

STAFF REPORT ACTION REQUIRED

Application for Encroachment Agreement 291 South Kingsway

Date:	December 8, 2008
То:	Etobicoke York Community Council
From:	Curtis Sealock, Manager, Municipal Licensing and Standards
Wards:	Ward 13, Parkdale-High Park
Reference Number:	ML&S Folder No. 08-210074 RAW

SUMMARY

This staff report is in regard to an encroachment application, submitted by the owner's agent, ACI Architects Inc., to replace the existing walkway and steps with a new concrete and stone walkway and steps and to install a Pisa stone retaining wall at the driveway. The encroachments are located within the Mayfield Avenue road allowance, covering an area of 11.95 square metres. The Etobicoke York Community Council has delegated authority from City Council to make a final decision on this matter.

RECOMMENDATIONS

Municipal Licensing and Standards recommends that the application be approved to maintain the existing encroachments, subject to the following conditions:

- 1. The City Solicitor to be authorized to prepare an Encroachment Agreement for the existing and proposed encroachments.
- 2. The owner to return the signed agreement to the City along with the required Certificate of Insurance, evidencing a third party bodily and property damage insurance in the amount of \$2,000,000.00 or such other coverage and greater amount as the City may require, and naming the City of Toronto as an additional insured party under the policy. Should an annual fee be applicable in the future the applicant shall be subject to said fee and fees are subject to change.
- 3. The owner to renew the said Certificate of Insurance and submit a copy thereof to Municipal Licensing and Standards on an annual basis for the life of the encroachments.

- 4. The proposed walkway, steps and retaining wall, shall comply with the requirements of Transportation Services, as follows:
 - a. To avoid damage to the proposed encroachments by snow clearing vehicles, the applicant shall maintain a 0.50 of a metre setback between the edge of the sidewalk furthest from the Mayfield Avenue curb line and the proposed encroaching stairs and retaining walls.
 - b. The applicant shall obtain the necessary permits and pay all fees associated with excavating in the public road allowance.
 - c. The owner shall comply, at all times, with the regulations set out in Chapter 313 of the Former City of Toronto Municipal Code, Streets and Sidewalks, as amended.

Financial Impact

There are no financial implications resulting from the adoption of this report.

ISSUE BACKGROUND

The property is located on the north east corner of South Kingsway and Mayfield Avenue. The application is to replace the existing walkway and steps with a new concrete and stone walkway and steps and the installation of a Pisa stone retaining wall at the west side of the driveway, located within the Mayfield Avenue road allowance, (Attachments 1, 2, 3, 4 and 5).

The concrete walkway and steps measure 2.06 metres wide by 4.88 metres in length with an area of 10.05 square metres. The retaining wall measures 0.30 of a metre wide by 6.32 metres in length with an area of 1.90 square metres.

The total area of encroachment within the Mayfield Avenue flankage road allowance measures approximately 11.95 square metres (10.05 square metres plus 1.90 square metres).

COMMENTS

This application was circulated Toronto Fire Services, Transportation Services, and various utility companies for comments, with no negative responses being received.

CONTACT

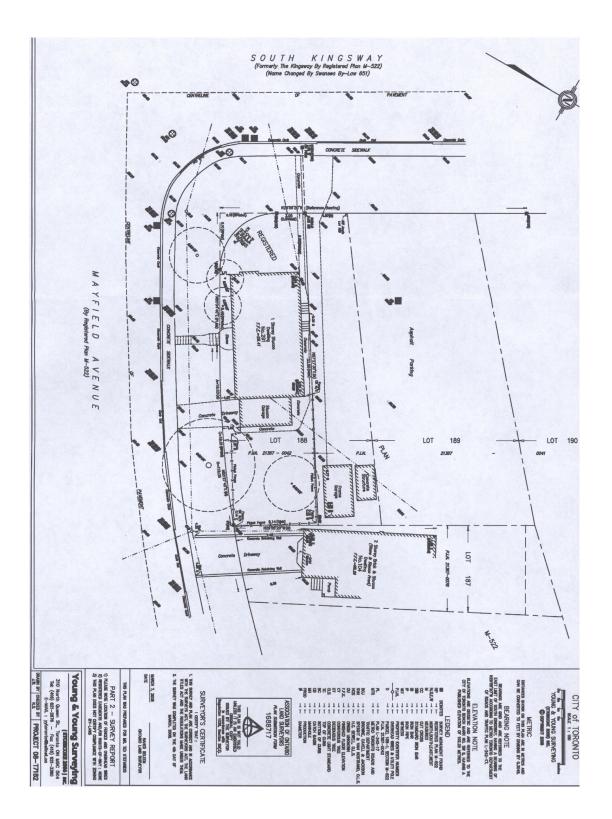
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SIGNATURE

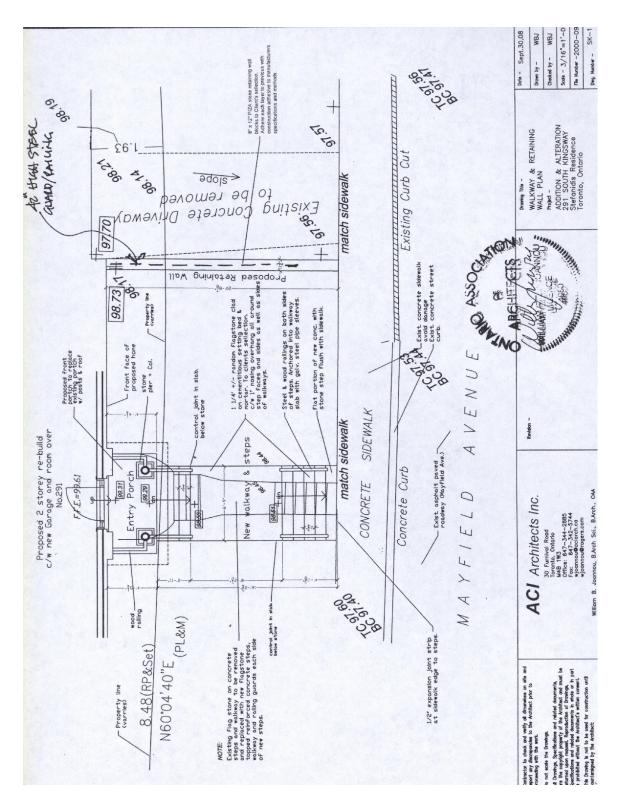
Curtis Sealock Manager, Etobicoke York District Municipal Licensing and Standards

ATTACHMENTS

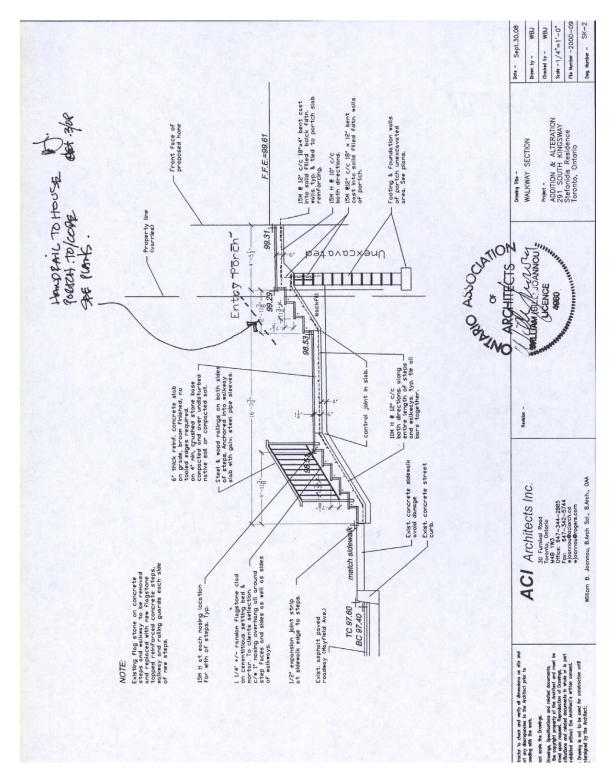
Attachment 1: Site Survey Attachment 2: Site Plan Attachment 3: Walkway and steps cross-section detail Attachment 4: Retaining wall cross-section detail Attachment 5: Photograph of walkway, steps and retaining wall on Mayfield Avenue flankage



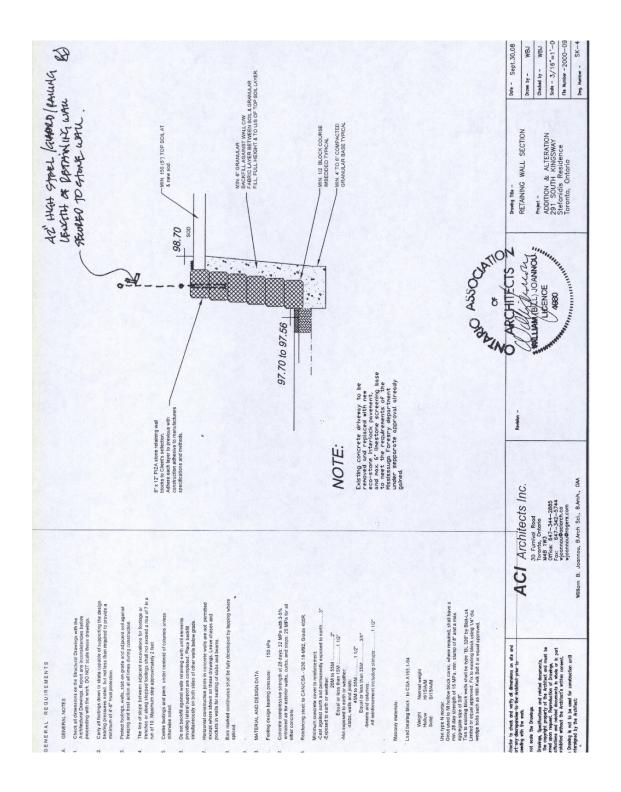
Attachment 1 Site Survey



Attachment 2 Site Plan



<u>Attachment 3</u> Walkway and steps cross-section detail



<u>Attachment 4</u> Retaining wall cross-section detail



<u>Attachment 5</u> Photographs of walkway, steps and retaining wall on Mayfield Avenue flankage.