



STAFF REPORT ACTION REQUIRED

Request for Expenditure from General Donations for Dining Room Furniture – Cummer Lodge

Date:	April 6, 2010
To:	Advisory Committee on Long-Term Care Homes and Services
From:	General Manager, Long-Term care Homes and Services
Wards:	Ward 24
Reference Number:	

SUMMARY

Toronto Long-Term Care Homes and Services has a variety of donations accounts and an overarching policy that requires any expenditure request from a donations account to have the support and endorsement of both the Home Advisory Committee and the General Manager. Further, expenditure requests over the amount of \$7,500.00 also require the endorsement of the Advisory Committee on Long-Term Care Homes and Services.

The policy related to designated uses of the donations accounts states that expenditures from a donations account “shall not be made for the ordinary operation and maintenance of the home”. In general, the purpose of the donation accounts is to enrich/enhance the quality of life for residents. If a minor capital project may be described as either a home structural upgrade or improving the residents’ living environment, consultation with the General Manager or Director, Administration and Support Services is encouraged prior to a formal recommendation

On March 1, 2010 the Cummer Lodge Home Advisory Committee reviewed and unanimously endorsed an expenditure request for \$25,000.00 inclusive of all taxes for the purchase of new dining room chairs for one (1) of the home’s dining rooms.

The request is referred to the Advisory Committee on Long-Term Care Homes and Services for the committee’s further consideration.

RECOMMENDATIONS

The General Manager recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested expenditure for \$25,000.00 for fifty (50) dining room chairs at Cummer Lodge, from the General Donations Account.

Financial Impact

There is no impact on the 2010 operating budget.

This expenditure request is made in accordance with the criteria for use of this fund.

COMMENTS

In general, the purchase of dining room chairs would be considered to be an operating budget expenditure. However, the staff and residents at Cummer Lodge have embarked on a multi-year project to upgrade the chairs in all dining rooms. This year, the home wishes to replace all of the chairs in one (1) dining room with Signature Series Arm Chairs from the General Donations Account. These chairs exceed the usual specifications for chairs purchased within the City. The desire of the home is to enhance the homelike environment and the dining experience for residents.

The life span of the current chairs is coming to an end. Furthermore, the home wishes to purchase chairs that provide an enhanced homelike appeal and meet the needs of increasingly more complex clinical care with seating that is conducive to comfort, safety and infection control.

Current balances in the home's various donations accounts are as follows:

General Donations:	\$59,106.38
Toronto Challenge:	\$81,688.83
Volunteers Donations:	\$34,092.58
Adult Day Program:	\$25,612.47
Mitzvah Volunteers:	\$5,327.00
Spiritual and Religious Care:	\$955.33

The requested expenditure will be made in a manner that complies with the purchasing requirements of the City of Toronto.

Although this request borders the intended use of Donations Accounts, it generally meets the criteria, has been discussed with the General Manager and has the unanimous support of the Home Advisory Committee and Residents' Council.

CONTACT

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SIGNATURE

Sandra Pitters

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