



## LOBBYIST REGISTRAR'S REPORT INFORMATION ONLY

### Annual Reports of the Lobbyist Registrar

<b>Date:</b>	October 19, 2009
<b>To:</b>	City Council
<b>From:</b>	Lobbyist Registrar
<b>Wards:</b>	All
<b>Reference Number:</b>	

#### **SUMMARY**

---

On April 29 and 30, 2009, City Council adopted "A Policy Framework for Toronto's Accountability Officers". In doing so, Council requested the Accountability Officers to inform Council of the requirements, contents and timing of their reports. This report is the Lobbyist Registrar's response to Council's request.

#### **Financial Impact**

This report has no financial impact.

#### **DECISION HISTORY**

<http://www.toronto.ca/legdocs/mmis/2009/cc/decisions/2009-04-29-cc35-dd.htm>

#### **COMMENTS**

Under § 140-33(10) of the Toronto Municipal Code, Lobbying, (the Lobbying By-law), the Lobbyist Registrar is responsible for providing an annual report to Council and any periodic reports and information for the content or timing of the annual report.

The Lobbying By-law does not set out requirements for the content or timing of the annual report. However, the by-law requires the Registrar to advise Council on lobbying matters and recommend improvements and amendments to this chapter. The Registrar may include her advice on these matters in the annual report.

The *City of Toronto Act, 2006* provides that the Registrar may report to Council in respect of an inquiry. The Registrar may include reports on inquiries and investigations in the annual report.

It is common practice for the annual report of an organization to include the following elements:

- a description of the organization, its structure, staffing and mandate
- key issues addressed and activities of the organization during the year
- financial reports
- audit reports
- goals and activities planned for the coming year
- In organizations that conduct investigations or hearings, the annual report typically contains highlights or summaries of cases, case statistics, and applications for judicial review or other court matters where applicable.

The 2008 Annual Report of the Lobbyist Registrar [<http://www.toronto.ca/legdocs/mmis/2009/cc/bgrd/cc30.4.pdf>] contained all of the elements set out above, with the exception that there were no judicial matters upon which to report. The report contained information about the history and mandate of the office; office facilities, staff and budget; registrations; compliance investigations and inquiries; outreach and education; advice and interpretation; policies, protocols and procedures; amendments to the Lobbying By-law; significant issues and anticipated activities in 2009. It is expected that future annual reports will include these elements.

The timing of an annual report may vary, but may be expected within the year following the year addressed by the report. The 2008 Annual Report of the Lobbyist Registrar was provided in February 2009. Depending upon when all of the relevant information is available, the Lobbyist Registrar expects to provide future annual reports within the first six months of the year after the year being reported.

## **CONTACT**

Linda L. Gehrke  
Lobbyist Registrar  
Tel.: 416-338-5858  
Fax: 416-338-5859  
Email: [lgehrke@toronto.ca](mailto:lgehrke@toronto.ca)

## **SIGNATURE**

---

Linda L. Gehrke, Lobbyist Registrar