



## STAFF REPORT ACTION REQUIRED

### 2008 Audited Financial Statements of Business Improvement Areas (BIAs) – Report No. 2

<b>Date:</b>	January 22, 2010
<b>To:</b>	Audit Committee
<b>From:</b>	Treasurer Director, Business Services, Economic Development and Culture
<b>Wards:</b>	All
<b>Reference Number:</b>	P:\2010\Internal Services\acc\ac10003acc (AFS11015)

#### SUMMARY

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The purpose of this report is to present the 2008 audited financial statements and management letters of eight Business Improvement Area's (BIAs) financial statements to Audit Committee and City Council for approval.

#### RECOMMENDATIONS

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**The Treasurer and the Director, Business Services, Economic Development and Culture recommend that:**

1. The Audit Committee approve the 2008 audited financial statements and management letters of the eight Business Improvement Areas attached as Appendices A-1 to M-1 of this report, and forward these to City Council for its approval.

#### Financial Impact

There are no financial implications resulting from this report.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **DECISION HISTORY**

Annually, members of individual BIAs approve their budget at their respective Annual General Meeting and submit it to City Council for approval. For financial reporting purposes, BIAs are classified as Other Government Organization and are included in the City's consolidated financial statements.

In accordance with Chapter 19 of the City of Toronto Municipal Code, each BIA Board is required to approve and submit its audited financial statements and management letter annually to City Council for approval.

## **ISSUE BACKGROUND**

The eight audited financial statements and management letters attached to this report have been approved by the respective Board of Management of the BIA. The 2008 audited financial statements and management letters for fifty-six other BIAs were presented to the Audit Committee at its September 24, 2009 meeting and contained in AU13.6 adopted by Council at its meeting of September 30 and October 1, 2009.

See: <http://www.toronto.ca/legdocs/mmis/2009/au/bgrd/backgroundfile-22268.pdf>

The only remaining 2008 BIA, Historic Queen East BIA, failed to timely approve an operating budget for 2008 and accordingly it did not incur any actual revenue or expenditures for presentation.

## **COMMENTS**

Seven of the BIA's identified in this report did not have any management letter issues identified by their respective auditor and these are included as appendices A-1 to M-1, to this report. For the remaining BIA, the Management of BIA have agreed with the auditor's recommendation and have or have committed to take actions as outlined in the specific management letter appended to this report.

The 2008 audited financial statements and related management letters for the following BIAs are included as appendices.

	Management Letter Issues YES/NO
Dundas West	NO
Hillcrest Village	NO
Little Portugal	NO
Long Branch	NO
Mirvish Village	NO
The Danforth	NO
Toronto Entertainment District	NO
Trinity Bellwoods	YES

## CONTACT

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## SIGNATURE

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Giuliana Carbone  
Treasurer

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Eva Pyatt  
Director, Business Services,  
Economic Development and Culture

## ATTACHMENTS

Appendix A-1:	Hillcrest Village Financial Statements
Appendix B-1:	Little Portugal Financial Statements
Appendix C-1:	Long Branch Financial Statements
Appendix D-1:	Mirvish Village Financial Statements
Appendix E-1:	The Danforth Financial Statements
Appendix F-1:	Toronto Entertainment District Financial Statements
Appendix G-1:	Trinity Bellwoods Financial Statements
Appendix G-2:	Trinity Bellwoods Management Letter

Appendix H-1:	Dundas West Financial Statements
Appendix I-1:	A letter from the auditor, Berman, Lofchick & Lum, LLP dated December 9, 2009 stating that there were no significant management letter issues identified for the Dundas West Business Improvement Area.
Appendix J-1:	A letter from the auditor, Rafiq Dosani dated October 28, 2009 stating that there were no significant management letter issues identified for three of the Business Improvement Areas that are being appended .
Appendix K-1:	A letter from the auditor, Suntharalingam & Associates dated November 30, 2009 stating that there were no significant management letter issues identified for The Danforth Business Improvement Area.
Appendix L-1:	A letter from the auditor, Allen. C. Morris dated March 26, 2009 stating that there were no significant management letter issues identified for the Long Branch Business Improvement Area.
Appendix M-1:	A letter from the auditors, Rosenswig McRae Thorpe LLP dated February 19, 2009 stating that there were no significant management letter issues identified for the Toronto Entertainment District Business Improvement Area.