



**STAFF REPORT  
ACTION REQUIRED**

**Castleview Wychwood Towers – Request for  
Expenditure from General Donations Account**

<b>Date:</b>	October 2, 2009
<b>To:</b>	Advisory Committee on Long-Term Care Homes and Services
<b>From:</b>	General Manager, Long-Term Care Homes and Services
<b>Wards:</b>	Ward 21
<b>Reference Number:</b>	

**SUMMARY**

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Each home has a variety of donations accounts and Toronto Long-Term Care Homes and Services has an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$7,500.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations accounts states that expenditures shall not be made for the ordinary operation and maintenance of the home. The policy further states that the purpose of the donations accounts is to enrich or enhance the quality of life for residents.

On September 10, 2009 the Castleview Wychwood Towers Home Advisory Committee has reviewed and unanimously endorsed an expenditure request for \$50,615.87 plus taxes to purchase seating for lounge/entertainment areas.

The expenditure request is referred to the Advisory Committee on Long-Term Care Homes and Services for the committee’s further consideration.

**RECOMMENDATION**

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The General Manager, Long-Term Care Homes and Services, recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested expenditure for \$50,615.87 plus taxes for the purchase of lounge seating from the General Donations Account at Castleview Wychwood Towers.

## **Financial Impact**

There are no financial implications to the Long-Term Care Homes and Services operating budget arising out of this report.

## **ISSUE/ BACKGROUND**

To enhance the quality of life for residents, Castleview Wychwood Towers has embarked on a project to improve the lounge areas in the home. The lounges are used as areas of socialization, programming and entertainment. A number of community and ethnic groups over the past few years have donated large screen televisions to enhance both individual and group entertainment.

To make these areas more comfortable and relaxing, we are requesting the purchase of 50 high back chairs in the amount of \$50,615.87. The chairs will be more comfortable when watching television, will be easier to move for programs and socialization.

The requested expenditure will be made in a manner that complies with the purchasing requirements of the City of Toronto.

## **COMMENTS**

The current balances in the donations accounts are as follows:

General Donations	\$149,672.70
Toronto Challenge Donations	\$116,433.51

In accordance with the Division's operating policies, expenditures over \$7,500.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services, to ensure that the proposed use of the donations account is consistent with the general purpose of the donations accounts and the proposed item will enhance residents' lives.

## **CONTACT**

Vija Mallia, Administrator, Castleview Wychwood Towers  
Tel: (416) 392-5712; Fax: (416) 392-4157; Email: vmallia@toronto.ca

## **SIGNATURE**

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Sandra Pitters  
General Manager, Long-Term Care Homes and Services