



STAFF REPORT ACTION REQUIRED

Request for Expenditure from Education Donation Account for Workplace Health and Safety Management System, Team Development

Date:	April 6, 2010
To:	Advisory Committee on Long-Term Care Homes and Services
From:	General Manager, Long-Term Care Homes and Services
Wards:	All Wards
Reference Number:	

SUMMARY

The Long-Term Care Homes and Services Division has a variety of donation accounts, including a divisional Education Donations account. Divisional practice is that any expenditure request from the Education Donation account has the support of the General Manager and the Advisory Committee on Long-Term Care Homes and Services.

The Long-Term Care Homes and Services Division is keenly aware of the importance of a safe and healthy workplace. This focus is strongly supported by the City of Toronto and the Ministry of Labour.

“Partners in Prevention” is a conference sponsored by several health and safety associations including the Health and Safety Association for Government Services (HSAGS) and Infrastructure Health and Safety Association (ISHA). The conference is being held on May 4 and 5, 2010 in Toronto. HSAGS is the new health and safety association for government, education and healthcare workplaces. In the past, the division worked quite closely with the Ontario Safety Association for Community and Healthcare (OSACH), which is now part of HSAGS.

The division would like to purchase two registrations to increase staff awareness of health and safety and in an effort to continue to promote and enhance a culture of workplace safety within the division. This report requests approval of the requisite registration fee, totalling \$1,180.00 plus GST and expenses from the division’s Education Donations Account.

RECOMMENDATIONS

The General Manager recommends that the Advisory Committee on Long-Term Care Homes and Services endorse the requested expenditure for \$1,180.00 plus GST and expenses from the Education Donation Account.

Financial Impact

There is no impact on the 2010 operating budget.

This expenditure request is for use of the Education Donations Account and is made in accordance with the criteria for use of this fund.

COMMENTS

The division is committed to providing a knowledgeable and safe workforce. This conference will continue to build capacity in understanding the role that health and safety plays in the division and contributes to a safe and healthy workplace.

The “Partners in Prevention” is a two-day conference offering a variety of workshops from experts in the field of health and safety. The cost of the registration is \$590.00 plus GST per participant. The financial commitment will not exceed \$1,200.00 plus GST for two staff.

Attendance at this conference is strongly supported by the senior staff of the Long-Term Care Homes and Services Division. The project will support learning and improved safety in the division.

CONTACT

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SIGNATURE

Sandra Pitters

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