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Councillor Howard Moscoe Chair, Licensing and Standards Committee Toronto City Hall 100 Queen Street West, Suite B30 Toronto, ON M5H 2N2 Phone: 416-392-4027

Fax: 416-392-4191

February 6, 2009

Dear Councillor Moscoe,

Re: Request for work plan

I am writing to you as the Chair of the Licensing and Standards Committee to request that staff prepare a report outlining a proposed Work Plan for this committee for the remainder of this year.

I would also request that staff report every 6 months on any changes to this Work Plan.

Sincerely,

Denzil Minnan-Wong

Councillor, Ward 34 Don Valley East