



## STAFF REPORT ACTION REQUIRED

### Agreement with Toronto Catholic District School Board for Tiny Tots Program at Venerable John Merlini Catholic School

<b>Date:</b>	April 2, 2009
<b>To:</b>	Government Management Committee
<b>From:</b>	Brenda Patterson, General Manager, Parks, Forestry and Recreation
<b>Wards:</b>	Ward 7 – York West
<b>Reference Number:</b>	

#### **SUMMARY**

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The purpose of this report is to request City Council authority to negotiate and enter into a license agreement with the Toronto Catholic District School Board (TCDSB) for the shared use of a portion of school space at Venerable John Merlini Catholic School located at 123 Whitfield Avenue in Ward 1, for a term of ten months, from September 1, 2008 to June 30, 2009, which term shall automatically renew every year until terminated by either party upon providing to the other at least thirty (30) days' notice prior to the last day of any ten-month term.

License fees and any additional fees for the use of the school space will be offset through the Exchange of Services Agreement approved by City Council on October 29, 2008. In the event that the Exchange of Services Agreement expires, is terminated, or otherwise ceases to be in effect, the City will be required to pay \$500 per year in license fees which also includes consumables and which will be absorbed through the Parks, Forestry and Recreation Division's current budget.

#### **RECOMMENDATIONS**

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**The General Manager of Parks, Forestry and Recreation Division recommends that**

1. authority be granted to enter into a ten-month License Agreement with the Toronto Catholic District School Board for the shared use of a portion of Venerable John Merlini Catholic School, to be automatically renewed every year until terminated by either party, commencing on September 1, 2008, at a fee to be offset through the Exchange of Services Agreement or as set out in this report, on

- terms and conditions satisfactory to the General Manager of Parks, Forestry and Recreation, and in a form satisfactory to the City Solicitor; and
2. the General Manager of Parks, Forestry and Recreation be authorized to approve amendments to the Licence Agreement as and when required to allow for changes in the hours, size, location or scope of use of the licensed area.

## **FINANCIAL IMPACT**

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The incremental impact if the Exchange of Services Agreement expires, is terminated, or otherwise ceases to be in effect, will be absorbed by the Parks, Forestry and Recreation Division.

The Licence Fee and any additional fees for the shared use of the school space will be offset through the Exchange of Services Agreement approved by City Council on October 29, 2008.

In the event that the Exchange of Services Agreement expires, is terminated, or otherwise ceases to be in effect, the City will be required to pay a Licence Fee of \$400.00, plus applicable G.S.T., and a Cost Contribution of \$100.00 for the cost of washroom consumables, such as hand soap, toilet paper and paper towels. This will result in a total cost of approximately \$500 per year for the shared use of space at Venerable John Merlino Catholic School for as long as the City occupies the premises.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **DECISION HISTORY**

At its meeting of October 29 and 30, 2008, City Council adopted the report (September 29, 2008) from the General Manager, Parks, Forestry and Recreation, on the Exchange of Services Agreement between the City of Toronto and Toronto Catholic District School Board. This report granted authority for the City to develop a reciprocal agreement with the TCDSB. The agreement provides the opportunity for the use of daytime ice time by the TCDSB in City operated ice rinks during the fall/winter season in exchange for use of school space by the City for summer camp and other recreation programs.

(Item CD19.3)

<http://www.toronto.ca/legdocs/mmis/2008/cc/decisions/2008-10-29-cc25-dd.pdf>

## **ISSUE BACKGROUND**

This Tiny Tots program located at Venerable John Merlino Catholic School in Ward 7 is available to the community through registration opportunities. This program is provided for children from 2 ½ to 5 years of age in a fun and stimulating safe environment. Preschool programs introduce children to socializing with other children while focusing

on play and the benefits that learning through play provides. The Parks, Forestry and Recreation Division is proposing to enter into a License Agreement with the TCDSB for the shared use of Room 111 from Monday to Friday on all regular school days from 9:00AM to 5:30PM and Room 134 and 136 on Tuesdays and Thursdays from 3:45PM to 5:00PM, for a term of ten months from September 1, 2008 to June 30, 2009, to be automatically renewed every year until terminated by either party.

## **COMMENTS**

The TCDSB has agreed in principle to allow the City the shared use of a portion of school space at Venerable John Merlino Catholic School for the purpose of operating a Tiny Tots program. License fees for the use of this space will be off-set through the Exchange of Services Agreement between the City and the TCDSB. In the event that the Exchange of Services Agreement is terminated, or otherwise ceases to be in effect, the City will be charged a Licence Fee of \$400.00, plus applicable G.S.T., and a Cost Contribution of \$100.00 for the cost of washroom consumables, such as hand soap, toilet paper and paper towels. The shared use of the school space will result in a total cost of approximately \$500 per year, which will be absorbed through the Parks, Forestry and Recreation Division's current budget.

## **CONTACT**

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## **SIGNATURE**

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Brenda Patterson  
General Manager, Parks, Forestry and Recreation