



STAFF REPORT ACTION REQUIRED

Toronto Police Service – Parking Enforcement Unit: 2010 Revised Operating Budget Request

Date:	January 25, 2010
To:	Budget Committee, City of Toronto
From:	Alok Mukherjee, Chair, Toronto Police Services Board

SUMMARY

The purpose of this report is to provide the City of Toronto Budget Committee with the Toronto Police Service – Parking Enforcement Unit's 2010 revised operating budget request.

RECOMMENDATION

It is recommended that the Budget Committee approve a 2010 net Operating Budget request of \$38.8 Million (M), a \$2.5M or 6.8% increase over the 2009 net approved budget.

FINANCIAL IMPACT

The 2010 net operating budget request of \$38.8M represents an increase of \$2.5M (6.8%) over the approved 2009 net operating budget.

ISSUE BACKGROUND

At its meeting of December 17, 2009, the Toronto Police Services Board was in receipt of a report, dated December 10, 2009, from William Blair, Chief of Police, with regard to the Toronto Police Service – Parking Enforcement Unit's 2010 operating budget request.

COMMENTS

Mr. Angelo Cristofaro, Director of Finance and Administration, Toronto Police Service, delivered a presentation to the Board on the Parking Enforcement Unit's 2010 operating budget request. A paper copy of the PowerPoint presentation is on file in the Toronto Police Services Board office.

The Board approved the Chief's report and agreed to forward copies to the Budget Committee for approval and to the City's Deputy City Manager and Chief Financial Officer for information.

A copy of Board Minute No. P356/09, in the form attached as Appendix "A" to this report, regarding this matter is provided for information.

CONTACT

Chief of Police William Blair
Toronto Police Service
Telephone No. 416-808-8000
Fax No. 416-808-8002

SIGNATURE

Alok Mukherjee
Chair

ATTACHMENT

Appendix A – Board Minute No. P356/09

cc. Mr. Cam Weldon, Deputy City Manager and Chief Financial Officer

A: 2010tpsparkingoper.doc

APPENDIX “A”

THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE TORONTO POLICE SERVICES BOARD HELD ON DECEMBER 17, 2009

#P356. TORONTO POLICE SERVICE – PARKING ENFORCEMENT UNIT: 2010 REVISED OPERATING BUDGET REQUEST

The Board was in receipt of the following report December 10, 2009 from William Blair, Chief of Police:

Subject: 2010 OPERATING BUDGET REQUEST FOR THE TORONTO POLICE
SERVICE PARKING ENFORCEMENT UNIT

Recommendations:

It is recommended that:

- (1) the Board approve a 2010 net Operating Budget request of \$38.8 Million (M), a \$2.5M or 6.8% increase over the 2009 net approved budget;
- (2) the Board forward a copy of this report to the City's Deputy City Manager and Chief Financial Officer for information; and
- (3) the Board forward a copy of this report to the City Budget Committee for approval.

Financial Implications:

The 2010 net operating budget request of \$38.8M represents an increase of \$2.5M (6.8%) over the approved 2009 net operating budget.

Background/Purpose:

The purpose of this report is to provide the Board with the Parking Enforcement Unit's (PEU) 2010 net operating budget request for consideration and approval.

Discussion:

The PEU assists with the safe and orderly flow of traffic by responding to parking concerns and enforcing applicable municipal by-laws. The unit also provides operational support to the Toronto Police Service (TPS). The PEU operating budget is separate from the Service's operating budget, and is included in the City's consolidated Parking Tag Enforcement Operations budget.

The annual operating budget process requires the Board to approve the PEU budget request and then forward the approved request to the City. Information regarding the budget development process as well as detail on specific impacts to the 2010 PEU operating budget request are provided below.

2010 Operating Budget Development Process:

The PEU budget request was developed using the following guiding principles:

- i. reallocate within existing budget wherever possible to accommodate pressures;
- ii. budget for known plans, including staffing requirements;
- iii. defer service enhancements where risk of liability associated with deferral is low; and
- iv. ensure proposed service enhancements (if any) are consistent with Service priorities.

The 2010 funding requirements were prepared by PEU and reviewed by the Service's Budgeting and Control unit. The overall funding request and key line item information (increases and decreases) were then presented to and reviewed by the Command and the Police Services Board Budget Sub-Committee.

2010 Operating Budget Request:

The table below summarizes the PEU 2010 net operating budget request by category and provides a breakdown of the \$2.5M increase by dollar and percent over the 2009 total approved budget.

2010 Budget Request Summary	Request (\$thousands)	Increase (\$thousands)	% Increase/ (Decrease) over 2009 Total Budget
2009 Approved Budget - \$36,305.0			
(a) Salary Settlement	\$1,057.8	\$1,057.8	2.91%
(b) Salaries and Premium Pay	\$25,968.7	\$11.5	0.03%
(c) Fringe Benefits	\$5,837.2	\$184.2	0.51%
Sub-total, Salaries and Benefits	\$32,863.7	\$1,253.5	3.45%
(d) Non-salary	\$4,980.0	\$285.5	0.79%
Total Base Budget Request	\$37,843.7	\$1,539.0	4.24%
(e) Parking Tag Courts	\$919.6	\$919.6	2.53%
Total 2010 Budget Request	\$38,763.3	\$2,458.6	6.77%

(a) Salary Settlement

On December 18, 2008, the Interest Board of Arbitration issued an order concerning the renewal of the collective agreement for the Toronto Police Association. This order encompassed salary and benefit improvements for 2008 to 2010. The total cost of the salary settlement for the Parking Enforcement Unit is \$1.1M in 2010. Due to the staggered nature of the increases in 2010, the Service is expecting an annualized impact of \$0.2M in 2011 from the 2008 to 2010 salary settlement.

(b) Salaries and premium pay

The total salary and premium pay budget for 2010 (exclusive of salary settlement) is \$26M. This budget represents an increase of \$11,500 (a 0.04% increase over the 2009 salary budget, or 0.03% over the 2009 total budget). There is no change in the staff complement from 2009, and the minimal change in salaries is due to the impact of salary increments.

(c) Fringe Benefits

The total fringe benefits budget for 2010 (exclusive of salary settlement) is \$5.8M. This budget represents an increase of \$184,200 (a 3.2% increase over the 2009 benefits budget, or 0.51% over the 2009 total budget).

Fringe benefits are largely comprised of expenditures directly related to salary costs (e.g., pensions, employment insurance) and expenditures for self-insured coverage (e.g., medical/dental). The budget for payroll deductions is based on the number of employees and their respective salaries, and these payroll deductions have increased \$107,000 in 2010. The medical/dental benefit budgets are determined based on the past four years' actual experience, plus anticipated changes, and these budgets have increased \$77,000 in 2010.

(d) Non-Salary Accounts

Non-salary accounts constitute 13% (\$5.0M) of the net budget. This budget represents an increase of \$285,500 (a 5.7% increase over the 2009 benefits budget, or 0.79% over the 2009 total budget). The \$285,500 increase is mainly attributable to a higher cost for supplies for handheld parking devices, and an increase in rent expense as a result of the renewal of leases at both Parking Enforcement locations.

(e) Parking Tag Courts

The City has experienced a significant increase in demand by members of the public to contest parking infractions, resulting in an increased backlog of court cases. To address this backlog, the City opened several additional court rooms during 2009, resulting in increased court attendance by Parking Enforcement Officers.

Parking Enforcement has very limited flexibility with respect to attendance at court. If members attend court off-duty, premium pay expenditures are incurred. If court schedules are changed so that members can attend court while on duty, there will be a decrease in enforcement while members attend court. If members do not attend court, the parking infractions will be revoked. Therefore, members are scheduled to attend court off duty, whenever possible, resulting in a budget increase of \$0.9M in PEU's premium pay. City staff have agreed to allocate appropriate premium pay budgets to PEU during the 2010 operating budget process.

Conclusion:

The Parking Enforcement Unit's 2010 operating budget request is \$38.8M, an increase of \$2.5M or 6.8% increase over 2009. The budget request has been reviewed by the Service and the Board's Budget Sub-Committee, and is recommended for Board approval.

Mr. Tony Veneziano, Chief Administrative Officer, Administrative Command will be in attendance to answer any questions from the Board.

Mr. Angelo Cristofaro, Director of Finance and Administration, delivered a presentation to the Board on the Parking Enforcement Unit's 2010 operating budget request. A paper copy of the PowerPoint presentation is on file in the Board office.

The Board approved the foregoing report.