



**STAFF REPORT
ACTION REQUIRED
Confidential Attachment**

**Recommended Candidate to Fill Mid-term Vacancy on
the Etobicoke York Community Preservation Panel**

Date:	December 15, 2008
To:	Etobicoke York Community Preservation Panel
From:	Director, Policy and Research, City Planning Division
Wards:	1, 2, 3, 4, 5, 6, 7, 11, 12, 13, and 17
Reason for Confidential Information:	This report deals with personal matters about identifiable individuals. It is recommended that the confidential attachment be made public once City Council has dealt with this item.
Reference Number:	

SUMMARY

This report recommends a candidate to fill a mid-term vacancy on the Etobicoke York Community Preservation Panel and recommends that City Council nominate the individuals listed in confidential Attachment 1 to the Etobicoke York Community Preservation Panel. Candidates were scored by a Selection Committee on their ability to answer predetermined interview questions.

RECOMMENDATIONS

The City Planning Division recommends that:

1. Council nominate the candidates listed in the confidential Attachment 1 effective January 1, 2009 to the Etobicoke York Community Preservation Panel for a term coincident with Council or until their successors are appointed
2. Council authorize the release of the confidential Attachment 1 once it has dealt with this staff report.

Financial Impact

There are no financial implications resulting from the adoption of this report.

DECISION HISTORY

The Toronto Community Preservation Panels are governed under Section 103-18 of the Municipal Code. In 2003 City Council transferred responsibility for managing the Panel recruitment process from the City Clerk's Office to Heritage Preservation Services. Heritage Preservation Services organized the recruitment process for the current Preservation Panels and members were nominated by City Council in 2007.

<http://www.toronto.ca/legdocs/2003/agendas/council/cc030722/edp6rpt/cl011.pdf>

ISSUE BACKGROUND

The four Community Preservation Panels act as heritage advocates in their communities. They report to the Toronto Preservation Board on local heritage matters and issues pertaining to the Ontario Heritage Act. The Panels are made up of a maximum of fifteen and minimum of five volunteer members and up to two City Councillors. The terms of the Panels are coincident with Council or until their successors are appointed. The chair or designate of each Preservation Panel also sits as a member of the Toronto Preservation Board. The Etobicoke York Preservation Panel is not currently at its membership capacity.

COMMENTS

City Planning staff reviewed applications for mid-term vacancies forwarded by the Preservation Panel Chair. Applications were accepted until November 21, 2008.

A Selection Committee comprised of three Toronto Preservation Board members and two Heritage Preservation Services staff members was established to interview the eligible applicants. The applicants were asked three predetermined questions relating to the role of the Panels and of Panel members.

The individuals recommended in Attachment 1 have relevant professional skills that apply to heritage preservation and/or have years of experience serving their community

as community advocates. These individuals have an abiding interest in heritage preservation.

Pending Council's approval, the applicants will be notified of the results of the mid-term vacancy application process. City Planning staff will hold a mandatory orientation session for the new preservation Panel member in their community.

CONTACT

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SIGNATURE

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ATTACHMENTS

Attachment No. 1: Individuals Recommended for the Etobicoke York Community Preservation Panel