



**STAFF REPORT  
ACTION REQUIRED**

**Sole Source Agreement with Harbourfront Corporation  
for Waterfront Cleaning Services**

<b>Date:</b>	May 15, 2009
<b>To:</b>	Public Works & Infrastructure Committee
<b>From:</b>	General Manager Toronto Water
<b>Wards:</b>	6, 13, 14, 19, 20, 28, 30, 32, 36, 43 & 44
<b>Reference Number:</b>	P:\2009\Cluster B\TW\pw09015

**SUMMARY**

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This report requests authorization for the General Manager, Toronto Water, to enter into a Sole Source agreement with the Harbourfront Corporation for a period of one year, with an option to renew for two additional one year periods. Under the agreement, the Harbourfront Corporation will continue to carry out in-water cleaning operations along the City of Toronto lakefront.

**RECOMMENDATIONS**

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**The General Manager of Toronto Water recommends that:**

1. The General Manager, Toronto Water, be authorized to enter into a Sole Source agreement, in a form satisfactory to the City Solicitor, with Harbourfront Corporation for the purpose of operating and supervising the in-water cleaning activities along the City of Toronto waterfront. The agreement will cover a period of one year, with an option to renew for two additional one year periods.

**Financial Impact**

The total contract award identified in this report is \$870,000.00 including all applicable taxes and charges. The funding for the contract award is included in the approved Toronto Water 2009 Capital Budget and 2010-2013 Capital Plan in CWW034-Operational Support.

<b>WBS Element</b>	<b>Program</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
CWW034	Operational Support	\$280,000	\$290,000 (optional year)	\$300,000 (optional year)

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **ISSUE BACKGROUND**

In previous years, the Harbourfront Corporation, under annual Sole Source agreements with the City of Toronto, has provided the labour, material and additional equipment necessary to carry out regular cleaning along the Toronto Waterfront from Scarborough to Etobicoke. With the execution of the proposed agreement and those agreements from previous years, the accumulated contract value will exceed \$500,000 requiring Public Works and Infrastructure Committee authorization for the General Manager, Toronto Water, to continue this arrangement for next year with an option to renew for two additional one year periods.

A previous tender for these services two years ago resulted in no suitable vendors submitting bids. Staff will be reviewing and revising the specifications for the issuance of a new Tender in 2010 to determine whether the marketplace has the capability to provide this service through a competitive bid process.

## **COMMENTS**

To improve clean-up efforts along the waterfront, Toronto Water examined opportunities for partnering with other waterfront agencies to provide in-water cleaning services when it was determined that the marketplace could not provide the services required. Toronto Water has equipment that is capable of the efficient removal of floatables and nuisance aquatic vegetation from waterways, channels, boat slips and harbours along the Toronto waterfront. The Harbourfront Corporation has the qualified staff fully knowledgeable with Federal boating regulations and in the operation of marine equipment. Over the past two years, Toronto Water initiated formal agreements with the Harbourfront Corporation to lease the City equipment at a nominal cost. The Harbourfront Corporation provided the labour and additional equipment necessary to carry out cleaning and disposal services along the entire City waterfront, with the key area being the Inner Harbour slips.

The Harbourfront Corporation is a non-profit organization and has provided this service to Toronto Water for the past two years. Under the previous Sole Source agreements, Harbourfront Corporation provided seven-day a week operation and supervision of the cleaning program for the period May to October. Harbourfront Corporation provides a customer service resource, trained operators, transport barge, material disposal and monthly reporting of all activities associated with the clean-up efforts. In addition to the

scheduled cleaning, when notified by the general public or Toronto Water, the agreement requires that they respond to complaints of debris/weed build-up anywhere along the Toronto Waterfront.

The cumulative value of the contract agreements over the past two years amounted to \$437,040. In order to execute this proposed Sole Source agreement, Public Works and Infrastructure Committee authorization is required for the General Manager, Toronto Water, to enter into a contract agreement with the Harbourfront Corporation for a period of one year with the option to renew for two additional one year periods as the total contract value will exceed \$500,000. The proposed agreement will be developed to the satisfaction of the City Solicitor and will contain similar terms and conditions as past agreements.

This report has been reviewed by the City Solicitor.

## **CONTACT**

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## **SIGNATURE**

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Lou Di Gironimo  
General Manager  
Toronto Water