



## STAFF REPORT ACTION REQUIRED

### Contract Awards – September 2, 2009 - Composite Report

<b>Date:</b>	August 27, 2009
<b>To:</b>	Bid Committee
<b>From:</b>	Director, Purchasing and Materials Management
<b>Reference</b>	Various Calls

### SUMMARY

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The purpose of this report is to advise on the results of the competitive procurement calls issued by the Purchasing and Materials Management Division and to recommend contract awards as outlined in this report.

### RECOMMENDATIONS

The Director of Purchasing and Materials Management recommends that the Bid Committee grant authority to award the following contracts in accordance with the Contract Details set out in the appendices of this report:

1	Call Document	Request For Quotation 0505-09-0097
	Description	Supply and delivery of personal protective equipment and infectious control supplies
	Recommended Proponent	Part A Item 3: Nitrile Medical Gloves; Source Medical Bid 1 Part B Item 1: Hand Sanitizer 115ml 60%; Coloplast Canada
2	Call Document	Request For Quotation 0505-09-0136
	Description	Supply and delivery of Pleats Plus N95 masks
	Recommended Bidder	Acklands Grainger Inc (container deliveries 1 through 4) Nov 20, Nov 27, Dec 4, Dec 11 Levitt-Safety (container deliveries 5 through 8) Dec 23, Dec 30, Jan 11, Jan 15
3	Call Document	Request for Quotations 3202-09-7096

	Description	Supply, delivery, installation, programming, testing, warranty and maintenance of video surveillance systems, intrusion detections systems and intercom systems at various Parks, Forestry and Recreation locations
	Recommended Bidder	Lynx Cabling Systems a Lynxcor Technologies Company
4	Call Document	Request for Quotation 6126-09-3153
	Description	Supply and Delivery of four (4) Latest Model, Aluminum Refuse Waste Transfer Trailers, open top 118.6 m <sup>3</sup> (155 y <sup>3</sup> ) with tridem axle chassis, including one (1) Parts & Service Manual.
	Recommended Bidder	Titan Sales
5	Call Document	Request for Quotation 3901-09-5081
	Description	For the non-exclusive supply of all labour, materials, equipment, tools, including truck charges, products and supervision necessary to Supply and Install Various Floorings at various City of Toronto locations from the date of award to May 31, 2010
	Recommended Bidder	Arthur L. Weaver Flooring Ltd.

## COMMENTS

### (1) REQUIREMENTS

For each of the recommended contract awards, the following requirements have been met:

- (a) The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- (b) the Deputy City Manager and Chief Financial Officer agrees with the Financial Impact information;
- (c) the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- (d) the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- (e) the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

**SIGNATURE – CHIEF PURCHASING OFFICIAL**

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Lou Pagano, P. Eng.  
Director  
Purchasing and Materials Management Division

**(2) APPENDICES – Contract Details**

(2) CONTRACT DETAILS  
APPENDIX # 1

Date: August 26, 2009

Call No:  
Request For Quotation 0505-09-0097

Description:  
Supply and delivery of personal protective equipment and infectious control supplies

Call Dates:  
Issued June 8, 2009, Closed June 19, 2009

Ward No:  
All

Recommended Bidders:  
Part A  
Item 3: Nitrile Medical Gloves; Source Medical Bid 1

Part B  
Item 1: Hand Sanitizer 115ml 60%; Coloplast Canada

Contract Award Value:  
Part A  
Item 3: \$908,388.00 (net of GST); \$950,443.00 including all taxes

Part B  
Item 1: \$864,000.00 (net of GST); \$904,000.00 including all taxes

Number of Bids:  
Forty-two (42)

Financial Impact:

The total potential contract award identified in this report is \$1,854,443.00 including all taxes and charges. The total potential cost to the City is \$1,772,388.00 net of GST. The 2009 funding requirement of \$1,065,000.00 is included in the 2009 Operating Budget within Non Program Account - NPPNP0. The remainder of the contract in the amount of \$707,388.00 will be requested in the 2010 Pandemic Planning Operating Budget:

For the period ending Dec 31, 2009 (Net of GST)	For the period ending Dec 31, 2010 (Net of GST)
\$1,065,000.00	\$707,388.00

APPENDIX # 1

Division Contacts:

John McNamara  
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(2) CONTRACT DETAILS  
APPENDIX # 2

Date: August 26, 2009

Call No:

Request For Quotation 0505-09-0136

Description:

Supply and delivery of Pleats Plus N95 masks

Call Dates:

Issued August 12, 2009, Closed August 21, 2009

Ward No:

All

Recommended Bidders:

Acklands Grainger Inc (container deliveries 1 through 4)

Nov 20, Nov 27, Dec 4, Dec 11

Levitt-Safety (container deliveries 5 through 8)

Dec 23, Dec 30, Jan 11, Jan 15

Contract Award Value:

Acklands Grainger Inc: \$1,274,940.00 net of GST

\$1,333,965.00 including all taxes

Levitt-Safety: \$1,134,000.00 (net of GST)

\$1,186,500.00 including all taxes

Number of Bids:

Sixteen (16)

Financial Impact:

The total potential contract award identified in this report is \$2,520,465.00 including all taxes and charges. The total potential cost to the City is \$2,408,940.00 net of GST. The 2009 funding requirement of \$1,841,940.00 net of GST is included in the 2009 Operating Budget within Non Program Account - NPPNP0. The remainder of the contract in the amount of \$567,000.00 will be requested in the 2010 Pandemic Planning Operating Budget:

For the period ending Dec 31, 2009 (Net of GST)	For the period ending Dec 31, 2010 (Net of GST)
\$1,841,940.00	\$567,000.00

APPENDIX # 2

Division Contacts:

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(2) CONTRACT DETAILS  
APPENDIX # 3

Date: August 25, 2009

Call No:

Request for Quotations 3202-09-7096

Description:

Supply, delivery, installation, programming, testing, warranty and maintenance of video surveillance systems, intrusion detections systems and intercom systems at various Parks, Forestry and Recreation locations in the City of Toronto, with the option to renew the warranty/maintenance program for two (2) one-year options at the discretion of the General Manager, Parks, Forestry and Recreation and subject to budget approval. Should the options to renew be exercised, then the General Manager, Parks, Forestry and Recreation will instruct the Chief Purchasing Official to process the necessary contract renewals under the same terms and conditions.

Call Dates:

Issued April 24, 2009, Closed June 2, 2009

Ward No:

All

Recommended Bidder:

Lynx Cabling Systems a Lynxcor Technologies Company

Contract Award Value:

- \$760,028.94 net of GST. This price includes a two year warranty/maintenance program which shall commence from the date of final acceptance of the work as determined by the City.
- Option – Warranty/Maintenance Program (1<sup>st</sup> year after the original warranty/maintenance program expires) \$29,754.00 net of GST
- Option – Warranty/Maintenance Program (2<sup>nd</sup> year after the original warranty/maintenance program expires) \$32,729.40 net of GST

Total potential contract award including the optional warranty/maintenance programs is \$822,512.34 net of GST, \$860,591.62 including all charges and taxes.

Number of Bids:

Five (5)

Financial Impact:

The total potential award identified in this report is \$860,591.62 including all applicable taxes and charges. The potential cost to the City is \$822,512.34 net of GST. Funding in the amount of \$760,028.94 net of GST is available in the 2009 Parks, Forestry and Recreation Capital Budget in WBS Element CPR114-38-02 (Security Plan for Various Facilities). Estimated cash flows are \$253,342.98 net of GST in 2009 and \$506,685.96 net of GST in 2010.



### APPENDIX # 3

Should the optional warranty/maintenance programs be exercised, funds in the amount of \$29,754.00 and \$32,729.40 net of GST, respectively, will be provided in the 2011 and 2012 Parks, Forestry and Recreation Operating Budget submissions in the following operating account: P12860.

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(2) CONTRACT DETAILS  
APPENDIX # 4

Date: August 25, 2009

Call No:  
Request for Quotation 6126-09-3153

Description:  
Supply and Delivery of four (4) Latest Model, Aluminum Refuse Waste Transfer Trailers, open top 118.6 m<sup>3</sup> (155 y<sup>3</sup>) with tridem axle chassis, including one (1) Parts & Service Manual.

Call Dates:  
Issued June 17, 2009, Closed July 6, 2009

Ward No:  
All wards

Recommended Bidder:  
Titan Sales

Contract Award Value:  
\$564,208.32 (net of GST)  
\$590,329.07 (including all applicable taxes and charges)

Number of Bids:  
One (1)

Financial Impact:  
The total contract award identified in this report is \$590,329.07 including all applicable taxes and charges. The total cost to the City is \$564,208.32 net of GST. Funding is available in the approved 2009 Solid Waste Management Services Capital Budget as outlined in the table below:

<b>Quantity</b>	<b>Account</b>	<b>Total Price net of GST</b>
Four (4) units	CSW004-14-03 Transfer Stations Modifications (2009 Replacement)	\$564,208.32
Four (4) units Total	<b>TOTAL</b>	<b>\$564,208.32</b>

APPENDIX # 4

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(2) CONTRACT DETAILS  
APPENDIX # 5

Date: August 25, 2009

Call No:

Request for Quotation 3901-09-5081

Description:

For the non-exclusive supply of all labour, materials, equipment, tools, including truck charges, products and supervision necessary to Supply and Install Various Floorings at various City of Toronto locations from the date of award to May 31, 2010 with the option to renew for two (2) additional separate one (1) year periods at the sole discretion of the Director of Facilities Operations. Should the options be exercised, then the Director of Facilities Operations will instruct the Director of Purchasing and Materials Management to process the renewals under the same terms and conditions.

Call Dates:

Issued May 5, 2009, Closed May 20, 2009

Ward No:

ALL

Recommended Bidder:

Arthur L. Weaver Flooring Ltd.

Contract Award Value:

- Date of Award to May 31, 2010: \$524,880.00 (net of GST)
- Option Year 1 – June 1, 2010 to May 31, 2011: \$540,626.40 (net of GST)
- Option Year 2 – June 1, 2011 to May 31, 2012: \$556,845.19 (net of GST)

The total potential contract award including all option years is \$1,622,351.59 net of GST, \$1,703,469.17 including all applicable taxes and charges.

Number of Bids:

1 formal, 2 informal (not considered), Total – 3 bids

Financial Impact:

The total potential contract award identified in this report is \$1,703,469.17 including all taxes and charges. The total potential cost to the City net of GST is \$1,622,351.59. Funding in the amount of \$306,180.00 net of GST is available in the 2009 Facilities and Real Estate operating budget in various cost centres under cost element 4424. Should the options be exercised, then additional funds will be requested in the 2010-2012 Facilities and Real Estate Division Operating Budget submissions as per the details in the table below:

APPENDIX # 5

Date of Award to December 31, 2009  (net of GST)	January 1, 2010 to December 31, 2010  (net of GST)	January 1, 2011 to December 31, 2011  (net of GST)	January 1, 2012 to May 31, 2012  (net of GST)
\$306,180.00	\$534,065.40	\$550,087.36	\$232,018.83

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