

Government Management Committee

Meeting No.	20	Contact	Patsy Morris, Committee Administrator
Meeting Date	Wednesday, January 14, 2009	Phone	416-392-9151
Start Time	9:30 AM	E-mail	gmc@toronto.ca
Location	Committee Room 1, City Hall	Chair	Councillor Gloria Lindsay Luby

The Decision Document is for preliminary reference purposes only. Please refer to the Committee's Report to City Council or to the Minutes for the official record.

How to Read the Decision Document:

- *Recommendations of the Committee to City Council appear after the item heading*
- *Other action taken by the Committee on its own authority, which does not require Council's approval, is listed in the decision document under the heading "Decision Advice and Other Information".*
- *Declarations of Interest, if any, appear at the end of an item.*

Minutes of the November 21, 2008 meeting - Confirmed

Communications/Reports

GM20.1	ACTION	Adopted		Ward: All
--------	--------	---------	--	-----------

Election of Vice-Chair

Decision Advice and Other Information

The Government Management Committee elected Councillor Bill Saundercook as Vice-Chair of the Government Management Committee for a term of office starting January 14, 2009 to November 30, 2010, and until a successor is appointed.

Summary

Election of Vice-Chair

GM20.2	ACTION	Adopted		Ward: 10
--------	--------	---------	--	----------

Property Tax Exemption Agreement for Properties Owned by Bathurst Jewish Centre and United Jewish Welfare Fund (4588 and 4600 Bathurst Street)

Committee Recommendations

The Government Management Committee recommends that:

1. Former City of North York By-law No. 29454 be amended to delete references to “Jewish Immigrant Services of Canada, Toronto Hebrew Re-Establishment Services and Jewish Family and Child Service of Metro Toronto”, and to replace these with: “the United Jewish Welfare Fund (or its successor organization) and its related organizations”, and to make other consequential amendments as necessary.
2. Council affirm that the transfer of portions of land between the parcels known as 4588 Bathurst Street and 4600 Bathurst Street, as described in this report, will not trigger the requirement to repay property taxes foregone in the preceding 10-year period, as provided for in agreements between the property owners and the former City of North York.
3. Former City of North York By-law No. 33142 be repealed and the related tax cancellation agreement between the former City of North York and the Bathurst Jewish Centre (4588 Bathurst Street) dated February 2, 1998 be terminated and removed from title to the property.
4. Authority be granted for the introduction of the necessary bills to give effect thereto.
5. The appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Origin

(December 23, 2008) Report from Acting Treasurer

Summary

This report recommends that an existing tax exemption agreement between the former City of North York and the United Jewish Welfare Fund (owner of the property at 4600 Bathurst Street) be amended to eliminate specific references to named organizations that existed at the time the agreement was signed, to be replaced by more general wording that would permit the tax exemption to continue so long as the land is occupied and used for the purposes of the Welfare Fund (or its successor organization) and its related organizations. This report further recommends that Council affirm that certain transfers of small portions of land between 4588 and 4600 Bathurst Street, intended to facilitate redevelopment and corporate restructuring, will not trigger a condition in the tax exemption agreement that requires that property taxes for the

preceding 10-year period be repaid if the property is sold, leased or otherwise disposed of. Finally, this report recommends that a tax cancellation agreement between the former City of North York and the Bathurst Jewish Centre (located at 4588 Bathurst Street) be terminated and removed from title to the property, as the tax cancellation was terminated on December 31, 1997, and replaced with a 100 per cent rebate of property taxes under the City's ethno-cultural rebate program in January 1998. Legal Services Division was consulted in the preparation of this report. This report, and the recommendations herein, replaces item GM19.4 that appeared on the agenda of the November 21, 2008 meeting of the Government Management Committee.

Background Information

Report - Property Tax Exemption Agreement for Properties Owned by Bathurst Jewish Centre and United Jewish Welfare Fund (4588 and 4600 Bathurst Street)
(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18141.pdf>)

Communications

(January 13, 2009) letter from David Bronskill, Goodmans, Barristers & Solicitors (GM.Main.GM20.2.1)

(Deferred from November 21, 2008 - 2008.GM19.4)

2a Property Tax Exemption Agreement for Properties Owned by Bathurst Jewish Centre and United Jewish Welfare Fund (4588 and 4600 Bathurst Street)

Origin

(November 4, 2008) Report from Giuliana Carbone, Acting Treasurer

Summary

This report recommends that certain tax exemption/tax cancellation agreements between the former City of North York and the Bathurst Jewish Centre (4588 Bathurst Street) and the United Jewish Welfare Fund (4600 Bathurst Street) respectively be terminated, and that related by-laws of the former City of North York be repealed. This will eliminate conditions that require property taxes for the preceding 10-year period to be repaid if the properties are sold, leased or otherwise disposed of. The property at 4600 Bathurst Street may be eligible to receive a 100 per cent rebate of property taxes under the City's rebate program for ethno-cultural centres, provided that the eligibility requirements of that rebate program are met, and 4588 Bathurst Street is currently receiving an annual rebate under the City's ethno-cultural rebate program. Legal Services Division was consulted in the preparation of this report.

Background Information

Report - Property Tax Exemption Agreement for Properties Owned by Bathurst Jewish Centre and United Jewish Welfare Fund (4588 and 4600 Bathurst Street)
(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-17705.pdf>)

(Deferred from November 21, 2008 - 2008.GM19.14)

GM20.3	ACTION	Received		Ward: 17
--------	--------	----------	--	----------

Expropriation of Portions of 1797 St. Clair Avenue West**Decision Advice and Other Information**

The Government Management Committee received, for information, the report (November 6, 2008) from the Chief Corporate Officer, entitled "Expropriation of Portions of 1797 St. Clair Avenue West.

Origin

(November 6, 2008) Report from Chief Corporate Officer

Summary

The purpose of this report is to advise on the progress of consultations with Imperial Oil for the purpose of improving the appearance of 1797 St. Clair Avenue West.

Background Information

Report - Expropriation of Portions of 1797 St. Clair Avenue West

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-17706.pdf>)

Appendix A - Location Map

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-17707.pdf>)

Appendix B - Draft Plan of Expropriation dated April 1, 2008 and identified as Job Number 2008-0286

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-17708.pdf>)

GM20.4	ACTION	Adopted		Ward: 8
--------	--------	---------	--	---------

Real Estate Acquisitions - Toronto-York Spadina Subway Extension Project (South of Steeles)**Committee Recommendations**

The Government Management Committee recommends that Council:

1. Authorize the Director of Real Estate to negotiate to acquire the property listed in Appendix A as required for the construction of a portion of the Toronto-York Spadina Subway Extension Project (the "Project") within the geographical boundaries of the City (attached as Appendix A to this report) and to initiate expropriation proceedings, where necessary.
2. Authorize the Director of Real Estate to serve and publish Notices of Application for Approval to Expropriate the Required Property, to forward any requests for hearing that are received to the Chief Inquiry Officer, to attend the hearings in order to present the

City’s position, and to report the Chief Inquiry Officer’s recommendations back to City Council for its consideration.

Origin

(December 15, 2008) Report from Chief Corporate Officer

Summary

The City of Toronto (“City”) is responsible for undertaking property acquisition for its geographical portion of the Toronto-York Spadina Subway Extension Project (the “Project”). This report seeks authority to permit the acquisition of required property, and to initiate expropriation proceedings, as they become necessary.

Background Information

Report - Real Estate Acquisitions - Toronto-York Spadina Subway Extension Project (South of Steeles)

<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18142.pdf>

Appendix A - GM20-4

<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18143.pdf>

Appendix B1 - GM20-4

<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18144.pdf>

Appendix B2 - GM20-4

<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18145.pdf>

Appendix B3 - GM20-4

<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18146.pdf>

Appendix B4 - GM20-4

<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18147.pdf>

GM20.5	ACTION	Amended		Ward: 27
--------	--------	---------	--	----------

Sale of the Public Lane between 51 Grosvenor Street and 76 Grenville Street

Committee Recommendations

The Government Management Committee recommends that:

1. Subject to City Council authorizing the permanent closure of the public lane between 51 Grosvenor Street and 76 Grenville Street, being part of Lane on Plan 159 and shown as Part 1 on Sketch No. PS-2008-160 (the “Lane”), the City of Toronto enter into an Agreement of Purchase and Sale with the adjoining owner, Women’s College Hospital (the “Purchaser”), for the sale of the Lane, in the amount of \$980,000.00, substantially on the terms and conditions outlined in Appendix “A” to this report.
2. Council make a Grant to the Hospital of \$980,000.00 in accordance with section 83 of the City of Toronto Act, 2006, as the Hospital is not an entity to which such a grant is

prohibited under section 82 of the City of Toronto Act, provided the Hospital enters into a grant agreement with the City which requires the Hospital to re-pay the grant to the City by paying the current market value of the Lane at that time, in the event that the Lane and the Hospital's adjoining properties on either side of the Lane are not redeveloped for hospital purposes and/or are sold for a use other than hospital purposes, and on such other terms and conditions as the Deputy City Manager & Chief Financial Officer deems appropriate.

3. Council determine that it is in the interests of the municipality to make the grant to the Hospital.
4. Council direct that Women's College Hospital reimburse all legal, appraisal and associated costs.
5. Authority be granted to direct a portion of the proceeds of closing to fund the outstanding expenses related to the Lane and the completion of the sale transaction.
6. The City Solicitor be authorized to complete the transaction on behalf of the City, including paying any necessary expenses, amending the closing, due diligence and other dates, and amending or waiving terms and conditions, on such terms as she considers reasonable.

Origin

(December 17, 2008) Report from Chief Corporate Officer

Summary

The purpose of this report is to authorize the sale of the public lane between 51 Grosvenor Street and 76 Grenville Street, to the adjoining owner, Women's College Hospital.

The terms for completing the transaction, as set out herein, are considered to be fair, reasonable and reflective of market value.

Background Information

Report - Sale of the Public Lane between 51 Grosvenor Street and 76 Grenville Street

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18148.pdf>)

Appendix A - GM20-5

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18149.pdf>)

Appendix B - GM20-5

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18150.pdf>)

GM20.6	ACTION	Adopted		Ward: All
--------	--------	---------	--	-----------

Sale of City Property - Potential Value of City's Natural Heritage

Decision Advice and Other Information

The Government Management directed the Chief Corporate Officer to advise the Acting General Manager, Parks, Forestry and Recreation, of any City property that is considered for sale, in order that she may assess the potential value with regard to the City's precious natural heritage and forward any recommendations deemed necessary to the Government Management Committee.

Origin

(November 19, 2008) Letter from Task Force to Bring Back the Don

Summary

The Task Force to Bring Back the Don, on November 19, 2008, considered the Minutes of the Habitat Restoration Team meeting held in November 2008, which also included documents entitled "What We Cannot Do With Trees" and "Task Force to Bring Back the Don".

Background Information

Letter - Sale of City Property - Potential Value of City's Natural Heritage
<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18151.pdf>

GM20.7	Information	Deferred		Ward: All
--------	-------------	----------	--	-----------

2008 Final Report on Property Sales and Acquisitions

Decision Advice and Other Information

The Government Management Committee deferred consideration of the report (December 22, 2008) from the Chief Corporate Officer, entitled "2008 Final Report on Property Sales and Acquisitions", until its meeting scheduled to be on February 11, 2009.

Origin

(December 22, 2008) Report from Chief Corporate Officer

Summary

This semi-annual report provides information regarding total property sales and purchases by the City in 2008. This report includes the number of properties proposed for sale and the current status of such properties. Also included are the number, value and type of properties purchased in 2008.

Background Information

Report - 2008 Final Report on Property Sales and Acquisitions

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18152.pdf>)

Appendix A - GM20-7

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18153.pdf>)

Appendix B - GM20-7

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18154.pdf>)

GM20.8	ACTION	Adopted		Ward: 27
--------	--------	---------	--	----------

City Hall Leases for Media Offices

Committee Recommendations

The Government Management Committee recommends that City Council:

1. Approve Lease agreements with each of the current and future (if changed during the term) City Hall media tenants on the terms and conditions as set out in Appendix “A” of this report, together with such other terms and conditions as may be deemed appropriate by the Chief Corporate Officer and in a form approved by the City Solicitor.
2. Direct the Chief Corporate Officer to negotiate and adjust rent for the current media tenant leases for 2008 in accordance with Schedule “A” of this report.
3. Direct the Chief Corporate Officer to administer and manage the lease agreements including the provision of any consents, approvals, notices and notices of termination, provided that the Chief Corporate Officer may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction.

Origin

(December 8, 2008) Report from Chief Corporate Officer

Summary

The purpose of this report is to obtain Council’s authority to enter into five-year lease agreements with the thirteen (13) media tenants for space on the main floor of City Hall, known as the Press Gallery, for a term commencing January 1, 2009 and expiring on December 31, 2013. This report also provides a report-back on requested amendments to the current leases in order to attain “full cost recovery”, as directed by Council.

Background Information

Report - City Hall Leases for Media Offices

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18155.pdf>)

Appendix A - GM20-8

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18156.pdf>)

Appendix B - GM20-8

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18157.pdf>)

GM20.9	ACTION	Adopted		Ward: 15
--------	--------	---------	--	----------

Amendment to the Lease Agreement with the Toronto District School Board for the Use of the Tennis/Basketball Courts at Bathurst Heights Secondary School

Committee Recommendations

The Government Management recommends that:

1. The General Manager of Parks, Forestry and Recreation, in conjunction with the City Solicitor, amend the “Use” clause in the existing lease agreement with the TDSB for the use of the tennis courts at Bathurst Secondary School, to allow for the installation and operation of a skateboard park.

Origin

(November 25, 2008) Report from Brenda Patterson, General Manager, Parks, Forestry and Recreation

Summary

The purpose of this Report is to request Council’s authority to amend the use clause in the existing agreement with the Toronto District School Board (TDSB) for the use of the tennis/basketball courts at Bathurst Heights Secondary School in Ward 15 – Eglinton - Lawrence.

Parks, Forestry and Recreation Division has recommended funding in the 2009 Capital budget submission in the Partnership Opportunities Legacy (POL) Fund for the installation of portable skateboard park components, in order to use the Toronto District School Board’s tennis court area as a skateboard park. This recommendation is the culmination of community consultations and consultations with local youth in the Lawrence Heights Priority Neighbourhood, who have expressed a desire for this facility. The local school board officials, including the School Trustee, have been consulted and are in agreement with this proposed use of their facilities.

As the original lease agreement stated that the leased premises would be used solely for the purpose of installing and operating tennis courts and basketball courts, the agreement must be amended to reflect the installation and operation of a skateboard park, as well.

Background Information

Report - Amendment to the Lease Agreement with the Toronto District School Board for the Use of the Tennis/basketball Courts at Bathurst Heights Secondary School
<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18158.pdf>

GM20.10	ACTION	Adopted		Ward: 3
---------	--------	---------	--	---------

Lease of Unit A, 348 Unwin Avenue for Solid Waste Management Services from City of Toronto Economic Development Corporation

Committee Recommendations

The Government Management Committee recommends that City Council:

1. Grant authority to enter into a 5 year lease agreement (the "Lease") with respect to the parcel of vacant land known as Unit A, 348 Unwin Avenue (the "Leased Premises"), such Lease to be between the owner of the Leased Premises, City of Toronto Economic Development Corporation (the "Landlord") and City of Toronto, as tenant, substantially on the terms and conditions in Appendix "A" and on such terms and conditions as may be acceptable to the General Manager of Solid Waste Management Services and the Chief Corporate Officer, and in a form acceptable to the City Solicitor.
2. Grant authority for the General Manager of Solid Waste Management Services to utilize funds from its budget to make payments for the rent payable under the Lease, as stated herein.
3. Grant authority to the Chief Corporate Officer to administer and manage the Lease, including the provision of any consents, approvals, notices and notices of termination provided that the Chief Corporate Officer may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction.
4. Pass a by-law pursuant to section 252 of the *City of Toronto Act, 2006*, providing authority to:
 - (a) enter into a municipal capital facility agreement with the Landlord in respect of Leased Premises for the operation of a wood chipping and garden waste processing facility by Solid Waste Management Services; and
 - (b) exempt the Leased Premises from taxation for municipal and school purposes, which tax exemption is to be effective from the latest of the following dates: the commencement date of the Lease between the City and the Landlord; the date the municipal capital facility agreement is signed; and the date the tax exemption by-law is enacted.
5. Direct the City Clerk to give written notice of the by-law to the Minister of Education, the Municipal Property Assessment Corporation, the Toronto District School Board, the Toronto Catholic District School Board, the Conseil Scolaire de District du Centre-Sud-Ouest, and the Conseil Scolaire de District du Catholique Centre-Sud.

6. Grant authority for the introduction of the necessary bills to give effect to the foregoing.

Origin

(December 15, 2008) Report from Chief Corporate Officer

Summary

The purpose of this Report is twofold:

- to obtain Council's authority for the City, as tenant, to enter into a five year lease agreement with City of Toronto Economic Development Corporation, as landlord, for a parcel of vacant land known as Unit A, 348 Unwin Avenue for use by Solid Waste Management Services; and,
- to secure passage of a by-law to authorize the City to enter into a municipal capital facilities agreement with the landlord and to exempt the leased premises from taxation for municipal and school purposes.

Background Information

Report - Lease of Unit A, 348 Unwin Avenue for Solid Waste Management Services from City of Toronto Economic Development Corporation

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18159.pdf>)

Appendix A - GM20-10

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18160.pdf>)

Appendix B - GM20-10

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18161.pdf>)

GM20.11	Information	Received		Ward: All
---------	-------------	----------	--	-----------

Update on the City of Toronto Telecommunications Infrastructure (COTTI) RFP and the Bell Canada Contract Extensions

Decision Advice and Other Information

The Government Management Committee received, for information, the report (December 16, 2008) from the Chief Information Officer, entitled "Update on the City of Toronto Telecommunications Infrastructure (COTTI) RFP and the Bell Canada Contract Extensions".

Origin

(December 16, 2008) Report from Chief Information Officer

Summary

The purpose of this report is to advise the Government Management Committee of the results of the City of Toronto Telecommunications Infrastructure (COTTI) contract extension

negotiations with Bell Canada and to provide an update on the strategy and RFP for the City's future Telecommunications Infrastructure and transition to Voice over Internet Protocol (VoIP).

Background Information

Report - Update on the City of Toronto Telecommunications Infrastructure (COTTI) RFP and the Bell Canada Contract Extensions
<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18162.pdf>

GM20.12	ACTION	Adopted		Ward: 20
---------	--------	---------	--	----------

Damage to Western Gap Breakwall - Update

Confidential Attachment - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Committee Recommendations

The Government Management Committee recommends that:

1. Council adopt the confidential instructions to staff contained in Attachment 1.
2. If adopted by Council, only recommendations 2 and 3 be made public at the end of the Council meeting.

Origin

(December 18, 2008) Report from City Solicitor

Summary

On or about December 6, 2006 a section of the breakwall forming the north boundary of the Western Gap collapsed. The damaged area borders City-owned land.

Background Information

Report - Damage to Western Gap Breakwall - Update
<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18163.pdf>
 Confidential Attachment 1 - GM20-12

GM20.13	ACTION	Amended		Ward: 19
---------	--------	---------	--	----------

Proposed Licence Agreement for the Operation of Concession Services in Christie Pits Park with Mr. Jack Dominico, President of the Toronto Maple Leaf Baseball Club.

Committee Recommendation

The Government Management Committee recommends that:

1. City Council grant authority to enter into a licence agreement with Mr. Jack Dominico, President of the TMLBC to operate a food and beverage concession at the Concession Facility within Christie Pits Park for five (5) seasons, during the period from May 1, to October 31, in each of the years 2009 to 2013 inclusive, at a licence fee of \$1,000.00 for each season.

Origin

(December 11, 2008) Report from Brenda Patterson, General Manager, Parks, Forestry and Recreation

Summary

The purpose of this report is to authorize the City to enter into an agreement with Mr. Jack Dominico, President of the Toronto Maple Leaf Baseball Club (TMLBC), for the right to operate a concession service in Christie Pits Park for one (1) season, during the period from May 1, 2009 to October 31, 2009.

This agreement will provide the City and the public a continued high level of service at the facility for patrons who attend the Toronto Maple Leaf Baseball games in Christie Pits Park until such time as a Request for Proposal is released for the concession services for the 2010 season.

Background Information

Report - Proposed Licence Agreement for the Operation of Concession Services in Christie Pits Park with Mr. Jack Dominico, President of the Toronto Maple Leaf Baseball Club
<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18165.pdf>

GM20.14	ACTION	Referred		Ward: All
---------	--------	----------	--	-----------

Request for a Revised Idling Bylaw - To include TTC and Non-Emergency City Vehicles

Decision Advice and Other Information

The Government Management Committee:

1. referred the letter (October 14, 2008) from Councillor Moscoe, entitled "Idling By-law", to the Medical Officer of Health for consideration in the forthcoming report on possible improvements in Toronto's Idling Control By-law, such report to be in consultation with Transportation Services, Fleet Services, City Legal and the Toronto Transit

Commission; and

2. received, for information, the report (December 19, 2009) from the Medical Officer of Health, entitled "Reviewing the Idling Control By-law".

Origin

(October 14, 2008) Letter from Councillor Howard Moscoe, Ward 15 - Eglinton-Lawrence

Summary

I have attached a proposed amended bylaw to begin the discussion. The Executive Committee has already recommended that staff report on how they can re-write the idling bylaw so that TTC and non-emergency city vehicles can be included.

Background Information

Letter - Request for a Revised Idling Bylaw - To include TTC and Non-Emergency City Vehicles

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18166.pdf>)

14a Reviewing the Idling Control By-law

Origin

(December 19, 2008) Report from Medical Officer of Health

Summary

Requests from the Executive Committee and the Board of Health in the recent months indicate broad interest in improving Toronto's Idling Control Bylaw. Staff from Toronto Public Health, Transportation Services, Fleet Services and City Legal are working collaboratively in a review of the bylaw. Toronto Public Health is leading a consultation process to gather input into possible revisions to the bylaw. The Medical Officer of Health will report to the Board of Health in the spring on possible improvements to Toronto's Idling Control Bylaw.

Background Information

Report - Reviewing the Idling Control Bylaw

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18167.pdf>)

GM20.15	ACTION	Amended		Ward: All
---------	--------	---------	--	-----------

Records Retention By-law Amendment

Committee Recommendations

The Government Management Committee recommends that City Council:

1. Authorize the necessary amendments to Municipal Code chapter 217, Records Corporate (City), to add a new disposition category of “Archival and Permanent” to enable the future deletion of the existing disposition categories of “Permanent/ Archival Review” and “Permanent” after records series with these retention periods have been revised.
2. Approve the revisions to the records series schedule as noted in Appendix 2 and adding the new record series detailed Appendix 3.
3. Repeal record retention by-laws of former municipalities as set out in Appendix 4.
4. Grant authority to introduce the necessary bills in the City Council to give effect to the foregoing.
5. Authorize the appropriate City of Toronto officials to take the necessary action to give effect thereto.

Decision Advice and Other Information

The Government Management Committee requested the City Clerk to submit a further report to the Government Management Committee on how the Records Retention By-law is implemented, the procedures involved, how the archival records are retained, and how the archival information can be accessed.

Origin

(December 8, 2008) Report from City Clerk

Summary

This report requests City Council’s approval for routine amendments to the City’s record retention by-law, Municipal Code chapter 217, **Records, Corporate (City)**. These amendments revise existing record retention schedules, add new schedules, and repeal superseded retention schedules. The City’s Records Retention Committee, comprised of representatives from Legal Services, Internal Audit, the City Clerk’s Office and an external auditor, concur with the amendments recommended. The inclusion in the by-law of new record retention schedules that supersede those of the former municipalities enables consistent administration of the City’s information.

The interests of citizens and the City are protected by timely disposition of records that have completed their authorized retention period. Records no longer required by the City need to be destroyed, thereby helping protect the privacy of citizens whose personal information resides in these records. Records that have enduring legal, administrative, and historical value need to be preserved. The City’s administrative costs for off-site storage of its records continue to be managed within the existing budgetary constraints while supporting effective access to relevant

and current information by City administrators and citizens. The records storage capacity of the City's Records Centre is just under 360,000 boxes, which would fill every seat in the Rogers' Centre six times. The Records Centre is filled to 99% of its capacity.

Background Information

Report - Records Retention Bylaw Amendment

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18168.pdf>)

Appendix 1 - GM20-15

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18169.pdf>)

Appendix 2 - GM20-15

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18170.pdf>)

Appendix 3 - GM20-15

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18171.pdf>)

Appendix 4 - GM20-15

(<http://www.toronto.ca/legdocs/mmis/2009/gm/bgrd/backgroundfile-18172.pdf>)

Meeting Sessions

Session Date	Session Type	Start Time	End Time	Public or Closed Session
2009-01-14	Morning	9:35 AM	11:35 AM	Public

Attendance

Date and Time	Quorum	Members
2009-01-14 9:35 AM - 11:35 AM (Public Session)	Present	<i>Present:</i> Del Grande, Heaps, Holyday, Lindsay Luby, McConnell, Saundercook <i>Also present (non-members):</i> Moscoe, Nunziata, Rae