

Amendments to Leaf and Yard Waste Processing Contracts

Date:	January 19, 2009
To:	Public Works and Infrastructure Committee
From:	General Manager, Solid Waste Management Services
Wards:	All
Reference Number:	p:/2009/swms/Feb./001PW

SUMMARY

Solid Waste Management Services requests authorization to amend the target value of contracts with Alltreat Farms Limited and Integrated Municipal Services for the processing of Leaf and Yard Waste. Target values of these five year contracts have historically been amended a number of times as a result of the increased capture rate of these materials. This report requests authority to amend contracts based on increased processing requirements in 2007. The contracts ended on December 31, 2007.

The purpose of this report is to obtain authorization to amend Leaf and Yard Waste Blanket Contract Purchase Orders by increasing the amounts as described in this report due to the increased capture rate of these materials for processing in 2006 and 2007.

RECOMMENDATIONS

The General Manager, Solid Waste Management Services recommends that:

1. The target value of contract 47007627, with Integrated Municipal Services, be amended by adding \$181,932.95 to the current target value of \$2,704,352.78. The new target value will be \$2,886,285.73.
2. The target value of contract 47007389, with Alltreat Farms Limited, be amended by adding \$410,365.30 to the current target value of \$12,721,146.90. The new target value will be \$13,131,512.20.

Financial Impact

The recommendations will have no financial impact on the current year's budget or on any future year's budget as the charges were accommodated within the 2007 approved budget.

The Acting Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

Clause Report No. 15 of the Policy and Finance Committee, Item No. 24 "Leaf and Yard Waste Composting Services, Request for Proposals No. 9150-02-7246". City Council at its regular meeting held on November 26, 27 and 28, 2002, adopted this Clause, without amendment. This document can be viewed at: www.toronto.ca/legdocs/2002/agendas/council/cc021126/pof15rpt/cl024.pdf

This resulted in several processors being awarded 5 year contracts for the processing of the City's leaf and yard waste.

Estimates of the amount of yard waste generated by the City annually and used to develop the 2002 RFP were significantly lower than the amount actually collected. As a result authority was requested of and granted by Council to amend leaf and yard waste processing contracts relating to processing work completed in 2003 and 2004.

Clause Report No. 2 of the Works Committee, Item 8 "Amendment to Contracts for Processing Leaf and Yard Waste". City Council on March 1, 2 and 3, 2004 adopted this Clause, without amendment. This document can be viewed at: www.toronto.ca/legdocs/2004/agendas/council/cc040301/wks2rpt/cl008.pdf

Clause Report No. 10 of the Works Committee, Item No. 3 "Request for Approval of Amendment to Blanket Contract Purchase Orders for Processing Leaf and Yard Waste in the Solid Waste Management Program". City Council on November 30, December 1 and 2, 2004, adopted this Clause, without amendment. This document can be viewed at: www.toronto.ca/legdocs/2004/agendas/council/cc041130/wks10rpt/cl003.pdf

In 2005 a briefing note was circulated to the City Manager and authority was granted to amend Blanket Contract Purchase Orders for leaf and yard waste processing services, for work completed in 2005.

COMMENTS

In 2006 and 2007 leaf and yard waste material generation amounts exceeded the original 2002 Request for Proposal (RFP) estimates. As a result target values for contracts with Integrated Municipal Services and Alltreat Farms Limited have been exceeded.

The contracts' timeline concluded in December 31, 2007, however Purchasing procedures require that the target values of these preceding contracts be amended with Council authority before the contracts can be closed. A staff initiated RFP process has established new contracts.

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SIGNATURE

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