  
Tel:(416)338-5465  
E-mail: [lkellan@toronto.ca](mailto:lkellan@toronto.ca)

(2) CONTRACT DETAILS  
APPENDIX # 4

Date: July 3, 2009

Call No:

Tender Call No. 99-2009, Contract No. 09FS-45WS

Description:

Construction of a 1650 mm Watermain on Neilson Road, from Ellesmere Road to Sheppard Avenue East

Call Dates:

Issued April 8, 2009, Closed June 2, 2009

Ward No:

42 – Scarborough – Rouge River & 43 – Scarborough East

Recommended Bidder:

Memme Excavation Company Limited

Contract Award Value:

\$15,711,428.57 net of GST.

\$16,497,000.00 including all applicable taxes and charges

Number of Bids:

Six (6)

Financial Impact:

The total contract award identified in this report is \$16,497,000.00 including all applicable taxes and charges. The cost to the City is \$15,711,428.57 net of GST. Funding for this contract award is available in the approved 2009 Toronto Water Capital Budget and 2010 – 2013 Capital Plan in WBS Element CPW065 - Trunk Watermain Expansion. The cash flow requirements for this project include \$4,850,000.00 in 2009, \$4,900,000.00 in 2010 and \$5,961,428.57 in 2011 all net of GST.

The engineering estimate for this project is \$14,312,000.00 net of GST.

Division Contacts:

David Ferguson  
Manager, Construction Services  
Purchasing and Materials Management  
Telephone: (416) 392-7323  
e-mail: [dfergus4@toronto.ca](mailto:dfergus4@toronto.ca)

Adrian Piccolo, P. Eng.  
Senior Engineer  
Technical Services  
Telephone: (416) 392-8853  
e-mail: [apiccol@toronto.ca](mailto:apiccol@toronto.ca)