

Appendix B-1:

**THE BOARD OF MANAGEMENT FOR THE
LITTLE PORTUGAL
BUSINESS IMPROVEMENT AREA**

**Financial Statements
For the Year Ended December 31, 2008**

LITTLE PORTUGAL BUSINESS IMPROVEMENT AREA

DECEMBER 31, 2008

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AUDITOR'S REPORT


To the Council of the Corporation of the City of Toronto and the Board of Management for the Little Portugal Business Improvement Area

I have audited the statement of financial position of the Board of Management for the Little Portugal Business Improvement Area as at December 31, 2008 and the statements of revenue, expenditure and operating surplus and changes in financial position for the year then ended. These financial statements are the responsibility of the Board's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly in all material respects, the financial position of the Board as at December 31, 2008 and the results of its operations and changes in financial position for the year then ended in accordance with Canadian generally accepted accounting principles.


Toronto, Ontario
August 15, 2009


Chartered Accountant
Licensed Public Accountant

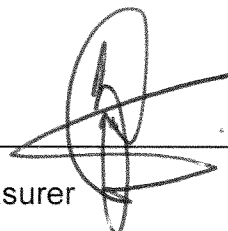
BOARD OF MANAGEMENT FOR THE
LITTLE PORTUGAL BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION
As At DECEMBER 31, 2008

	2008 \$
ASSETS	
Current	
Cash and short-term investments	41,106
Accounts receivable	
City of Toronto – special charges (Note 4)	4,500
City of Toronto – other	5,000
Other	4
	<u>50,610</u>
LIABILITIES	
Current	
Accounts payable and accrued liabilities	
City of Toronto	-
Other	3,995
	<u>3,995</u>
ACCUMULATED SURPLUS	
Operating	46,615
	<u>50,610</u>

Approved on behalf of the Board of Management:



Chair



Treasurer

**THE BOARD OF MANAGEMENT FOR THE
LITTLE PORTUGAL BUSINESS IMPROVEMENT AREA
STATEMENT OF REVENUE, EXPENDITURE AND OPERATING SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2008**

	2008 \$ Budget	2008 \$ Actual
REVENUE		
City of Toronto – special charges	49,731	49,731
Municipal grants	7,500	5,000
Interest and other	-	341
	<u>57,231</u>	<u>55,072</u>
EXPENDITURE		
Administration	3,410	1,810
Promotion and advertising	16,300	1,340
Capital and maintenance (Note 3)	33,000	5,286
Provision for uncollected special charges (Note 4)	4,521	21
	<u>57,231</u>	<u>8,457</u>
EXCESS OF REVENUE OVER EXPENDITURE FOR THE YEAR	-	46,615
OPERATING SURPLUS, BEGINNING OF YEAR	-	-
OPERATING SURPLUS, END OF YEAR	-	<u>46,615</u>

THE BOARD OF MANAGEMENT FOR THE
LITTLE PORTUGAL BUSINESS IMPROVEMENT AREA
STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEAR ENDED DECEMBER 31, 2008

	2008 \$
CASH PROVIDED BY OPERATIONS	
Excess of revenue over expenditure for the year	46,615
Increase (decrease) resulting from changes in	
Accounts receivable - City of Toronto	(9,500)
Accounts receivable – other	(4)
Accounts payable - City of Toronto	-
Accounts payable – other	3,995
	<hr/>
CASH PROVIDED BY OPERATIONS	41,106
CASH AND SHORT-TERM INVESTMENTS, BEGINNING OF YEAR	<hr/> -
CASH AND SHORT-TERM INVESTMENTS, END OF YEAR	<hr/> 41,106 <hr/>

**THE BOARD OF MANAGEMENT FOR THE
LITTLE PORTUGAL BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2008**

1. ESTABLISHMENT AND OPERATIONS

The Little Portugal Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

Although the City Council approved the establishment of the Little Portugal BIA in 2007, no business was carried out during 2007 other than the election of the Board members and approval of year 2008 BIA budget.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA), the most significant of which are as follows:

- (a) Revenues and expenditures are recorded using the accrual basis of accounting.
- (b) Capital expenditures are charged to operations in the year of acquisition.
- (c) Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

3. CAPITAL AND MAINTENANCE

In order to finance major capital expenses, the BIA annually budgets certain amounts and accumulates them as surplus. Once adequate funds have accumulated, the BIA undertakes cost-shared capital improvement projects with the City. For this reason the actual expenses in a given year could significantly differ from the amount budgeted for the year. The excess actual expenses are financed out of accumulated surplus.

THE BOARD OF MANAGEMENT FOR THE
LITTLE PORTUGAL BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2008

4. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2008
	\$
Total special charges outstanding	4,500
Less: allowance for uncollected special charges	-
Special charges receivable	<u>4,500</u>

The provision for uncollected levies reported on the Statement of Revenue, Expenditure and Operating Surplus comprises:

	2008
	\$
Special charges written-off	21
Provision for losses on assessment appeals	-
	<u>21</u>

**THE BOARD OF MANAGEMENT FOR THE
LITTLE PORTUGAL BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2008**

5. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board through the City of Toronto.