

Sole Source Divisional Purchase Orders (DPOs)

Table 4 summarizes the sole source Divisional Purchase Orders (DPO's) issued by City divisions in 2009 as compared to 2008. The number of sole source DPO purchases in 2009 decreased by approximately 30% when compared to the 2008. However, the value of sole source DPOs in 2009 increased by approximately 11.8% when compared to the 2008.

The decrease in the number of sole source DPO's issued by divisions can be attributed to the amalgamation of requirements for common use items/services and the increase of the DPO limit from \$7,500 to \$50,000 which resulted in fewer DPO's processed by Divisions. The increase in the value of sole source DPO's can also be attributed to the further roll out of the \$50,000 DPO process in 2009. With the further roll out, Sole Source purchases up to \$50,000 DPO limit that were previously processed by PMMD were processed by Divisions through DPO's. Although there was an increase in \$1.65 million in sole source DPO's issued by Divisions, there was a corresponding decrease of \$1.3 million in DPO's up to \$50,000 in value processed by PMMD. The net increase was \$0.35 million.

Table 4 - Comparison of Sole Source Divisional Purchase Orders (DPOs)

Service Area	Sole Source - Divisional Purchase Orders							
	2009		2008		Change: 2009 vs 2008			
	No.	\$	No.	\$	No.		\$	
City Manager	35	462,058	41	468,273	(6)	(14.6%)	(6,214)	(1.3%)
Cluster A	279	6,078,868	789	5,820,255	(510)	(64.6%)	258,614	4.4%
Cluster B	661	4,235,790	586	3,412,339	75	12.8%	823,451	24.1%
Cluster C	229	2,052,060	198	1,841,015	31	15.7%	211,045	11.5%
Other Programs*	323	1,109,365	365	745,817	(42)	(13.0%)	363,548	32.8%
Total	1,527	13,938,141	1,979	12,287,699	(452)	(29.6%)	1,650,442	11.8%

* Includes City Clerk's Office, Legal Services, Lobbyist Registrar, Office of the Integrity Commissioner, Office of the Ombudsman, Council, Mayor's Office