

SSO and Recycling Infrastructure Sub-Committee
of the
Public Works and Infrastructure Committee

DRAFT Terms of Reference

1. Authority

At its meeting of January 6, 2009, the Public Works and Infrastructure Committee adopted item PW21.15 - SSO & Recycling Infrastructure Sub-Committee:

The Public Works and Infrastructure Committee:

1. re-established the SSO Sub-Committee to be renamed the SSO and Recycling Infrastructure Sub-Committee;
2. requested the City Clerk to canvass members of the Public Works and Infrastructure Committee for their interest in participating on the Sub-Committee and to schedule meetings of the Sub-Committee during the lunch time recess of meetings of the Public Works and Infrastructure Committee; and
3. requested the General Manager, Solid Waste Management Services, to provide draft Terms of Reference for the SSO and Recycling Infrastructure Sub-Committee at the first meeting of the Sub-Committee.

2. Composition

The SSO & Recycling Infrastructure Sub-Committee membership will be comprised of interested members of the Public Works and Infrastructure Committee appointed by the Public Works and Infrastructure Committee.

3. Chair and Vice Chair

At its first meeting, the SSO & Recycling Infrastructure Sub-Committee will select a chair and vice-chair.

4. Meetings

Meetings of the SSO & Recycling Infrastructure Sub-Committee will be held during the lunch break of the Public Works and Infrastructure Committee or at the call of the Chair.

Meetings will be conducted according to Municipal Code Chapter 27, Council Procedures. All meetings will be open except as permitted by the Council Procedures and the City of Toronto Act, 2006.

Public presentations will be conducted in accordance with the Council Procedures.

5. Reporting to the Public Works and Infrastructure Committee

Following each of its meetings, the SSO & Recycling Infrastructure Sub-Committee will report its recommendations and decisions to the Public Works and Infrastructure Committee.

6. Term

The term of the SSO & Recycling Infrastructure Sub-Committee shall continue until November 30, 2010, unless otherwise decided by the Public Works and Infrastructure Committee.

7. Purpose

It is vital that the City proceed expeditiously with the planning and implementation of its new solid waste diversion facilities.

By working closely with staff, the SSO & Recycling Infrastructure Sub-Committee will ensure staff reports related to these facilities are dealt with quickly and efficiently and help keep these projects on schedule and budget without unduly burdening the full Public Works and Infrastructure Committee with the large volume of work anticipated.

The SSO & Recycling Infrastructure Sub-Committee will consider staff reports that would normally go to the Public Works and Infrastructure Committee related to the following solid waste initiatives:

- the planning, siting and implementation of additional single stream recycling processing capacity;
- the planning, siting and implementation of household durable goods re-use and recycling facilities; and,
- the implementation of the two new 55,000 tonne per year SSO processing facilities located at the Disco Transfer Station and the Dufferin Waste Management Site.