

ADVANCE NOTICE OF MEETINGS CIVIC APPOINTMENTS COMMITTEE

The Civic Appointments Committee is scheduled to meet on the following dates:

- **Thursday, March 4, 2010, at 12:00 noon in Committee Room 4**
(to shortlist applicants for the Sign Variance Committee)
- **Tuesday, March 23, 2010, at 10:00 a.m. in Committee Room 3**
(to interview candidates for appointment to the Sign Variance Committee)

For further information or assistance, please contact Rosemary MacKenzie, Council Administrator at (416) 392-8021 or e-mail at rmacken@toronto.ca.

CITY CLERK

February 2, 2010

Civic Appointments Committee		
Councillor Adam Vaughan, Chair	Councillor M. Del Grande	Deputy Mayor J. Pantalone
Councillor S. Bussin	Councillor C. Jenkins	Councillor B. Saundercook
Councillor J. Davis	Councillor R. Moeser	

Special Assistance for Members of the Public: City staff can arrange for special assistance with some advance notice. If you need special assistance, please call (416-392-8021), TTY 416-338-0889 or e-mail rmacken@toronto.ca.

Closed Meeting Requirements: If the Civic Appointments Committee wants to meet in closed session (privately), a member of the committee must make a motion to do so and give the reason why the Committee has to meet privately. (City of Toronto Act, 2006)

Notice to people writing or making presentations to the Civic Appointments Committee: The City of Toronto Act, 2006 and the City of Toronto Municipal Code authorize the City of Toronto to collect any personal information in your communication or presentation to City Council or its committees.

The City collects this information to enable it to make informed decisions on the relevant issue(s). If you are submitting letters, faxes, e-mails, presentations or other communications to the City, you should be aware that your name and the fact that you communicated with the City will become part of the public record and will appear on the City's website. The City will also make your communication and any personal information in it – such as your postal address, telephone number or e-mail address – available to the public, unless you expressly request the City to remove it.

The City videotapes committee and community council meetings. If you make a presentation to a committee or community council, the City will be videotaping you and City staff may make the video tapes available to the public.

If you want to learn more about why and how the City collects your information, write to the City Clerk's Office, City Hall, 100 Queen Street West, Toronto ON M5H 2N2 or by calling 416-392-8021.