

November 18, 2009

TO: Mayor David Miller

FROM: Joseph P. Pennachetti, City Manager

SUBJECT: External Auditor's Report for the Integrity Commissioner, Lobbyist Registrar and Ombudsman

Please find enclosed the external auditor's reports for the Integrity Commissioner, Lobbyist Registrar and Ombudsman for transmittal to City Council.

The Toronto Municipal Code, Chapter 3 ("Accountability Officers") requires that the City's accountability officers undergo an annual audit by an external auditor, and that the results be reported directly to Council. As directed by City Council, the City Manager facilitated the request for proposal process and retained Robert Gore & Associates to undertake this work.

City Council procedures do not provide for a communication from an external entity/person (i.e. auditor) to be transmitted directly to Council. In order to uphold the Officers independence, reinforce their separation from the administration, and maintain their direct reporting relationship to City Council; I would request that the audit reports be transmitted to City Council by you in your capacity as the head of Council and CEO of the City.

Kevin Fretz from Robert Gore & Associates will be present at the City Council meeting to respond to questions about the audit process. I will be available to answer any questions about the request for proposal process.

Joseph P. Pennachetti
City Manager

Attachments:

1. Integrity Commissioner's Office of the City of Toronto - Report on the Results of Applying Specified Auditing Procedures to Financial Information Other Than Financial Statements for the Year Ended December 31, 2008
2. Lobbyist Registrar's Office of the City of Toronto - Report on the Results of Applying Specified Auditing Procedures to Financial Information Other Than Financial Statements for the Year Ended December 31, 2008
3. Ombudsman's Office of the City of Toronto - Report on the Results of Applying Specified Auditing Procedures to Financial Information Other Than Financial Statements for the Year Ended December 31, 2008

